

WARREN COUNTY (PEQUEST RIVER) MUNICIPAL UTILITIES AUTHORITY

MINUTES

November 17, 2016

Chairman Chamberlain called the regular meeting of the Warren County (Pequest River) Municipal Utilities Authority to order at 7:30 p.m. The meeting was held at the Authority's Administration building located at 199 Foul Rift Road, Belvidere, New Jersey.

Roll Call:

Chad Chamberlain, Chairman	Robert Piazza	Absent
Morris Scott, Jr., Vice Chairman	Drew Kiszonak	Absent
Laurel Napolitani, Secretary		
Sidney Deutsch		
Donald Niece		
Everdina O'Connor		
Philip Rosenberg		

Also, in attendance were:

Stephen Donati, P.E., Authority Engineer; Daniel Olshefski, Authority CFO; Kim Francisco, Authority Fiscal Officer; Brian Tipton, Esq., Authority Legal Counsel; Billy J. Wauhop, Authority Consultant; and Patricia Kaspereen, Administrative Assistant.

Chairman Chamberlain led everyone in the Pledge of Allegiance and then read the Introductory Statement.

Upon request by Mr. Wauhop, and hearing no objections, Chairman Chamberlain announced that the Order of Business for tonight's meeting would be changed. The Executive Session would be after the CFO's report, so that Mr. Wauhop could make a presentation.

MINUTES

Ms. Napolitani moved and Ms. O'Connor seconded to approve the minutes of the October 19, 2016 regular meeting, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Absent
Mr. Kiszonak	Absent	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Abstain
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

Mr. Niece moved and Ms. O'Connor seconded to approve the minutes of the October 19, 2016 executive session, as presented. The motion passed. Roll call was as follows:

Mr. Deutsch	Yes	Mr. Piazza	Absent
Mr. Kiszonak	Absent	Mr. Rosenberg	Yes
Ms. Napolitani	Yes	Mr. Scott	Abstain
Mr. Niece	Yes	Chairman Chamberlain	Yes
Ms. O'Connor	Yes		

CORRESPONDENCE

Ms. Napolitani recapped the correspondence listed below:

1. A memo dated September 2016 from the Municipal Excess Liability JIF to members, enclosing copies of the Fund's 30th Anniversary brochure.
2. A letter dated September 30, 2016, from Eurofins/QC informing the Authority of changes in reporting for the Total Hydrolyzable Phosphorus test.
3. A letter dated October 6, 2016, from Mr. Chebra, P.E., Assistant Director, Municipal Finance & Construction Element, Division of Water Quality, NJDEP to Mr. Wasser, Licensed Operator, recommending approval for reimbursement of \$8,402 for Payment Requisition #28 from the NJEIF Program for Contract No. 12-01: Oxford WWTF Upgrade.
4. Work Change Directive #1, dated October 18, 2016, for Contract No. 16-01: Oxford WWTP Upgrade – Phase 2.
5. A letter dated October 20, 2016, from Ms. Southerland, Director, EPA, regarding a study entitled National Study of Nutrient Removal and Secondary Technologies.
6. A letter dated October 20, 2016, from Mr. Olshefski, CFO, to Ms. Ford, Division of Local Government Services, Bureau of Authority Regulation, Department of Community Affairs, enclosing two certified copies of the FY2017 Operating and Capital Budget.
7. A letter dated October 24, 2016, from Mr. Donati, P.E., V.P., CP Engineers to Mr. Shymon, Chief, Municipal Finance & Construction Element, Bureau of Construction, Payments and Administration, NJDEP, enclosing a fully executed copy of the agreement for Contract No. 16-01: Oxford WWTP Upgrade – Phase 2.
8. A letter dated October 24, 2016, from Mr. Sauder, Project Manager, CPE to Mr. Matthews, Project Manager, Tom Bartha & Son Excavating, issuing a Notice to Proceed for Contract No. 16-01: Oxford WWTP Upgrade – Phase 2.

