

Applicants receiving funding through the Early Childhood Iowa Area Board agree to comply with the following assurances as a condition of funding.

A. Compliance with Applicable Laws

The applicant agrees to comply with all applicable federal, state, and local laws, regulations, and policies governing the administration of public funds, including [Iowa Code Chapter 256I](#), and any applicable rules, guidance, or policies issued by the Early Childhood Iowa State Board.

B. Non-Discrimination

The applicant agrees that no person shall be excluded from participation in, denied benefits of, or otherwise subjected to discrimination under any program funded through Early Childhood Iowa on the basis of race, color, creed, national origin, religion, sex, sexual orientation, gender identity, disability, age, or any other protected class under applicable federal or state law.

Programs must comply with all applicable civil rights laws, including:

- Title VI of the Civil Rights Act of 1964
- Title IX of the Education Amendments of 1972
- Section 504 of the Rehabilitation Act of 1973
- The Americans with Disabilities Act (ADA)
- The Iowa Civil Rights Act

C. Use of Funds

Funds awarded through Early Childhood Iowa must be used solely for the purposes described in the approved application and contract. Expenditures must be reasonable, allowable, and necessary to carry out the approved program activities.

Recipients may not expend funds outside the approved budget without prior written approval from the Early Childhood Iowa Area Board.

D. Non-Supplanting

Funds awarded through Early Childhood Iowa shall not be used to replace existing federal, state, or local funding that would otherwise be available to support the same services.

E. Reporting Requirements

Recipients must submit required program and financial reports as outlined in the contract. This may include:

- Performance measure reporting

- Service data reporting
- Financial expenditure documentation
- Narrative reports describing program outcomes

Failure to submit required reports may result in delayed payment, corrective action, or termination of funding.

F. Monitoring and Site Visits

Recipients agree to participate in monitoring activities conducted by the Early Childhood Iowa Area Board. Monitoring may include:

- On-site visits
- File reviews
- Financial reviews
- Program performance reviews

Recipients must make relevant records and documentation available upon request.

G. Records Retention

Recipients must maintain financial and program records related to the grant for a minimum of seven (7) years following the close of the contract period, or longer if required by applicable law or audit requirements.

Records must be made available for review by authorized representatives of the Early Childhood Iowa Area Board or other governmental authorities.

H. Procurement and Fiscal Accountability

Recipients must maintain appropriate fiscal controls and accounting procedures to ensure the proper disbursement and accounting of grant funds. Purchases made with grant funds must follow applicable procurement policies and ensure fair and reasonable pricing.

I. Accessibility

Programs funded through Early Childhood Iowa must ensure that services, facilities, and communications are accessible to individuals with disabilities in accordance with the Americans with Disabilities Act (ADA) and other applicable accessibility requirements.

J. Public Records

Applications and related materials submitted in response to this Request for Proposal may be considered public records under Iowa Code Chapter 22.

Applicants requesting confidential treatment of information must clearly identify the specific information and cite the legal basis supporting confidentiality.

K. Conflict of Interest

Applicants must disclose any potential conflicts of interest related to the administration of the proposed program and comply with applicable conflict-of-interest laws, including Iowa Code Chapter 68B, when applicable.

L. Termination

The Early Childhood Iowa Area Board reserves the right to terminate a contract or funding agreement if the recipient fails to comply with contract terms, reporting requirements, or applicable laws and policies.

M. Amendments

The Early Childhood Iowa Area Board reserves the right to amend the Request for Proposal prior to award. Any amendments will be communicated to all applicants who received the original solicitation.

N. Certification

By submitting an application, the applicant certifies that:

- The information contained in the proposal is accurate and complete.
- The applicant agrees to comply with all assurances contained in this document.
- The applicant understands that failure to comply with these assurances may result in termination of funding.