

HIGHVIEW FIRE PROTECTION DISTRICT

7308 Fegenbush Lane

Louisville, KY 40228

March 14, 2022

The meeting was called to order at 19:00 p.m. with the following members present: Kenny Craigmyle, Cheryl Hogan, Dale Nason, Denise Drexler, Doug Kelly, and Nate Ingersoll. Guests were Chief Rob Dwyer, Deputy Chief Shaun Carta, Major Sam Fife, FF/EMT Breamon Harris, Paul Weber, Attorney Richard Head, and Joyce Shelton.

It was reported that Paul Weber was officially appointed by the Mayor to fill the property owner vacancy.

Paul Weber was sworn in as Board of Trustee and signed necessary documents as required.

Nate Ingersoll made a motion to approve the February Minutes. Motion seconded by Denise Drexler. Motion carried.

Nate Ingersoll made a motion to accept the February Financial Reports. Motion seconded by Dale Nason. Motion carried.

OLD BUSINESS:

Denise Drexler made a motion to advertise that Keyes Architect will be accepting sealed bids for the Station #3 addition. Mr. Keyes will accept bids which will be opened on April 11, 2022.

Discussion held regarding Career position vacancies.

Nate Ingersoll made a motion to give Major Fife approval to give verbal commitment to purchase ambulance from Atlantic Emergency Solutions with written contract to follow to be signed by Chairman Craigmyle. Motion seconded by Cheryl Justice. Motion carried.

It was reported that the PNC Bank credit card in the name of Dave Goldsmith was destroyed and the closure of the account is in process along with the issue of a card for Dep. Chief Shaun Carta.

Nate Ingersoll made a motion to approve the ad for bid for replacement command vehicle, to give Chief Dwyer authorization to move forward on the purchase, and spend up to \$45,000 on the purchase if one becomes available before the next board meeting. Motion seconded by Dale Nason. Motion carried.

Chief's Report was given including Personnel Report.

EMS Report was given by Major Fife.

Training Report was given by Deputy Chief Carta.

NEW BUSINESS:

At 20:17, Dale Nason made a motion to go into Closed Session to discuss a personnel matter in accordance with Chapter 75. Motion seconded by Nate Ingersoll. Motion carried.

At 21:18 Open Session resumed.

Chairman Craigmyle stated that there is probable cause to prefer charges against [Redacted] for violating the Workplace Violence Policy of the Member Handbook.

A Hearing date was set for March 28, 2022 at 19:00. Attorney Richard Head will prepare documents to be mailed by certified mail to [Redacted].

Chairman Craigmyle appointed a Budget Committee for the preparation of the 2022-23 Budget. The Committee members are: Chairman Craigmyle, Doug Kelly, and Paul Weber.

Paul Weber made a motion to present current Board of Trustee Cheryl Hogan's name to the Mayor's Office for reappointment for her term expiring June 30, 2022. Motion seconded by Nate Ingersoll. Motion carried.

Cheryl Justice made a motion to negotiate the amount presented by Mountjoy Chilton & Medley for the 2021-22 Audit, but to accept the amount this year if they will not negotiate. Motion seconded by Doug Kelly. Motion carried.

Doug Kelly made a motion to make the following changes to the Member Handbook:

Page 6 – Insert the line: “The Board of Trustees and/or Chief is responsible for the interpretation of the Member Handbook.”

Page 7 – Insert the line: “All documents of the HFPD, including but not limited to, the Member Handbook and SOPs are inclusive of all Members as it pertains to all Members and is at the interpretation of the Board of Trustees and/or the Chief.

Page 12 – Change the rolling time period from 90 days to 120 days.

Page 12 – Change disciplinary action of 4 points to: “Written warning and development of a performance improvement plan.”

Page 13 – Change the disciplinary action of 6 points to: “The Chairman of the Board of Trustees will be notified of the 6th point and discussion held at the next regularly scheduled meeting.

Discussion will be held regardless if a point or points rolled off from date of infraction to date of board meeting once the 6th point has occurred and the Chairman has been notified.”

Motion seconded by Dale Nason. Motion carried.

Nate Ingersoll made a motion to approve the purchase of a new computer for Chief Dwyer. Motion seconded by Denise Drexler. Motion carried.

It was noted that Adam Heath accepted the Captain position but has resigned effective April 9, 2022 leaving a Captain position still open which will be offered to one of the previous applicants.

Cheryl Hogan made a motion to approve the promotion of FF/EMT Patrick Voccio to Sergeant effective March 13, 2022. Motion seconded by Doug Kelly. Motion carried.

Nate Ingersoll made a motion to reinstate Volunteer Daryn Morden. Motion seconded by Doug Kelly. Motion carried.

Nate Ingersoll made a motion to purchase 10 sets of curriculum and first testing for certifications for Critical Care Paramedics for a total of \$6,820. Motion seconded by Doug Kelly. Motion carried.

Nate Ingersoll made a motion to accept the resignations of Adam Heath, Jacob Brown, Kenneth Beam, Trevor Amback, and Jordan Yuodis. Motion seconded by Denise Drexler. Motion carried.

Cheryl Hogan made a motion to approve SOP for EMS Vending Machine as presented by Major Fife. Motion seconded by Nate Ingersoll. Motion carried.

Nate Ingersoll made a motion to approve RFX Technologies to update the routers in Station #1 as presented by Dep. Chief Carta in the budgeted amount of approximately \$9,300. Motion seconded by Dale Nason. Motion carried.

It is noted that invoices have been reviewed and there have been no unauthorized payments.

Nate Ingersoll made a motion to approve and pay bills. Motion seconded by Denise Drexler. Motion carried.

Nate Ingersoll made a motion to adjourn. Motion seconded by Denise Drexler. Motion carried.

The meeting adjourned at 22:05.



Cheryl Hogan, Secretary of the Board of Trustees
Highview Fire Protection District

Respectfully prepared and submitted by Joyce Shelton, Recording Secretary
Documents referenced in these minutes are kept at District Headquarters and are available for viewing and copying during regular business hours in accordance with Kentucky laws regarding Open Records and Record Retention.