



ALL SAINTS ACADEMY EXTENDED DAY PROGRAM

Extended Day Registration Forms will be sent home on the first day of school.

The All Saints Academy Extended Day Program strives to provide a high quality, safe, and Christian environment for our students. We consider our program an extension of the Christian environment offered during the school day for students in Preschool through Grade 8. The program is run by a Director and supported by dedicated, enthusiastic staff members. Students enrolled in the All Saints Academy Extended Day Program participate in a variety of activities including: outdoor and indoor games, arts and crafts, homework time, movies, and holiday celebrations. The program is offered on days when school is in session. Participation in the programs is a privilege; students must adhere to the Behavioral Guidelines in the Handbook.

Hours of Operation

Before School Program: 7:00 – 7:45 AM

- **All** students who arrive to either campus before 7:45 AM **must** go directly to the Before School Program at their campus.

After School Program: 2:30 – 6:00 PM

- The After School Program at both campuses ends at 6:00 PM. When picking up children at each campus, please plan accordingly to avoid late charges.
- Schedule
 - Snack Time: 2:30 – 3:00 PM – Popcorn and a beverage will be provided. Student(s) may bring their own healthy snack.
 - Homework: 3:00 – 4:00 PM – Monday through Thursday (Friday is a “less structured” afternoon)
 - All student will begin their homework and/or work quietly
 - Creative/Fun Supervised Time: 4:00 – 6:00 PM
- Once students have arrived at ASP, students are not allowed to go back to the classroom or wander the school halls.

The After School Program is NOT available on early release or teacher professional days.

Fees

- Before School Care – No Charge
- After School Care
 - \$3.50 per hour per child (one half hour will be charged when pick-up falls into the next hour)
 - 2:30 – 3:30 = \$3.50 for one child
 - 2:30 – 4:00 = \$5.25 for one child (1 hour @ \$3.50 plus ½ hour at \$1.75)
 - 2:30 – 4:40 = \$8.75 for one child (2 hours @ \$3.50 plus ½ hour at \$1.75)
- \$1.00 per 5 minutes will be charged after 6:00 PM
- Repeated failure to pick up child(ren) from the Extended Day Program on time will result in your child(ren) not being allowed to attend.

Billing

- Bills are issued the first week of each month and payment is due by the 15th of that month.

Policy

- The Extended Day Program is a self-funded program and therefore relies solely on up-to-date accounting. Prompt payment will allow this program to continue and be fiscally sound throughout the school year.
- If a parent or guardian fails to meet the Extended Day Program fee payment schedule within 10 days of payment due date, and does not make adequate arrangements in times of crisis with the Head of School, the child(ren) will not be allowed to continue in the program. Readmission will be possible when the billing is settled.
- The School Health and Emergency Information form year will be provided to the Director of the Extended Day Program at the beginning of the year.
- Please note that the final report card will not be issued to any student who has a delinquent tuition or Extended Day payment.

Early Closing

When the Webster Public School dismisses early due to inclement weather, the Extended Day Program is canceled. If the Public Schools do not dismiss early, but the weather deteriorates after 2:15 PM, it may be necessary to close the Extended Day Program. Parents/Guardians will be notified.