9. A letter dated October 25, 2016, from Mr. Mikulka, C.P.M., Senior Project Manager, CP Engineers to Ms. Martin, Municipal Finance & Construction Element, NJDEP, enclosing Payment Requisition Package #30 (State's - #29), seeking reimbursement from the NJEIF Program for Contract No. 12-01: Oxford Area WWTF Upgrade Project.
10. A letter dated November 9, 2016, from Mr. Donati, P.E., V.P., CP Engineers to Mr. Wauhop, Authority Consultant, enclosing Progress Payment Application No. 1, submitted by Tom Bartha & Son Excavating for Contract No. 16-01: Oxford WWTP Upgrade – Phase 2.

PRESENTATION

Mr. Wauhop displayed a slideshow of pictures of the progress for Phase 2 of the Oxford Upgrade. He also displayed photos of the new climbing screen enclosure and drainage work. A ventilation fan will be added to the enclosure. Since there is block left over from a retaining wall, a 1 ½' high wall may be built to the right of the large generator to keep stormwater away from the generator; this would involve a small change order.

The Township of Oxford is planning to pave the portion of Pequest Road that our access road meets; once that happens, we can then match our extension from inside our gate out to Pequest Road, as well as the service road around the plant. This is included in next year's capital budget.

Tom Bartha has completed most of the project until next spring, when he will install the fence, finish the grading, and reseed grass that has not taken hold. His first Payment Application is included in tonight's bills list. There are a couple of changes amounting to about \$13,000.

CFO'S REPORT

Mr. Olshefski commented on the monthly financial report. We have collected almost all of our anticipated revenue for the year and expenditures are at 76%.

Mr. Olshefski prepared a handout (included in the Agenda packets), regarding the proposed 2017 billing for sewerage treatment. He summarized what he, Mr. Francisco and Mr. Wauhop discussed with the Finance Committee. The proposed billing is based on the most recent 3-year average of flow, with a few exceptions. The Total Billing Units for 2017 would be 191,654, which is 2% lower than 2016. Therefore, the proposed user rate will be 2% higher; the residential user rate would be \$11.35, and for industrial users \$22.70. The I & I factor would remain at 11%. The 2017 Connection Fee is to remain at \$6,642 per EDU. If the State formula was used the connection fee would be about \$8,638. Discussion ensued about the connection fee. Mr. Niece said the Finance Committee discussed this in depth and will review the matter further next year for the FY2018 Budget.

Asset Management was discussed.

Mr. Olshefski gave a breakdown of the proposed billing units and revenue, which are comparable to what was charged in 2016. Most of the billing units in White Township remain the same, except Brookfield. There was an issue with Brookfield's flow meter; Mr. Wauhop gave a more detailed explanation. The matter has been resolved.

Mr. Wauhop is negotiating a new maintenance contract with the Township of White. He is preparing the proposal for the Board's consideration.

Hearing no objections from the Board regarding the proposed billing for 2017, Mr. Olshefski and Ms. Kaspereen will take this information and incorporate it into material for the Public Hearing to be held on December 21, 2016.

Mr. Olshefski and Mr. Francisco left the meeting.

EXECUTIVE SESSION

At approximately 8:04 p.m., Mr. Rosenberg moved and Mr. Scott seconded to adopt Resolution #16-47, to enter into an Executive Session to discuss contract matters. All in favor, motion carried.

At approximately 8:18 p.m., Mr. Niece moved and Mr. Scott seconded to return to Open Session. All in favor, motion carried.

Mr. Rosenberg moved to terminate our contract with Eurofins QC Inc., for cause, due to numerous occasions of failure to perform, including loss of a sample. Mr. Scott seconded. The motion passed unanimously on a roll call vote.

GENERAL COUNSEL'S REPORT

Mr. Tipton gave his comments regarding contracts in Executive Session.

ENGINEER'S REPORT

Mr. Donati's report was distributed in the agenda packets.

