



**VILLAGE OF MAGDALENA**  
PO BOX 145, MAGDALENA, NM 87825  
P. 575.854.2261 F. 575.854.2273  
WWW.VILLAGEOFMAGDALENA.COM

**AGENDA**

**NOTICE OF REGULAR MEETING OF THE VILLAGE OF MAGDALENA BOARD OF TRUSTEES  
MONDAY, APRIL 8, 2019  
VILLAGE HALL 108 N. MAIN STREET 6:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
  - a. REGULAR MEETING – MARCH 25, 2019
6. APPROVAL OF CASH BALANCE REPORT
7. APPROVAL OF BILLS
8. MAYOR'S REPORT
9. CLERK'S REPORT
10. DEPARTMENT REPORTS
  - a. EMS
  - b. FIRE
  - c. MARSHAL
  - d. JUDGE
  - e. PUBLIC WORKS
  - f. LIBRARY
11. DISCUSSION & POSSIBLE DECISION CONCERNING REQUEST FOR LODGER'S TAX FUNDING TO ADVERTISE AND PROMOTE THE MAGDALENA GALLERY & STUDIO TOUR ON MAY 3, 4, 5, 2019
12. DISCUSSION & POSSIBLE DECISION CONCERNING REQUEST FOR LODGER'S TAX FUNDING TO ASSIST WITH THE COST OF RENTING PORT-A-POTTIES
13. DISCUSSION & POSSIBLE DECISION CONCERNING REQUEST FOR LODGER'S TAX FUNDING TO PURCHASE BRACKETS FOR STREET POLE BANNERS
14. DISCUSSION & POSSIBLE DECISION CONCERNING RESOLUTION NO. 2019-04 PROVIDING FOR FUNDS SUFFICIENT TO COMPLETE THE EXTERIOR REPAIRS OF THE MAGDALENA PUBLIC LIBRARY

15. DISCUSSION & POSSIBLE DECISION CONCERNING MEMORANDUM OF UNDERSTANDING BETWEEN FRIENDS OF THE MAGDALENA LIBRARY AND THE VILLAGE OF MAGDALENA FOR REPAIRS AND IMPROVEMENTS TO THE LIBRARY BUILDING
16. DISCUSSION & POSSIBLE DECISION CONCERNING QUOTES FOR CHIPS FOR THE LGRF STREET PROJECT FY18-19
17. DISCUSSION & POSSIBLE DECISION CONCERNING ACCEPTANCE OF THE FUNDING OFFER FROM THE LOCAL GOVERNMENT ROAD FUND FY 2019-2020 COOPERATIVE AGREEMENT
18. DISCUSSION & POSSIBLE DECISION CONCERNING RESOLUTION NO. 2019-05 – ACCEPTANCE AND APPROVAL OF FY2018 AUDIT
19. PUBLIC INPUT – 1 TOPIC PER PERSON - 3 MINUTE LIMIT
20. ADJOURNMENT

*NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT THE VILLAGE OFFICE, 108 N. MAIN STREET, MAGDALENA, NM 8725. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE VILLAGE CLERK AT 575-854-2261 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.*

**MINUTES OF THE REGULAR MEETING OF THE VILLAGE OF MAGDALENA  
BOARD OF TRUSTEES  
HELD MONDAY, MARCH 25, 2019 AT 6:00 PM**

**DRAFT**

Mayor Richard Rumpf called the meeting to order at 6:00 p.m.

**PRESENT:** Mayor Richard Rumpf, James Nelson, Donna Dawson, Clark Brown, Carleen Gomez – Deputy Clerk, Attorney Kathy Stout

**ABSENT:** Lynda Middleton

**GUESTS:** Janice Oest, Judyth Shamosh, Abiel Carrillo, John Larson, Carol Cricket Courtney, Yvonne Magener, Mike Danielsen, Johnny Krynitz, Mary Mabe, RuthAnn Gomez, Mariah Quintana, Catherine DeMaria, Kim Nesvig, Sofie Leyba, Gilbert Torres, Sr., Tina Valenzuela, Angela Montoya, Diane Tafoya, Alejandra Paez – Assistant Clerk

Mayor Richard Rumpf requested that Mrs. Carol Cricket Courtney lead the gallery in reciting the Pledge of Allegiance.

**APPROVAL OF AGENDA:** Ms. Dawson motioned to approve the agenda as presented, seconded by Mr. Brown. The motion carried unanimously.

**APPROVAL OF MINUTES:** Mr. Nelson motioned to approve the minutes of the Regular Meeting of the March 11, 2019, as amended, seconded by Mr. Brown. The motion carried unanimously.

**APPROVAL OF CASH BALANCE REPORT:** Ms. Dawson motioned to approve the cash balance report, as presented, seconded by Mr. Nelson. The motion carried unanimously.

