

FOX RIVER GROVE PUBLIC LIBRARY DISTRICT
REGULAR MEETING of the BOARD OF TRUSTEES
Tuesday, February 20, 2018 at 6:30 pm

MINUTES

CALL TO ORDER - Michael Campbell called the meeting to order at 6:36pm

ROLL CALL - Gans, Zurla, Cooper, Medina, Steeves. Thew and Anderson absent.

CITIZEN'S INPUT - No citizens present

CORRESPONDENCE - All correspondence was discussed

- 1) MCC Adult Education and Literacy Support Service
- 2) Bills to Prohibit Use of Public Funds for Employee Professional Development and Training Expenses
 - Discussed importance of professional development for library support staff and how if this bill is passed would affect small libraries like FRGML
- 3) Friends of the Parks
 - Gift baskets to be provided: books, gift card to El Sombrero
- 4) Alderman's Texts and Emails on Private Device Not Subject to FOIA According to Court

CONSENT AGENDA

- 1) Items to be included in Consent Agenda
 - Minutes from the January 16, 2018 Board of Trustees Meeting
 - Minutes from the January 17, 2018 Budget Committee Meeting
 - Treasurer's Report
 - i) Accountant Report
 - ii) Revised December 2017 Treasurer's Report
 - iii) Transfer Funds Totaling \$27,800 for January Bills and Two Upcoming Payrolls
- 2) Consent Agenda Approval (voice vote)
 - Gans moved for rest of consent agenda. Roll call vote: all ayes. Thew & Anderson absent.
- 3) Consideration of item(s) withheld for separate action (if any)

COMMITTEE REPORTS

- 1) Facility Committee: Did not meet
 - Inquiry regarding recent snow closure
 - Ringers continues to do an excellent job with snow removal and keeping the parking lot clear
- 2) Budget Committee: Met Wednesday, January 17
 - Budget is in progress
 - Cashing in a CD March 19 for upcoming renovations
- 3) Policy Committee: Did not meet

REPORT OF THE DIRECTOR

- Reviewed highlights of report
 - Karen has Notary stamp
 - W2 distribution
 - 1,000 Twitter followers
 - Facilities Q about hose from roof drain

SPECIAL REPORTS – Minutes of the January 10, 2018 Friends of the Library Meeting

- Quilt auctioned off
- Planning for upcoming book sale

UNFINISHED BUSINESS (all possible action items)

- 1) Critical Facilities Plan
 - a. Project Manager contract
 - Contract is underway
 - Hoping to be wrapped up soon

- b. Winnetka Library renovation updates via social media
 - Going through their own renovation and sharing photos of progress via social media
- 2) Library Cookout: April 21, 2018
 - Details TBD

NEW BUSINESS (all possible action items)

- 1) Request for food at the Adult Services spring Trivia Night Program - approved
- 2) Request for food at the Youth Services spring District 3 Art Exhibition Program - approved
 - Discussion to have Director make food decisions for future events like Trivia Night & Art Exhibition
- 3) RAILS Museum Pass program – Steeves will keep Board apprised of updates
- 4) Logo
 - Discussion on redesigning the logo for upcoming fiscal year
 - Idea to run a contest for a centennial logo design
- 5) Food for Fines Redesign
 - Staff recommends a similar program to the food backpack one at the schools (Beta Club)
 - Use list from the food pantry need list
 - Goal is to take foods in order to serve a need to the community
 - Idea: kids with large fines do a read down your fines program, with some limitations to kids cards and a specific age group
 - Director to brainstorm with staff and come up with a redesigned Food for Fines program to incorporate above ideas, does not need a future board vote
- 6) Library District Annexation Bill Introduced
 - Venetian Gardens not part of a library tax district, they currently are not part of any library
 - Board can draft an ordinance to annex the Venetian Gardens
 - Cambell suggested forming a committee: Gans, Zurla, Cooper agreed to be part of committee - Steeves will contact them to set meeting time

TRUSTEE COMMENTS

- Cooper question regarding economic interest email, Director advised that email will be sent

EXECUTIVE SESSION - no executive session

ADJOURNMENT Campbell adjourned meeting at 7:32pm. Thew & Anderson absent.