

James L. Hamner Library
Board of Trustees Minutes

Sept. 19, 2017

The meeting was called to order at 7:03 pm.

Trustees in attendance are: Gail Geraghty, Hilda Foster, Robyn Whittington, Mary Nell Tatum, Shannon Kern, Carol Hix, Linda Gallagher, Jennifer Jones, Beatrice Head, Heather Vaughan, Jill Hames.

The minutes to the last meeting were approved. Motioned by Robyn and 2nd by Carol Hix.

Corresponding Secretary- Carol Hix read a letter that was sent to the Board of Supervisors inviting them to attend our meetings. She also sent out 3 Thank you cards and a sympathy card.

Financial Report- Gail reported that there is no change since the last meeting.

Friends' Report- Linda G. had applications available for those wanting to sign up to be a Friend of the library. She reported that they are still working on the guidelines for the scholarship program. They will be having guest come on Oct. 15 and again on Feb. 25. The Friends will be providing refreshments for the Oct. 15 screening of Alice's Ordinary People. Volunteers are needed to work at the book shop on Saturdays from 10-1.

Library Directors Report-Jill reported that the expense report looks good, they are not over spending. According to the monthly report, borrowing has gone up a little bit. Jill has been trying to order new material at least once a week, the patrons seem to like having new choices.

Policy Committee- Robyn briefed everyone on the changes to the borrowing policy, it will be changed to a 4-week borrowing period and there will no longer be overdue fines. The library will charge for lost items after the item has not been returned for 30 days. The patron will not be able to check out materials until the debt has been satisfied. Mary Nell suggested adding in the policy that patrons must bring the DVDs inside. Heather motioned to accept the change with the amendment, 2nd by Hilda.

Budget Committee- Carol H. said there's not much new to report, we don't get guidelines from the County until December.

New Business-Shannon took the online training course for the Board of Trustees and gave a brief talk about what she learned. Hilda will be taking the next course and presenting her findings at the next meeting. Jill stated that all the positions have been filled. They did shuffle around titles and responsibilities to make it happen. Angela is the new Circulation Desk Assistant, she was a volunteer for a while and seems to be catching on quickly. Jill has hired a security guard with the money that was left over in the budget for this year. His name is Chris Smith, he is the security guard at the middle school, he will be at the library on Friday's. Madison is working on starting an Instagram account for the library. Becky went to the Academy to participate in their community event they held last week. Jill did a workshop for the Academy and then went to the Amelia Elementary to talk to the assembly about the Read Local Challenge, (the target age group is K-12) and the kick off for the Authors. There will be games and crafts at this event. Jill and Becky will be attending the VA Library Conference in October, Jill will be presenting 2 items. It is time to submit the CIP, we are not making any changes, just keeping the new building request on the CIP. Jill handed out cards with upcoming library events for Oct., they are as follows:

Oct. 2 @5:00- Read Local Party with authors Shelley Sackier and Sarah Sullivan.

Oct. 3 @ 4:30- Connections Book Club: Packing for Mars by Mary Roach

Oct. 11 & 25@ 6:00- Chess Club

Oct. 15 @ 2:00- Screening of Alice's Ordinary People with filmmaker Craig Dudnick. Please RSVP.

Next Meetings: Note- Both are changes.

Oct. 10 @ 4:30- Executive Meeting

Nov. 14 @ 7:00- Full Board Meeting

The meeting was adjourned at 8:00pm.