Oxford Upgrade Phase 2 (Contract #16-01): The contractor has gotten the site in great shape. Two changes were authorized as work directives. Work Directive #1 is replacement of a collapsed pipe, revised paving and sidewalk reconfigurations, which Mr. Wauhop discussed earlier in the meeting. The costs were capped at \$10,000. The other Work Directive is additional milling to correct a design issue from the 1980s, for an amount not to exceed \$3,500. These directives need to be formalized by change orders. Final completion is scheduled for February 10, 2017, but since the contractor has to come back in the spring, the contract will have to be extended by a change order.

Warren Haven P.S. Rehab (Contract #15-03): Notice to Proceed was issued to Rapid Pump & Meter Service on October 21, 2016. A pre-construction meeting was held on October 27, 2016. Work has not begun yet.

AUTHORITY CONSULTANT

Mr. Wauhop distributed his report prior to the meeting.

Belvidere plant: He recapped maintenance items performed during the month. For example, rubber squeegees were fabricated and installed on the #2 FST turntable. This FST will be operating this winter without freezing because we will be continuously wasting, which will help with the decanting. At the end of the year, Mr. Wauhop will have a chart showing the number of truckloads of sludge from each facility. Replaced and downsized the heater on the standby generator inside the Service Building. The sand-filter cells were chemically cleaned. More sand will be needed (approximately a half a skid).

Mr. Donati initiated discussion about the rag issue at the South Water Street Pump Station. Ms. Napolitani suggested the Authority include a mailer with the sewer bills sent by the Town of Belvidere in January. This idea will be looked into further.

Oxford plant: He recapped maintenance items performed during the month. A plastic weather curtain was installed on the emergency exit door and a new storm door installed on the access doorway of the Climber Screen Building. Radiators and fuel tanks were prepped for winter weather. Mats were put in place to protect the new floors.

Under General Business, wasting continues at the Belvidere plant to reduce sludge hauling costs. Testing was conducted yesterday using a different additive (chemical), which would let us settle the sludge in the wintertime to reduce truckloads of sludge.

Water Street Pump Station: As mentioned at previous meetings, the electronics are outdated. There are funds in next year's capital budget for replacement of the control panel. Mr. Wauhop obtained two quotes to replace the control panel. One quote is for \$13,850 and the other \$14,600. He asked for the Board's approval to move forward with this project.

Mr. Scott made a motion to allow Mr. Wauhop to replace the control panel at the South Water Street Pump Station for an amount not to exceed \$15,000. Ms. Napolitani seconded. All in favor, motion carried.

FINANCE

As directed at last month's meeting, Mr. Wauhop obtained a breakdown for the Shade Tree Electric invoice in question. He presented the information to the Board.

Mr. Rosenberg expressed concern about telephone charges from CenturyLink and instructed Ms. Kaspereen to contact Comcast Business-to-Business to get a comparison to lower our costs.

Ms. Napolitani moved that Resolution #16-48 (Certificate No. 364) be approved to pay all bills from the Operating Fund as presented. Mr. Rosenberg seconded. The motion passed unanimously on a roll call vote.

Mr. Scott moved that Resolution #16-49 (Certificate No. 372) be approved to pay all bills from the Capital Improvements Fund as presented, plus the bill held from last month from Shade Tree Electric for \$4,166.64. Ms. O'Connor seconded. The motion passed unanimously on roll call vote.

Since Mr. Wauhopp has the authority to spend up to \$5,000, he said that if he sees something that the Authority should be doing, he is going to go ahead and keep exploring opportunities for us to improve our process. He will let the Board know beforehand where he is spending the money.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Chairman Chamberlain announced that he would not be at the December meeting; he will be away on vacation. He wished everyone a Happy Holiday Season. Vice Chairman Scott will be running the meeting.

PUBLIC COMMENT

There was no public present.

As there was no more business to come before the Authority, Mr. Niece moved and Ms. Napolitani seconded that the meeting be adjourned. All in favor, motion carried. The meeting was adjourned at 8:44 p.m.