**APPROVAL OF BILLS:** Deputy Clerk Gomez stated that she would like to add some invoices from the Socorro Electric in the amount of \$3,638.87, Consultant Pharmacist of NM in the amount of \$431.50 and the final bill to Rice & Associates for the FY18 Audit in the amount of \$3,500.00.

Ms. Dawson motioned to approve the bill list with the additions, seconded by Mr. Nelson. The motion carried unanimously.

City of Socorro	\$375.00	Consultant Pharmacist of NM	\$431.50
Konica Minolta	247.79	KSA Engineers	599.79
Napa Auto Parts	257.40	RC Plumbing	204.23
Rice & Associates, CPA	3,500.00	Sierra Propane	991.81
Socorro Electric Cooperative	3,638.87	The Radar Shop, Inc.	189.00

Valley Illuminators

2,832.51

Wex Bank

1,667.22

### **MAYOR'S REPORT**

Ms. Dawson took this time to report that there was an EMS call about two weeks prior and three board members were present, but no Village business was discussed. Mrs. Carol Cricket Courtney reported that the Friends of the Library Board will be working on a Memorandum of Understanding for windows to present to the Village Board. Mayor Rumpf stated that there was a SCOPE meeting with Presbyterian concerning a health study. Mayor Rumpf stated that he would be in Las Cruces at the end of the week to meet with the South-Central Council Governments and apply for an extension on the Water Well Grant.

### **CLERK'S REPORT**

#### **A. DISCUSSION & POSSIBLE DECISION CONCERNING APPROVAL OF BUDGET ADJUSTMENT RESOLUTION NO. 2019-05**

Mayor Rumpf explained the reasons for the needed budget adjustments. Mr. Nelson asked if there were any other funding sources for the library? Mayor Rumpf stated that a grant for \$5,000.00 was applied for through Home Depot. Librarian Yvonne Magener stated that the legislature had done away with a lot of library funding.

Mr. Nelson motioned to approve Budget Adjustment Resolution No. 2019-05 as presented, seconded by Ms. Dawson.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mr. Nelson – AYE, Ms. Dawson – AYE, Mr. Brown – AYE

The motion carried unanimously.

#### **LIBRARY – DISCUSSION & POSSIBLE DECISION CONCERNING AWARD OF CATEGORY 1 (INTERNET) TO WESTERN NEW MEXICO COMMUNICATIONS**

Librarian Yvonne Magener stated that Western New Mexico Communications is now offering 100 up/100 down megabytes per second. She stated that the library will pay 10% of non-recurring costs and the equipment is paid by E-Rate with a twelve-month contract. Ms. Magener requested that the Category 1 contract be awarded to Western New Mexico Communications.

Ms. Dawson motioned to approve the request and award Western New Mexico Communications, seconded by Mr. Nelson.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Ms. Dawson – AYE, Mr. Brown – AYE, Mr. Nelson – AYE

The motion carried unanimously.

**LIBRARY – DISCUSSION & POSSIBLE DECISION CONCERNING AWARD OF CATEGORY 2 (NETWORK EQUIPMENT) TO POWERON**

Librarian Yvonne Magener stated that Poweron had now gone down to \$1,996.24 as a one-time cost with no maintenance fees. She added that this would be \$1,000.00 less than the previous proposal. She stated that the internet signal will be coming via fiber optic lines that are going through the Village. Ms. Magener requested that the Category 2 contract be awarded to Poweron.

Mr. Nelson motioned to approve the request and award Poweron, seconded by Ms. Dawson.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mr. Brown – AYE, Mr. Nelson – AYE, Ms. Dawson – AYE

The motion carried unanimously.

**DISCUSSION & POSSIBLE DECISION CONCERNING APPLYING FOR RECYCLING GRANT TO PURCHASE STREET BENCHES MADE WITH RECYCLED PLASTIC MATERIAL**

Mayor Rumpf stated that this would be a separate grant from the one that was recently submitted. He stated that it would be used to purchase street benches that are made with plastic. He stated that approximately forty-four benches would be able to be purchased. He stated that they would have to be assembled and installed. He stated that they could possibly be placed along the walkability trail on Highway 60 and Main Street. Ms. Judyth Shamosh stated that the benches are made of good quality and are very durable.

Mr. Nelson motioned to approve applying for a recycle grant to purchase street benches made with recycled plastic material, seconded by Mr. Brown.

Mayor Rumpf suggested that Deputy Clerk Gomez request a roll call vote:

Mr. Brown – AYE, Ms. Dawson – AYE, Mr. Nelson

The motion carried unanimously.

**PUBLIC INPUT – 1 TOPIC PER PERSON – 3 MINUTE LIMIT**

Mr. Abiel Carrillo with KSA Engineers gave an update on the Radio Read Meter Project. He stated that crews with File Construction would be starting during the week. He stated that parts and meters are currently coming in. He stated that the construction portion of the project would take approximately two months and after that the software and communication portion of the project would begin. Mr. Carrillo explained the meter change out process and stated that the meters are 99% to 99.9% accurate.

