

WHITEWRIGHT COMMUNITY DEVELOPMENT CORPORATION'S
Meeting Minutes
For
September 16, 2019

1. ATTENDANCE/NOTICE OF MEETING:

- 1.1 **Members:** Karri Donoho, Ruby Howell, Shirley Ballard, Vicki Herber, Chris Donoho, and Matt Cook
- 1.2 **Absent:** Bart Bodine
- 1.3 **Guests:** None
- 1.4 **Notice of Meeting:** To be received and accepted as posted and distributed.
- 1.5 **Called to Order:** At 7:26 P. M. Vice President Karri Donoho called the meeting to order.

2. CITIZEN INPUT: None

3. Action Items:

- 3.1 **Approve the August 12, 2019 Minutes:** Moved: Matt Cook, Seconded: Vickie Herber "that we approve the August 12, 2019 minutes." Motion carried. 5-0
- 3.2 **Approve the August Financial Reports:** Moved: Ruby Howell, Seconded: Matt Cook "that we approve the August 2019 financial reports." Motion carried. 5-0

4. Action Items:

- 4.1 **Discuss the Electronic Sign:** Karri reported: "that she talked to Bruce Richardson and our sign should be ready to deliver around October 7, 2019. He also stated that he would get with his installers and get back to her this coming week.
- 4.2 **Discuss and Take Action on Budget for 2019-2020:** Moved: Matt Cook, Seconded: Shirley Ballard: "That we approve the 4-B Board Budget for 2019-2020 as presented." Motion carried: 5-0
- 4.3 **Discuss and Take Action on Hiring a Part Time Secretary for 4-A & 4-B to work at Chamber Office:** Moved: Ruby Howell, Seconded: Matt Cook: "that we hire a part time secretary for 4-A and 4-B for 20 hours a week at \$15.00 per hour. We will pay half and 4-A will pay half. No benefits." Motion carried : 5-0
- 4.4 **Discuss and Take Action on Taking Back Mowing and Upkeep on the Children's Park & Nature Park,** Moved: Vickie Herber, Seconded: Shirley Ballard: "that we take back the mowing and upkeep of the Children's and the Nature Park." Motion carried: 5-0
- 4.5 **Discuss and Take Action on Four 4-B Members Whose Terms are up to See If They Would Like to Continue to Serve on 4-B Board for 2019-2021.**
 - Bart Bodine Term 2019- 2021 Absent
 - Ruby Howell Term 2019-2021 Yes
 - Shirley Ballard Term 2019-2021 Yes
 - Chris Donoho Term 2019-2021 YesMoved: Vickie Herber, Seconded: Matt Cook: "that all that said yes to staying on the 4-B Board for 2019-2021 are approved for the stated term." Motion carried: 5-0
- 4.6 **Discuss and Take Action on Cameras for the Nature Park and the Children's Park.** Moved: Shirley Ballard Seconded: Matt Cook: "that we table until we can get Bart Bodine to shop for new up-to-date Cameras for the parks." Motion carried: 5-0
- 4.7 **Discuss and Take Action on Renewing the Contract for Mowing the Y, the 4 Way Stop and Two Other Properties:** Moved: Chris Donoho, Seconded: Matt Cook: "that we advertise for bids in all our local newspapers For companies or individuals to bid on mowing the Y, the 4 Way Stop and Two Other Properties along with the Nature Park and the Children's Park. This will be for one bid to cover all these locations listed." Motion carried: 4 -1
- 4.8 **Discuss and Take Action on Renewing the Contract for Mowing the Road Sides to the City Limit Signs:** Moved: Chris Donoho, Seconded: Matt Cook, "that we advertise for bids in all our local newspapers for Companies or Individuals to bid on mowing the Road Sides from the 4 Way Sign to the City Limit Signs." Motion carried: 5-0

4.9 Discuss and Take Action on a Community Celebration: Moved: Shirley Ballard, Seconded: Chris Donoho, “that we have four Seasonal Celebrations each year with the first one at Christmas.” Motion carried: 5-0

5. Informational Reports:

5.1 Board Members Concerns:

6. Adjourn: Moved: Matt Cook; Seconded: Chris Donoho, “that we adjourn the meeting at 8:26 p.m. Motion carried: 5-0

Ruby Howell, Secretary