Patricia Kaspereen
Administrative Assistant

RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

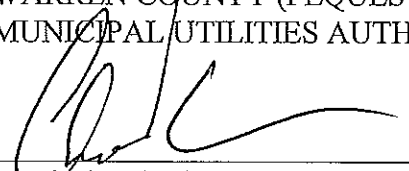
NOW, THEREFORE, BE IT RESOLVED by the Warren County (Pequest River) Municipal Utilities Authority of the Township of White, County of Warren and State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The General nature of the subject matter to be discussed is as follows:

Contract Matters

3. It is anticipated at this time that the above subject matter will be made public when appropriate.
4. This Resolution shall take effect immediately.

WARREN COUNTY (PEQUEST RIVER)
MUNICIPAL UTILITIES AUTHORITY




Chad Chamberlain, Chairman
Laurel Napolitani, Secretary

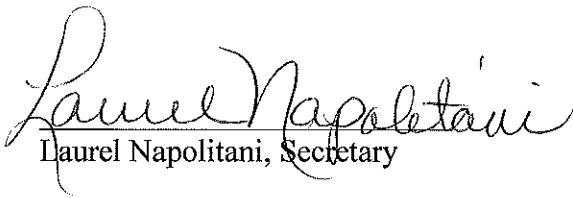
DATED: November 17, 2016

RESOLUTION RE:

EXPENDITURES FROM THE OPERATING FUND
DURING THE MONTH OF NOVEMBER 2016.

I HEREBY CERTIFY, that the bills listed on the attached Resolution of November 17, 2016, regarding payment of bills from the Operating Fund were for the operating expenses and were in accordance with the Authority's 2016 budget.


Chad Chamberlain, Chairman


Laurel Napolitani, Secretary

Certificate No. OF 364

Dated: November 17, 2016

Moved by: Ms. Napolitani

Seconded by: Mr. Rosenberg

Yes 7

No 0

Abstain 0

Absent 2

APPROVAL OF BILLS TO BE PAID FROM THE OPERATING FUND

Meeting: November 17, 2016

BE IT RESOLVED, that the following bills are approved by the Authority for payment from the Operating Fund in accordance with the Authority's Bond Resolution:

Vendor Invoices:	Date:	
Check #17563 - #17569	10/21-11/3/16	\$3,372.67
	Due 11/17/16	<u>44,810.91</u>
	Total	\$48,183.58

PENTAMATION
DATE: 10/21/2016
TIME: 15:09:42

MUNICIPAL UTILITY AUTHORITY
CHECK REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 10/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
17563	10101	10/21/16	239 CENTURYLINK	5076	TELE/ALRM WTR PS	37.36
17563	10101	10/21/16	239 CENTURYLINK	5076	TELE/ALRM BRKFLD	19.90
17563	10101	10/21/16	239 CENTURYLINK	5076	TELE/ALRM	28.99
17563	10101	10/21/16	239 CENTURYLINK	5076	TELE/ALRM/FAX/INT BEL	321.33
TOTAL CHECK						407.58
TOTAL FUND						407.58
TOTAL REPORT						407.58

PENTAMATION
 DATE: 11/03/2016
 TIME: 10:48:45

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 11/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
17564	10101	11/03/16	C & M AUTO PARTS	5024	MISC MAINT SUPPLIES	52.82
17564	10101	11/03/16	C & M AUTO PARTS	5024	RAM KIT	262.56
			TOTAL CHECK			315.38
17565	10101	11/03/16	CENTURYLINK	5076	TELE/ALRM WH 1	34.22
17565	10101	11/03/16	CENTURYLINK	5076	TELE/ALRM/FAX/INT OXF	254.17
17565	10101	11/03/16	CENTURYLINK	5076	TELE/ALRM AXF AVE PS	39.00
			TOTAL CHECK			327.39
17566	10101	11/03/16	CENTURYLINK	5076	TELE/ALRM WH 2	49.11
17567	10101	11/03/16	JCP&L	5071	ELECT LIBERTY ST MTR	2.81
17568	10101	11/03/16	MAIN POOL & CHEMICAL CO.,	5521	SODIUM HYDROXIDE	350.00
17568	10101	11/03/16	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,812.70
			TOTAL CHECK			2,162.70
17569	10101	11/03/16	VERIZON WIRELESS	5076	MOBILE PHONES & OCCS	107.70
			TOTAL FUND			2,965.09
			TOTAL REPORT			2,965.09