Ms. Mary Mabe stated that a dog named Duke was recently put down by Magdalena Law Enforcement. She stated that she would like to see video of the dog biting or attacking the officer. She stated that there should not have been any reason for the dog to be put down. Ms. Mabe asked if there was something else that could be done instead like possibly warning owners and then citing them. Mayor Rumpf stated that has been done before. Mayor Rumpf said that there are cages for dogs that Law Enforcement carries. Mayor Rumpf stated that he

was not there to know what happened, but he would check and see. Ms. Tina Valenzuela asked if Law Enforcement can go on your property to kill a dog. Mayor Rumpf stated that they cannot do that. Ms. Mabe asked if the Marshal and Deputy are trained Animal Control Officers. Mayor Rumpf stated that they are not but he will be looking to get them training. Mayor Rumpf stressed that dogs are a county wide issue and he will speak with the Marshal's Department about it.

Mr. Johnny Krynitz stated that he believes the Village has bigger concerns. He added that he does love dogs but issues such as cleaning up the community are more important. He stated that there needs to be more reasons for tourists to stop and spend money here. He stated that drugs needed to be addressed as well.

Mrs. Carol Cricket Courtney stated that she attended a free workshop with Librarian Yvonne Magener. She stated that the workshop covered the STEM programs. She stated that they discussed getting more ideas on how to introduce more science to children of all ages.

Ms. Catherine DeMaria stated that she believes the library is a vital part of a community and is glad to see it will be getting some improvements made to the building.

Mayor Rumpf took this time to thank the volunteers, the Library Board, Advisory Board, the Librarian and the Friends of the Library for all their hard work.

Ms. Dawson motioned to adjourn the meeting at 7:05 p.m., seconded by Mr. Brown. The motion carried unanimously.

Respectfully Submitted,

Carleen Gomez, CMC  
Deputy Clerk

Richard Rumpf  
Mayor

## **Carleen Gomez**

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**From:** Michael Bisbee <michael\_bisbee@yahoo.com>  
**Sent:** Thursday, April 4, 2019 11:09 AM  
**To:** Carleen Gomez  
**Subject:** VILLAGE of MAGDALENA FIRE / EMS REPORT March 2019

### **VILLAGE of MAGDALENA FIRE / EMS REPORT March 2019**

#### **FIRE**

3/5/2019 - Extinguished burn pile on private property on Hwy 60 that got out of hand when wind picked up

3/10/2019 - Burned Village brush pile near rodeo grounds

3/26/2019 - Responded to report of gas smell at village business. Turned off propane for further investigation

3/29/2019 - Responded to drilling rig rollover resulting in fatality at top of Sedillo Hill / Hwy 60. Assisted in extraction.

3/30/2019 - Extinguished fire due to improper disposal of ashes at Village brush pile

#### **EMS**

Magdalena Volunteer EMS Department responded to 6 calls for service

Best Regards, Michael Bisbee Chief: MVFD / EMS

**MAGDALENA MARSHAL DEPARTMENT**  
**MONTHLY VEHICLE EXPENDITURE REPORT**  
For the month of : **March** Year: **2019**

License Number: **G93062**  
Make and Model: **FORD EXPID.2015**

**Report due in NO LATER THAN THE 10th OF THE MONTH**

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2								02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5								05 Interior Maintenance
6								06 Lubrication
7								07 Miscellaneous
8								09 Tire Purchase
9								10 Tire Repair
10								11 Wash and Wax
11								(Attach Copy of Invoices)
12	51413	51629	216	22.39	53.05			Invoice No.: _____ Amt.\$ _____
13								10
14								Invoice No.: _____ Amt.\$ _____
15								Date _____
16								Invoice No.: _____ Amt.\$ _____
17								Code: _____ Date: _____
18								Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20								Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23								Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27	51629	51822	193	23.23	62.95			Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29								Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31								
Totals			409	45.62	116			

I certify that the above is correct to the best of my knowledge.

