

SOG# 506-3	Standard Operating Guideline			
	<p style="text-align: center;"><b>Cumberland Road Fire Department Inc.</b></p> <p style="text-align: center;">Hydrant Inspection &amp; Maintenance</p>	<p>Approved By</p> <p style="border: 1px solid black; padding: 2px;">Steven W. Parrish, Fire Chief</p> <p>Effective</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; padding: 2px;">November 19, 2015</td> <td style="border: 1px solid black; padding: 2px;">November 19, 2019</td> </tr> </table>	November 19, 2015	November 19, 2019
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**PURPOSE:**

To establish a uniform procedure for inspecting and performing regular maintenance on all fire hydrants located within the Cumberland Road Fire Department’s response district. It is necessary and essential to perform the following procedures and maintain a system of records for water supply to meet North Carolina Department of Insurance rating requirements.

**PROCEDURE:**

It is the policy of the Cumberland Road Fire Department to inspect and perform regular maintenance on all fire hydrants located within the response district, in bordering districts where credit is received by the North Carolina Department of Insurance (ex. Camden Road), at least semi-annually in accordance with the following procedures.

Every year hydrants shall be inspected and serviced twice a year.

During odd numbered years hydrants will be painted once a year along with their semi-annual inspection/service.

During the inspections procedures check for any obstructions that may obstructed access or operation of the hydrant. Check for proper orientation of the steamer connection (facing the street) and sufficient clearance between outlets and the ground. Inspect for physical damage to hydrant that inhibits operation such as vehicle contact damage, missing caps, worn hydrants stems, etc... All caps threads shall be lubricated. All hydrants shall be painted a minimum of one time per year during even years only.

All inspection, servicing and painting shall be documented in Firehouse RMS.

All requests for hydrant repairs shall be made by completing hydrant repair request located on Aladtec.

**RESPONSIBILITY:**

It shall be the responsibility of the On-duty Shift Captain to document inspections in the department’s FireHouse Records Management System.

It shall be the responsibility of the Assistant Fire Chief of Operations to ensure these procedures are carried out in accordance with this Standard Operating Guideline.