PENTAMATION
 DATE: 11/10/2016
 TIME: 11:35:50

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 11/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
17578	10101	11/17/16	ACCURATE WASTE REMOVAL SE	5079	SLUDGE HAULING OCT	4,200.00
17579	10101	11/17/16	AMERIGAS	5070	PROPANE OCT	65.77
17580	10101	11/17/16	BELVIDERE NAPA AUTO PARTS	5024	HOSES, FITTING	13.05
17580	10101	11/17/16	BELVIDERE NAPA AUTO PARTS	5024	FITTING	6.75
17580	10101	11/17/16	BELVIDERE NAPA AUTO PARTS	5024	SPARK PLUG/GAS TREATM	5.54
			TOTAL CHECK			25.34
17581	10101	11/17/16	BILLY WAUHOP & ASSOCIATES	5029	MGMT/OPER SUPER OWNER REP	7,121.24
17582	10101	11/17/16	CINTAS CORPORATION #101	5043	UNIFORMS	24.29
17582	10101	11/17/16	CINTAS CORPORATION #101	5043	UNIFORMS	43.08
17582	10101	11/17/16	CINTAS CORPORATION #101	5043	UNIFORMS	17.39
17582	10101	11/17/16	CINTAS CORPORATION #101	5043	UNIFORMS	17.39
17582	10101	11/17/16	CINTAS CORPORATION #101	5043	UNIFORMS	11.14
17582	10101	11/17/16	CINTAS CORPORATION #101	5043	UNIFORMS	17.39
17582	10101	11/17/16	CINTAS CORPORATION #101	5043	UNIFORMS	11.14
17582	10101	11/17/16	CINTAS CORPORATION #101	5043	UNIFORMS	11.14
			TOTAL CHECK			152.96
17583	10101	11/17/16	COUNTY OF WARREN	5028	SUPPORT SERV FINANCE OFFI	1,000.00
17584	10101	11/17/16	CP ENGINEERS, LLC	5545	ENGINEERING SERVICES OCT	930.00
17584	10101	11/17/16	CP ENGINEERS, LLC	5545	ENGINEERING SERVICES OCT	505.50
17584	10101	11/17/16	CP ENGINEERS, LLC	5545	ENGINEERING SERVICES OCT	514.50
17584	10101	11/17/16	CP ENGINEERS, LLC	5545	ENGINEERING SERVICES OCT	77.50
			TOTAL CHECK			2,027.50
17585	10101	11/17/16	DEUTSCH, SIDNEY	5011	STIPEND NOVEMBER	166.67
17586	10101	11/17/16	EDWARD'S TRADING POST, IN	5024	5" X 20' CHANNEL	96.00
17587	10101	11/17/16	EUROFINS QC, INC	5509	LAB ANALYSIS	12.50
17587	10101	11/17/16	EUROFINS QC, INC	5509	LAB ANALYSIS	234.50
17587	10101	11/17/16	EUROFINS QC, INC	5509	LAB ANALYSIS	234.50
17587	10101	11/17/16	EUROFINS QC, INC	5509	LAB ANALYSIS	60.50
17587	10101	11/17/16	EUROFINS QC, INC	5509	LAB ANALYSIS	250.50
17587	10101	11/17/16	EUROFINS QC, INC	5509	LAB ANALYSIS	750.00
			TOTAL CHECK			1,542.50
17588	10101	11/17/16	FLORIO PERRUCCI STEINHARD	5027	LEGAL SERVICES OCTOBER	640.00
17589	10101	11/17/16	GERO, WAYNE	5092	REIMB HEALTH BENEFITS	516.23
17590	10101	11/17/16	JCP&L	5071	ELECT WH PS 2	376.45
17590	10101	11/17/16	JCP&L	5071	ELECT BEL STP	7,068.43
17590	10101	11/17/16	JCP&L	5071	ELECT S WTR ST PS	571.96
17590	10101	11/17/16	JCP&L	5071	ELECT AXF AVE PS	95.82
17590	10101	11/17/16	JCP&L	5071	ELECT WTR MONIT STAT	2.81
17590	10101	11/17/16	JCP&L	5071	ELECT WH PS1	256.89
17590	10101	11/17/16	JCP&L	5071	ELECT OXF STP	8,735.96
			TOTAL CHECK			17,108.32
17591	10101	11/17/16	JIORLE'S OFFICE SUPPLIES	5030	MISC OFFICE SUPPLIES	93.18

