

**TRINITY COUNTY FAIR ASSOCIATION  
BOARD OF DIRECTORS'  
MEETING MINUTES**

Trinity County Fairgrounds Boardroom  
6000 Hwy 3, Hayfork, CA 96041  
IN PERSON

**March 19, 2026 – 6:30 PM – Open Session**

**Board of Directors**

Michael Thompson, President, Director 2 <sup>nd</sup> District	Terra Kephart, Vice President, Director
Margie Watkins, Director, 1 <sup>st</sup> District.	Adam Dummer, Director, 4 <sup>th</sup> District.
Sunday Stanley, Director, 3 <sup>rd</sup> District.	Jenny Millsap, Director, 5 <sup>th</sup> District.
Krista Hymas, Director	Donny Case, Director
Ryan Wilks, Director	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the "Open Comment" portion of the agenda regarding items not agendaized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for "Public Comment," Once "Public Comment" is closed all discussion of Agenda items is limited to Fair Board Directors, unless a director requests input. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give directions to its negotiator(s).

Director Case addresses the Board prior to the meeting starting, at this time he is resigning from his Board position and gives reasons for his decision. Donny states that he will continue to assist with the Derby this year.

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Michael Thompson at 6:34 pm.

**2. ROLL CALL – DETERMINATION OF A QUORUM**

**a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED**

Rollcall: Watkins P, Thompson P, Dummer P, Hymas P, Wilks P  
Kephart P, Stanley P, Case Ab, Millsap phone

**3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**

Jerry Hlvalc comments that he attended a town hall meeting and there is a group that would like to make Hayfork a city. Jerry inquires as to why we do not have Blacksmithing at the fair anymore.

**4. CONSENT AGENDA & MINUTES**

a. Approve combined February 19, 2026, and March 19, 2026, Agenda

b. Approve January 22, 2026, Annual Board Minutes.

Director Watkins makes a motion to approve the agenda and minutes, Director Wilks seconds.  
MOTION PASSES UNANIMOUSLY

**5. APPROVE FINANCIAL REPORTS**

- a. **January 2026**
- b. **February 2026**

Director Hymas makes a motion to approve the financials for January and February as provided, Director Watkins seconds. MOTION PASSES UNANIMOUSLY

**6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES**

**7. EXECUTIVE COMMITTEE REPORT**

No report currently

**8. STANDING COMMITTEES (Sub-Committees are incorporated)**

- a. **EXECUTIVE COMMITTEE: (POLICY COMMITTEE)** Director Michael Thompson (Chairman/Board President), Director Terra Kephart (Board Vice President), Director Marjie Watkins (Finance Committee Chair), Dennis Rourke (Past President),  
No Report at this time
- b. **FINANCE COMMITTEE: (GRANTS/REVENUE DEVELOPMENT)** Director Marjie Watkins (Chairman), Director Michael Thompson, Director Tera Kephart, Dennis Rourke (Past President), Sue Erenberger,  
Director Watkins states that she is looking into a new credit card for the fair.
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins  
Director Dummer states that we need to run an ad for the open-board seat. Director Watkins will work on that and get it to the paper.
- d. **EVENTS COMMITTEE: (FUNDRAISING, SPONSORSHIP, EXHIBITOR HANDBOOK, UPCOMING EVENTS)** Director Terra Kephart (Chairman), Director Krista Hymas, Adrian Keys, Director Donny Case, Director Jenny Millsap, Jennilea Brookins, Christina Merritt, Director Sunday Stanley, Jerry Hlavac  
Director Kephart states that we have the pig tickets and the drawing will be at the April Meeting. If you need more tickets, please reach out to Director Watkins. Director Hymas states that the committee is learning the system and working on the Exhibitor Handbook.
- e. **BUILDING, GROUNDS AND EQUIPMENT COMMITTEE (WELL COMMITTEE)** Director Donny Case (Chairman), Director Sunday Stanley, Director Terra Kephart, Director Ryan Wilks  
Nothing to report currently.
- f. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Co-Chairman), Director Michael Thompson, Director Marjie Watkins,  
See attached JLC notes.
- g. **TCFA MOTORSPORTS:** Director Terra Kephart (Chairman), Russ Newman, Teresa Newman, Teresa Miller, Shelby Proud  
Director Kephart says that she will chair this committee and will reach out to the committee to see if they would like to stay on it.
- h. **ESQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap,  
See report prepared by Jerry Hlavac
- i. **LOGGING SHOW COMMITTEE:** Jason Jurin (Chairman), Director Michael Thompson, Director Jenny Millsap, Shelby Proud, Aaron Haight, Taylor Haight  
Director Thompson states that at meeting is in the works, Director Millsap will come over to help work on pending issues. Director Hymas states that we have received some sponsorship already and she will also include this in the push sponsorship letter on which she is working.

