

City of Plano
Neighborhood Services
Neighborhood Vitality & Beautification Grant Fall2018
8/1/2018 deadline

Villages of Preston Glen HOA
Villages of Preston Glen HOA

USD\$ 10,000.00 Requested

Submitted: 7/31/2018 2:17:47 PM (Pacific)

Project Contact

Kyle Paris
vopghoa@gmail.com
Tel: 972-922-3509

Additional Contacts

ra7913@gmail.com

Villages of Preston Glen HOA

7914 Rosebriar Ln
Plano, TX 75024

Vice President

Bob Gross
ra7913@gmail.com

Telephone 972-922-3509

Fax

Web www.villagesofprestonglen.org

Additional Information

1. Applicant Title

ie. Board President, Landscape Chairperson, etc.

Board President

2. Secondary Contact Telephone

Pre-Application

Program Eligibility

1. Has your neighborhood group registered with the Neighborhood Services Department and therefore, eligible to apply?

- Yes, my neighborhood group is registered with the Neighborhood Services Department.
- No. I acknowledge my neighborhood group is not eligible until registration is complete with the Neighborhood Services Department.

2. Has your group contacted the Program Coordinator to ensure the proposed project is eligible for this program?

- Yes, I have contacted the Program Coordinator to ensure it is eligible.
- No, I have not ensured it is eligible. I acknowledge my group's project may not be considered or reviewed during this grant cycle.

3. Choose the appropriate neighborhood group type.

- Crime Watch Group
- Neighborhood Association
- Voluntary Homeowners Association

- Mandatory Homeowners Association

Project Scale

4. Choose grant option.

- Small Scale Initiative, grant valued up to \$2,000
- Large Scale Initiative, grant valued between to \$2,001 to \$10,000

Requirements/Guidelines

5. Has your group thoroughly reviewed the 2018-2019 Neighborhood Vitality and Beautification Grant Program Guidelines?

The 2018-2019 Program Guidelines may be found under the Resource Documents tab.

- Yes, I have reviewed the Program Guidelines.
- No, I have not reviewed the Program Guidelines. I acknowledge my group's application may not meet the necessary requirements.

6. If your group's project involves screening wall repairs, landscaping, lighting, entryway signage and/or street sign toppers, have you reviewed the Additional Improvement Guidelines document?

The Additional Improvement Guidelines can be found under the "Resource Documents" tab. Please review and ensure you understand additional requirements for your project type.

- Yes, I have reviewed the additional guidelines appropriate to our proposed project.
- No, I have not reviewed the additional guidelines. I acknowledge my group's project may not meet the necessary requirements.
- Not Applicable. My group's project does not include the listed improvement types.

7. Has your neighborhood group previously applied for the Neighborhood Vitality and Beautification Grant Program?

- Yes
- No

8. Has your neighborhood researched property ownership for the project location and/or element (ie. screening wall for repairs, property ownership for landscaping entryways)?

For screening wall and entryway signs, please confirm ownership of wall by contacting Public Works Dept. If landscaping improvements are on city-owned property, please ensure there is a Landscape Maintenance Agreement on file with the Parks Dept.

- Yes
- No. I acknowledge there may be a delay in reviewing my group's project.
- Not applicable.

9. Please indicate the appropriate grant cycle for this application.

- Fall 2018

Application Questions

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #1.

Fiscal Sponsor Information

1. A Fiscal Sponsor can be used for groups that are not 501(c) or 528 and are wanting to apply for a Large Scale Initiative grant (\$2,001-\$10,000 match). Will your group be using a Fiscal Sponsor for this application?

- Yes, we are seeking a Large Scale grant and will partner with a 501(c) or 528 organization
- Not Applicable, we are a 501(c) or 528 organization
- Not Applicable, we are not seeking a Large Scale grant

2. Fiscal Sponsor Contact Name:

-answer not presented because of the answer to #1-

3. Fiscal Sponsor Contact Address:

-answer not presented because of the answer to #1-

4. Fiscal Sponsor Contact Email:

-answer not presented because of the answer to #1-

5. Fiscal Sponsor Contact Phone Number:

-answer not presented because of the answer to #1-

Project Description

6. Provide the nearest address or cross streets to ALL project locations.:

Please note below if proposed work is located on the city's right-of-way and be aware a Landscape and Irrigation Maintenance Agreement with the Parks Department is REQUIRED.

Hedgcoxe Rd and Mulchins Way

7. Brief Description of Project:

Please provide specific project information. If the submitted project is part of a larger project, please explain phases and describe the overall project, as well.

Entryway revitalization - Our goal is to increase the visibility of our neighborhood sign, add wired lighting for safety/visibility, and renovate landscaping beds with TX tolerant plants.

The largest part of this project will be running wires from our electrical box on the West side of Mulchins Way, under the road to the East side.

8. Choose all project types included in the proposal.

Choose all that apply.

- Landscape Improvements
- Irrigation Improvements
- Lighting Improvements
- Sign Toppers
- Screening Wall Improvements
- Entryway Signage
- Public Facility Improvement

9. Does your project include the use of volunteers as part of the neighborhood match?

Eligible volunteer work includes planting or cleaning/prepping the project location. Current volunteer rate is \$25.15/hr. Please remember to take photographs of volunteer work being performed. These pictures will be requested for the Reimbursement.

- Yes
- No

Project Timeline and Implementation Plan

10. Project Schedule:

List approximate Start and End Dates.

August 2018 - October 2018

11. Implementation Plan:

List significant steps for project completion.

1. Identify need and budget
2. Conceptualize finished product
3. Get estimates from contractors
4. Finalize budget

Project Impact (Selection Criteria)

	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
Total	\$ 10,000	\$ 0	\$ 20,584	\$30,584

Required Documents

Documents Requested *	Required?	Attached Documents *
Provide a complete Officer Contact List or Board of Directors List. For Crime Watch Applicants, provide a list of Crime Watch members.	✓	Board Contact List
To verify organization is active, provide the latest two (2) meeting minutes or newsletters.	✓	Meeting Minutes April 2018 Meeting Minutes February 2018
To verify organization is properly organized, provide the Articles of Incorporation or Bylaws. CRIME WATCH APPLICANTS ONLY: Provide the name, address, and email for the Coordinator. Provide a brief overview of Crime Watch group & activities.	✓	Articles of Incorporation
Provide latest approved Annual Budget.	✓	2018 Budget
If applying for Large Scale Initiative (\$2,001-\$10,000), provide documentation indicating the organization is a 501(c) or 528 organization. (Most common document is a tax return.)		2017 1120H tax return
To confirm the group is ready to implement, please provide the latest bank statement(s), indicating funds are available. (First page of statement will suffice.)	✓	Bank Statement
For adequate review, please provide bids or cost estimates for the proposed project. Please ensure bids have a cost per line item. For items over \$3,000, please submit the required minimum of two bids.	✓	Miller Construction (Sign, electrical) Lighting estimate Spartan Residential (sign) 1000 Oaks Landscaping
For applicants working within the City's right-of-way, please provide documentation indicating the required Landscape and Irrigation Maintenance Agreement is filed with the Parks Department.		
If proposed improvements are in multiple locations, please provide a map and indicate ALL locations.		
Provide digital pictures of areas to be improved.	✓	Entry sign 1 Entry sign 2 Entry landscaping 1 Entry landscaping 2
For landscape improvements, applicants MUST provide a drawing or sketch that clearly indicates plant type and location.		1000 Oaks rendering

* ZoomGrants™ is not responsible for the content of uploaded documents.