PENTAMATION
 DATE: 11/10/2016
 TIME: 11:35:50

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

MUNICIPAL UTILITY AUTHORITY
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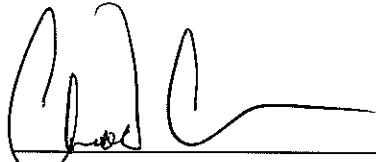
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 ACCOUNTING PERIOD: 11/16

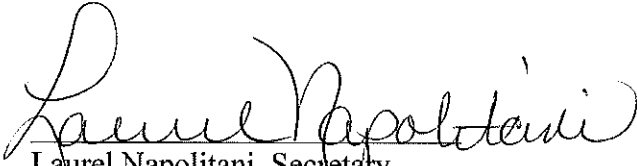
CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
17592	10101	11/17/16	KISZONAK, DREW	5011	STIPEND NOVEMBER	166.67
17593	10101	11/17/16	L.E. RITER LUMBER CO.	5024	LUMBER	85.36
17594	10101	11/17/16	LIN SUPPLY INC.	5024	TAPE, PVC	11.84
17595	10101	11/17/16	MAIN POOL & CHEMICAL CO.,	5521	CHEMICALS	1,663.70
17596	10101	11/17/16	NAVOLITANI, LAUREL	5011	STIPEND NOVEMBER	291.67
17597	10101	11/17/16	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	231.00
17597	10101	11/17/16	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	231.00
17597	10101	11/17/16	NEW JERSEY ANALYTICAL LAB	5509	LAB ANALYSIS	231.00
			TOTAL CHECK			693.00
17598	10101	11/17/16	NIECE, DONALD L.	5011	STIPEND NOVEMBER	166.67
17599	10101	11/17/16	NJ MOTOR VEHICLE COMMISSI	5710	REGISTRATION ESCORT	46.50
17600	10101	11/17/16	PASSAIC VALLEY SEWERAGE C	5079	SLUDGE DISPOSAL	3,520.00
17601	10101	11/17/16	PIAZZA, ROBERT	5011	STIPEND NOVEMBER	291.67
17602	10101	11/17/16	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	27.40
17602	10101	11/17/16	RIGO GENERAL HARDWARE	5024	AIRFILTER	6.49
17602	10101	11/17/16	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	12.79
17602	10101	11/17/16	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	25.99
17602	10101	11/17/16	RIGO GENERAL HARDWARE	5024	PAINT SUPPLIES	24.53
17602	10101	11/17/16	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	15.99
17602	10101	11/17/16	RIGO GENERAL HARDWARE	5024	MISC MAINT SUPPLIES	20.16
			TOTAL CHECK			133.35
17603	10101	11/17/16	RIVERSIDE DESIGNS & APPAR	5043	T-SHIRTS, HATS, CAPS	479.50
17604	10101	11/17/16	ROSENBERG, PHILIP H.	5011	STIPEND NOVEMBER	166.67
17605	10101	11/17/16	RUSSELL REID INC.	5024	GREASE REMOVAL TANK	1,700.00
17606	10101	11/17/16	SANICO INC.	5024	REFUSE CONTAINER/DISPOSAL	98.00
17607	10101	11/17/16	STAPLES CREDIT PLAN	5030	FILE FOLDERS	11.59
17608	10101	11/17/16	THE COUNTY OF WARREN	5070	MOTOR FUEL SEPTEMBER	113.05
17609	10101	11/17/16	WAUHOP, BILLY	5030	REIMBURSE CARPET MATS	320.96
17610	10101	11/17/16	WILSON PRODUCTS	5024	ACETYLENE ETC CYL RENTAL	95.00
			TOTAL FUND			44,810.91
			TOTAL REPORT			44,810.91

RESOLUTION RE:

EXPENDITURES FROM THE CAPITAL IMPROVEMENTS
FUND FOR THE MONTH OF NOVEMBER 2016.

