

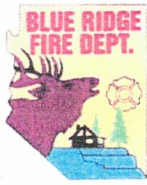
Blue Ridge Fire District

BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

Minutes of Public Meeting held December 17, 2022

1. **MEETING** was called to order at 10:00 a.m. by Chairperson Bourne.
2. **PLEDGE OF ALLEGIANCE** -
3. **ROLL CALL OF BOARD MEMBERS** -

Mike Bourne	Present	Alma Seward	Present
Sylvia Meakin	Present	Laurie Hawke	Present by Phone
Judy Varns	Present		
4. **REVIEW OF AGENDA** - Chairperson Bourne asked for any issues or changes to the Agenda. There were none. Chairperson Bourne asked for a Motion to Accept the Agenda. Ms. Hawke so moved; Ms. Seward seconded. All voted Yes.
The Motion passed.
5. **REVIEW AND ADOPTION OF NOVEMBER FINANCIAL REPORT** -
Chairperson Bourne asked for a Motion to approve the November Financial Report. Ms. Seward so moved; Ms. Varns seconded. All voted Yes.
The Motion passed.
6. **ANNOUNCEMENTS** – The next Board Meeting will be held January 21, 2023 at 10:00.
7. **REPORTS AND CORRESPONDENCE** -
 - a. Chairperson’s Report – Mr. Bourne updated the Board re: the Quorum Notice and the lack of response from the County Attorney as of yet. Fire hydrant counts, and any issues with them, need to be determined before the new Water District takes over. All the hydrants have been located and electronically recorded in the new BRFD ActiveAlert911 program. The water company sale is determined by the Arizona State Corporation Commission. After many hearings and filings, they will announce their ruling of the sale forthcoming.
 - b. Fire Chief’s Report – Chief Paine updated the Board. Staff: 38 Total: 15 Volunteers, 15 Paid Reserves, 6 Full Time and 2 Part Time. Apparatus: All in service. Medic One is in need of a radio. Incidents: November call volume was 21: 9 EMS, 4 Vehicle, 11 Service Calls, 1 Fire. Training hours of 256 hours included CPR Refresher; rope, knots, ladders, back injury and airway lab.
 - Firefighter Megan Sewell attended two Public Information Officer (PIO) classes in an effort to launch our BRFD social media campaign.
 - AFG Cancer Screening Grant moving forward in January 2023. A doctor has been selected in the valley for the screening. This is an important program to check for cancer in early stages for firefighters.
 - Purchase Order for new Rescue 8 replacement was cancelled by Dodge
 - Rescue 8 snow plow is installed
 - SAFER Grant has 5 new Volunteers.
 - Merry Christmas
8. **OLD BUSINESS** - None
9. **NEW BUSINESS** -
 - a. Chairperson Bourne asked for a motion to discuss and possible action to approve draft of Quorum Notification to be posted for 2023. Ms. Hawke so moved; Ms. Meakin seconded. All voted Yes.
The Motion passed.



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- b. Chairperson Bourne asked for a motion to discuss and possible action to approve the Minutes of November 19, 2022. Chief Paine noted that in 10. New Business, item B, the correct term is transfer, not rollover. Ms. Seward so moved; Ms. Varns seconded. With the revision, all voted Yes.
The Motion passed.
- c. Chairperson Borne asked for a motion to discuss and possible action to approve the Canvass of the November 2022 Election Results. The Board of Supervisors asked for Board Approval without a form, so Chief Paine created a signature form that will be submitted with the Meeting Minutes. Ms. Meakin so moved; Ms. Varns seconded. All voted Yes.
The Motion passed.
- d. Chairperson Bourne asked for a motion to discuss and possible action to approve a Policy Revision 701.6. Chief Paine explained that Staff has brought to his attention the Policy re: the use of personal communication devices. Presently Item F says Staff Members will not access social networking sites for any purpose that is not official district business. Item C covers the ability to use devices during break time, so keeping Item C and removing Item F would clarify the personal communication Policy. Ms. Hawke so moved. Ms. Varns seconded. All voted Yes.
The Motion passed.
- e. Chairperson Bourne asked for a motion to discuss and possible action to approve the transfers from 457b TD Ameritrade to 457b Nationwide Trust Company for Dustin Chambliss and Brandon Sewell.
Ms. Varns so moved; Ms. Seward seconded. All voted Yes.
The Motion passed.
- f. Chairperson Bourne asked for the New Board of Directors to take the Oath of Office. Casey Samsill and Linda McDermott were sworn in as New Board of Directors. Brian Alexander will take the Oath in January 2023.
- g. Chairperson Borne asked for a motion to discuss and possible action to confirm registration for AFDA Conference in Laughlin. Ms. Hawke so moved; Ms. Varns seconded.
The three new Board Members will attend the Laughlin Conference.
All voted Yes.
The Motion passed.
- h. New Board of Directors BRFD emails with contact information for the website is completed.
- i. New Board of Directors present signed both Bank Signature Cards.
- j. Chairperson Bourne recognized the service and contributions made by the exiting Board Members: Alma Seward, Sylvia Meakin and Judy Varns. The efforts made last spring to keep this Board operating is appreciated, as they could have done nothing, but instead made the changes necessary to move the Fire District forward. It was an awesome job that warrants this special recognition.

10. CALL TO THE PUBLIC -

11. AGENDA ITEMS FOR NEXT BOARD MEETING -

- a. Election of Board of Directors Officers (Chairperson and Clerk)
- b. Create monthly schedule for Board of Directors Meetings 2023
- c. Review Board of Directors' Goals

12. ADJOURNMENT -

Mr. Bourne asked for a Motion to adjourn at 10:48. Ms. Varns so moved; Ms. Hawke seconded. All voted Yes.

The Motion passed.