**9. CORRESPONDENCE:**

- a. Notes of the February 11, 2026, JLC Meeting
- b. Approved JLC minutes from January and February
- c. Information on Starlink/internet moving forward.
- d. List of County Holidays that the Fair office observes.
- e. Report and quotes for carnival and entertainment for 2026 fair.
- f. 2026 State Rules from CDFA

## 10. NEW BUSINESS

- a. Approve having the fair put up the payout money minus the sponsorship received for the Derby this year. Director Dummer makes a motion, Director Kephart seconds. MOTION PASSES UNANOUOUSLY
- b. Approve the carnival, entertainment, and vendors for the 2026 fair as prepared for the February meeting. Director Watkins makes a motion and Director Wilks seconds. MOTION PASSED UNANOUOUSLY.
- c. Approve the CDFA Grant Agreement for 2025-2026 with an allocation of \$53,000.00 to receive the funds for this year. Director Hymas makes a motion and Director Dummer seconds. MOTION PASSES UNANOUOUSLY
- d. Approve rentals of buildings on the fair ground have proof of insurance either on their own or through CFSA. Director Watkins makes a motion and Director Dummer seconds. MOTION PASSES UNANOUOUSLY
- e. Approve adding to the Exhibitor Handbook the language "Sheep must be rough clipped, no more than 1" pulled wool on body, excluding leg shag, and being dry at the time of weigh-in, prior to the animal crossing the scales". Director Watkins makes a motion and Director Wilks seconds. MOTION PASSES UNANOUOUSLY
- f. Approve the Rotary Contract prepared to add more volunteer time for this year in lieu of rental fees for events put on by the Rotary. Director Kephart makes a motion to add an additional 50 hours of volunteer hours between Fair and Harvest Festival to go towards the free rental fee for Scholarship Night and Calcutta put on by Rotary, Director Stanley seconds. MOTION PASSES UNANOUOUSLY.
- g. Approve extending the deadline for Exhibitor Handbook Ad's to April 16<sup>th</sup> and date to send to the publisher for April 28, 2026. Director Stanley makes a motion and Director Dummer seconds. MOITON PASSES UNANOUOUSLY.

## 11. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

### Rental

RA26-02e CalFire

RA26-03e Watershed

RA26-04e Kateo Thao

RA26-05e Hayfork Booster Club

RA26-06e Tresha Holloway BMW Motorcycle Group

### Storage

RA26-19s Mike Kimball

### Annual

## 12. 7:23 pm ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVERNMENT CODE SECSTIONS 54957

- a. Personnel Matter – Public Employee Appointment/Employment – PRUSUANT TO GOVT. CODE 54957

## 13. 7:52 pm RECONVENED TO REGULAR MEETING SESSION/REPORT OUT

President Thompson reported that Closed Session discussions included fair-related matters, contracts, and personnel issues.

## 14. ADJOURNED BY President Michael Thompson at 7:53 pm.

Submitted By:

Krista Hymas, Director and Appointed Secretary

Michael Thompson, TCFA  
President or Terra Kephart, TCFA  
Vice President or Marjie Watkins,  
TCFA Committee Chair of Finance  
Committee

## AGENDA

### TRINITY COUNTY JUNIOR LIVESTOCK COMMITTEE

February 11, 2026 – 6:00 p.m. Trinity Brewing Company

Jenni Brookins, Christina Merritt, Kayla Tofte, Marjie Watkins, Dave Cox, Joe Miller, Lynn Plew, Tony Fornaciari, Mike Harper,

MEMBERS EXCUSED: Nate Trujillo, Bryan Taylor, Bob Taylor, Laura Taylor, Ashley Summerfield

GUESTS: Shannon Taylor

1) **Call to Order** 6:02 PM **Chairperson Krista Hymas**

2) **Minutes: 1/7/25** **Lynn Plew**

Due to work and sports schedules Lynn was unable to complete the minutes and they will be available next month with these meeting minutes.

3) **Correspondence**

Krista states the only correspondence she has received was a packet from CFDA regarding reimbursement for poultry inspections. Krista will reach out to Richard to see if this is something she fills out or if it is something the judge completes.

4) **Status: Financial Update** **Marjie Watkins**

Marjie reports that we have about \$1000.00 in bills paid from the last report. The current balance is \$46,186.12.

5) **Recommendations to the Fair Board last meeting:**

- **Approve allowing the Junior Livestock Committee (JLC) to add an additional 13 utility poles be delivered and stored at the fairgrounds. Once all twenty poles have been received, the JLC will request that the Trinity County Fair Association (TCFA) submit a Community Investment form to Trinity Public Utilities District (TPUD) for assistance in setting the poles around the show ring for the purpose of installing shade cloth.**

6) **Buyer's Luncheon** **Krista Hymas**

Krista has reached out to Harry Conto's about having the Clampers do the Breakfast and Lunch this year. He was going to take it to his next Clamper meeting.

## **7) Data Entry**

**Jennilea Brookins**

### **i. Show Works**

Jenni states that she will be starting to work on the Show Works within the next month. Her plan is after the workday on April 6<sup>th</sup> she will work with Sue and Krista to get the process started.

Preliminary numbers from Trinity FFA are:

4 Rabbit Pens

3 Lambs

4 Goats

6 Steer

1 Turkey

32 Hogs

## **8) Transport, Slaughter and Processing**

**Dave Cox**

Dave has reached out and has received confirmation on the following:

Jeff Blackburn \$3600.00 with an additional \$1000.00 for fuel costs.