I HEREBY CERTIFY that the bills listed for CAPITAL IMPROVEMENTS are in
accordance with the Authority's budget.


Chad Chamberlain, Chairman


Laurel Napolitani, Secretary

Certificate No. CI 372

Dated: November 17, 2016

Moved by: Mr. Scott

Seconded by: Ms. O'Connor

Yes 7

No 0

Abstain 0

Absent 2

**CAPITAL IMPROVEMENT
BILLS LIST
Dated November 16, 2016**

1.	CP Engineers, LLC Period: October 2016 Engineering Services Warren Haven Pump Stations Rehab\$4,426.43
2.	CP Engineers, LLC Period: October 2016 Engineering Services Phase 2 Doc Prep & NJEIFP App. Oxford WWTP Upgrade6,441.84*
3.	Florio Perrucci Steinhardt & Fader Period: October 2016 Legal Services – Phase 2 * Oxford WWTP Upgrade48.00*
4.	Florio Perrucci Steinhardt & Fader Period: October 2016 Legal Services Warren Haven Pump Stations Rehab32.00
5.	Frank Scalora Ford TCC33D Tractor5,000.00
6.	Jim Minorics Construction Labor/Materials - Install Door Enclosure for Ejector Pump Oxford WWTF Upgrade769.58
7.	R&R Pump & Control Services Service W.A.S. Pump #1 Oxford WWTP Upgrade2,101.19
8.	Tom Bartha & Sons Excavating, Inc. Replace Gate Valve on Riser Pipe Replace Gasket on Aeration Basin Blower Oxford WWTP Upgrade3,523.00
9.	Tom Bartha & Sons Excavating, Inc. Contract No. 16-01, Excavation Oxford WWTP Upgrade Phase 2, Site Improvements <u>85,350.16*</u>
		...\$107,692.20

Held from October 18, 2016 List until more detail provided

1. Shade Tree Electric	
Replace M/H Bulbs w/LEDs	
Oxford WWTF Upgrade4,166.64

* Bills to be submitted by CPE at a date TBD, to request reimbursement from the NJEIT Financing Program

PENTAMATION
 DATE: 11/10/2016
 TIME: 11:21:57

MUNICIPAL UTILITY AUTHORITY
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 11/16

FUND - MUA01 - MUN UTILITY AUTH GEN FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
17570	10101	11/16/16	CP ENGINEERS, LLC	19006	ENG SERV OXF UPGRADE	6,441.84
17571	10101	11/16/16	CP ENGINEERS, LLC	19050	ENG SERV WARREN HVN REHAB	4,426.43
17572	10101	11/16/16	FLORIO PERRUCCI STEINHARD	19050	LEGAL SERV WARREN HVN PS	32.00
17572	10101	11/16/16	FLORIO PERRUCCI STEINHARD	19006	LEGAL SERVICE OXF UP PHS2	48.00
			TOTAL CHECK			80.00
17573	10101	11/16/16	FRANK SCALORA	19003	FORD TRACTOR	5,000.00
17574	10101	11/16/16	JIM MINORICS CONSTRUCTION	19006	INSTALL ENCLOSE DOOR	769.58
17575	10101	11/16/16	R & R PUMP & CONTROL SERV	19006	SERVICE W.A.S. OXFORD STP	2,101.19
17576	10101	11/16/16	TOM BARTHA & SON EXCAVATI	19006	CONT# 16-01 - EXCAVATION	85,350.16
17577	10101	11/16/16	TOM BARTHA & SON EXCAVATI	19006	REPLACE VALVE & GASKE	3,523.00
			TOTAL FUND			107,692.20
			TOTAL REPORT			107,692.20