



Meeting Minutes
Tuesday September 12, 2017
7:00 pm
Galvin School Faculty Lounge

Welcome and Introductions-(ER): Welcomed all back from the summer break

Officer Reports:

Secretary Report – Meeting Minutes (May 2017) VY: no May meeting minutes yet, passed around member information spreadsheet for updates, will bring the sheet again for next meeting for members that missed Sept. meeting.

Treasurer Report – ML: We have 2 endowments, general with a >\$25k target and environmental with a >\$100k goal, half achieved over each target was put aside for grants = \$2.5k from general and \$5k from environmental.

New Member recruitment(ER): ER will update in October

Calendar and BTSN sales (JT): Numbers still coming in, but so far at least 100 have been sold, this number appears lower than same time last year – so let's continue to get the word out through social media and PTOs

Run for All Ages- Nov. 4th (VY): Will meet with NE65+ about run Sept. 23 @ 11:15am, will get big check from Colleen for PR donation picture; start promoting event second week in Oct., will email and pass sign-up sheet for bakers (to provide enough individually wrapped goodies for 500) and bodies (at least 6, kids are welcome).

Grant Process (CG/AB): New online system created to streamline process (easier to both submit, approve and track), meeting with Kim Smith Nov. 8th in the evening, submission open 9/22, deadline 10/23.

Publicity Update –(ER): CB left example copies of standard articles, for now contact ER for any PR.

Facebook/Twitter Update – (KH/CG): 330 Facebook followers, please like/forward/repost/comment to spread our page and news in social media; note current Facebook page is the one with “WEF” all in capitals.

Cummings Foundation Grant(ER): Adventure course at the highschool was installed last spring, grades 9 & 10 will be first to use it, next \$25k went to elementary school fitness improvements including climbing walls and adaptive playground equipment.

Other Business:

Wakefield Educational Foundation

PO Box 1752

Wakefield, MA 01880

www.wakefieldeducationalfoundation.org



BTSN – WL will take Woodville, Dolbeare still open (Sept. 26).

STARS – A Miller, perhaps sell certificates at Holiday Stroll, other ideas included a raffle basket at Holiday Stroll as well.

Spelling Bee – Kickoff in Oct. for the March 2nd event, will take place @ Civic Center this year, venue can hold 250 but has furniture for seating 125 (so we will need table & chairs depending and number of participants).

New WHS graduation night of festivities (promotes safe, supervised, non-alcoholic celebration for our teen grads) – KH asked team to consider sponsoring/supporting, team mentioned it could be possible as long as it is consistent with our WEF mission, for example our support could be done through sponsorship or manning of an educational table or game

Attendees:

- Violeta Yu
- Wendy Leone
- Kim Hartman
- Linda McManama
- Mary Letchford
- Sue Worden
- Elizabeth Russell
- Melissa Holmes
- Peggy Hagopian
- Jennifer Moon
- Andy Bray