Tom at Olson's to slaughter hogs \$50.00 kill and \$45.00 transport to processors.

Star Harvest for steers \$135.00 kill, \$88.00 pallet fee, and \$100.00 delivery to processors.

Messina Meats he is still waiting on a call back for goats and lambs.

Processors: A&R; Bowman; Kent's; Siskiyou; Wiley's (no Steers)

The committee will have a recommendation next month for the Board.

## **9) Carcass, judges**

**Bryan Taylor**

Judges:

- i. Large Animal – Jarod Wolf (doing an internship in Montana, Krista has reached out to Sierra Meyer, a judge she met at conference and the Judging school. We hope to have a judge by the middle of the month)
- ii. Rabbit – Misty Polasik (contract to be sent)
- iii. Poultry – Richard Schroeder (contract to be sent)
- iv. Auctioneer: Jake Parnell (working on getting online service and quote)  
Chico State is willing to do the Hog Carcass judging again and Bryan will report on the other large animal carcass judging availability at the next meeting.

**i. PANELS**

**Morgan Rourke**

Morgan is not present to see if he was able to make any panels this year. Krista will reach out again to get Jeff or Morgan to return the panels to Shasta, as she is getting emails from Melanie about returning them.

**ii. Repairs and items to be purchased before the next fair in 2026.**

List attached.

- Work on updating and preparing Mule Barn as the lamb and goat barn.
- Replace the wood dividers in the turkey pens.
- Fix some of the broken welds on the turkey and chicken pens.
- Cover the steer scale.
- Button up the roof of barns.
- Redo the back wall of the new shaving dump site. Talk to Josh Faulkner
- Paint and fix bulletin boards and tables in barns.
- Fix and replace seals in the porta coolers.
- Fix the broken pipe by the steer wash rack.
- 3/8-inch Impact driver

**iii. Bring the Acorn Hut (JLC STORAGE) up to code.**

Committee: Michael Thompson, Nate Trujillo, Krista Hymas, Bryan Taylor, Bob Taylor

AFTER FAIR

**iv.** Workday to help around the fairgrounds on April 6, 2026, at 9:00 am.

**v.** Annual Membership is due and so are sponsorships.

**vi.** CalFire work crew.

Krista has tentatively set the crew to be at the Fairgrounds for the Fair June 15-19 and JLC June 22-26. Exhibitor set-up is tentatively set for June 27, 2026

- vii. Further discussion on the recommendation to require JLC exhibitors to submit another exhibit besides their animal and the penalty if the exhibitor does not do that.

The committee discusses this issue again and a few suggestions is to have still exhibits of the livestock kids released on Sunday Morning; drop off for baked goods be moved to Tuesday and see if the fair would do the judging on Tuesday afternoon. The committee members present would like to further discuss this at the next meeting and have a recommendation for the Board at the April meeting.

**10) Other**

- Fair Board Meeting, March 19, 2026, at 6:30 p.m. in the Fair Board room in Hayfork

**11) Next Meeting: April 8, 2026, 6:00 pm** Trinity Brewing Company. Enjoy a drink and meal at 5:00 pm

**12) Adjourn-** 6:53 pm

## **Equestrian Events report 2-26-26 and 3-19-26**

Meeting with Trinity Horses & Long Ears group. The dates to be determined but projecting 4 gymkhana and barrel race events for the 2026 season depending on sponsorship. Committed to doing the Friday night gymkhana at the fair Sat morning the Equestrian Object Challenge in the challenge course under the oaks.

Horse group sponsoring the Cowboy Poetry contest again. Discussions under way to add a 13 and under division not AI generated. Will Judged by 3 English teachers (to be determined) from various schools to promote younger folks participation. Guide lines to be determined. Recommend planning ahead to install a shade cover and confirm stability of seating in the Lawn Stage area for all fair events held there.

Also projected are a couple of clinic days to assist some new folks and older to the Gymkhana and Challenge events. Planning for a weekend clinic for horse camping how to & what to what bring ECT.

Met with Jenny to discuss the possibility of holding a Junior Rodeo on Sunday July 12<sup>th</sup> AT 1 pm at the horse arena. Met with the exhibitor's handbook group to discuss the changes relating to the equestrian events for the fair. Equestrian pages done except for finding a couple sponsors for gymkhana events. Former sponsor quit this year.

Grounds and building repair cleanup day canceled due to the forecast of nasty weather but turned out not to be that bad of day. Next day projected to be April 6<sup>th</sup>.

Located a farrier that comes to Hayfork every couple months to do hoof trimming. Pablo Jorgensen 530-739-9569. Next estimated date is April 11 or 12.

Working with Panorama Equine to come to Hayfork again. Soonest date they have open is April 27, or 28. Need at least 6 clients to confirm. If interested let me know and what service may be needed asap.

Arena is drying out so planning on working it up soon before the weeds take over.

Community person suggested a Kids camp for horse familiarization this summer.