Signature: \_\_\_\_\_

Title: **MARSHAL**



## Magdalena Marshal's Office

<b>Monthly Report</b>	<b>Month: MAR</b>	<b>Year: 2019</b>
Marshal Zamora	ID#: Mag-1	
<b>Total Miles Driven:</b>	409	
<b>GENERAL CALLS:</b>	<b>AMOUNT</b>	<b>REVENUE</b>
TRAFFIC CITATIONS: Village Ordinances	19	1126
TRAFFIC CITATIONS: State Statutes		
CRIMINAL CITATIONS	2	
ANIMAL CONTROL CITATIONS	2	
TRAFFIC ACCIDENTS		
D.W.I. ARRESTS		
FELONY ARRESTS		
MISDEMEANOR ARRESTS	1	
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS	3	
JUVENILE CASES	1	
DOMESTIC CASES	0	
CRIMINAL DAMAGE / PROPERTY	3	
<b>ASSISTANCE CALLS:</b>		
AMBULANCE/FIRE	2	
PUBLIC SERVICE	9	
NM STATE POLICE		
SHERIFF'S OFFICE	2	
NM FISH & GAME		
US BORDER PATROL		
US FOREST SERVICE		
<b>OTHER:</b>		
ALARM CALLS	1	
FINGERPRINTING		
Driving Tests	1	
Misc. Cases	10	
	3	
<b>TOTALS:</b>	59	1018

**MAGDALENA MARSHAL DEPARTMENT****MONTHLY VEHICLE EXPENDITURE REPORT**For the month of : **March** year: **2019**License Number: **G97489**Make and Model: **Chevy Silverado**

Report due in NO LATER THAN THE 10th OF THE MONTH

Date	Beginning Mileage	Ending Mileage	Miles Traveled	Fuel Gallons	Amount	Motor Oil Quarts	Amount	Maintenance Section
1								01 Chassis Maintenance
2	52401	52606	205	18.7	44.5			02 Electrical Maintenance
3								03 Engine Maintenance
4								04 General Supplies
5	52606	52835	229	21.4	50.72			05 Interior Maintenance
6								06 Lubrication
7								07 Miscellaneous
8	52835	53098	263	21.1	46.56			09 Tire Purchase
9								10 Tire Repair
10	53098	53326	228	20.2	48			11 Wash and Wax
11								(Attach Copy of Invoices)
12								Invoice No.: _____ Amt.\$ _____
13	53326	53551	225	17.1	37.42			Date: _____
14								Invoice No.: _____ Amt.\$ _____
15	53551	53767	216	18.7	44.44			Date: _____
16								Invoice No.: _____ Amt.\$ _____
17								Code: _____ Date: _____
18	53767	53969	202	17.6	44.12			Invoice No.: _____ Amt.\$ _____
19								Code: _____ Date: _____
20	53969	54267	298	20.3	50.86			Invoice No.: _____ Amt.\$ _____
21								Code: _____ Date: _____
22								Invoice No.: _____ Amt.\$ _____
23	54267	54477	210	19.5	48.77			Code: _____ Date: _____
24								Invoice No.: _____ Amt.\$ _____
25								Code: _____ Date: _____
26								Invoice No.: _____ Amt.\$ _____
27	54477	54721	244	19.3	52.37			Code: _____ Date: _____
28								Invoice No.: _____ Amt.\$ _____
29	54721	54980	259	21.1	57.06			Code: _____ Date: _____
30								Invoice No.: _____ Amt.\$ _____
31	54980	55179	199	16.5	44.83			
Totals			2778	231.5	569.65		0	

I certify that the above is correct to the best of my knowledge.

Signature: Title: **Deputy Dylan Coslin**

## Magdalena Marshal's Office

<b><i>Monthly Report</i></b>	<b><u>MARCH</u></b>	<b><u>Year: 2019</u></b>
Dylan Coslin		
<b>Total Miles Driven:</b>		
<b><u>GENERAL CALLS:</u></b>	<b><u>AMOUNT</u></b>	<b><u>REVENUE</u></b>
TRAFFIC CITATIONS: Village Ordinances	39	2679
TRAFFIC CITATIONS: State Statutes	1	5
CRIMINAL CITATIONS	2	
ANIMAL CONTROL CITATIONS	1	
TRAFFIC ACCIDENTS	2	
D.W.I. ARRESTS		
FELONY ARRESTS		
MISDEMEANOR ARRESTS	3	
12 HOUR HOLD ARREST		
CRIMINAL INVESTIGATIONS	2	
JUVENILE CASES		
DOMESTIC CASES		
CRIMINAL DAMAGE / PROPERTY	1	
<b><u>ASSISTANCE CALLS:</u></b>		
AMBULANCE/FIRE	3	
PUBLIC SERVICE		
NM STATE POLICE		
SHERIFF'S OFFICE	1	
NM FISH & GAME		
US BORDER PATROL		
US FOREST SERVICE		
<b><u>OTHER:</u></b>		
ALARM CALLS	6	
FINGERPRINTING		
Driving Tests	1	
Misc. Cases		
<b><u>TOTALS:</u></b>	<b>60</b>	<b>2576</b>

## **March 2019 Court Report**

### **Illegal water tap-**

Defendant was found guilty and ordered to pay what was owed to the village and a fine of 79.00 dollars

### **No insurance-**

Defendant was ordered to pay 179.00 in fines and fees

### **Speeding- 3**

Defendant was ordered to pay 83.00 plus a 29.00 court fee

Defendant was ordered to complete an online driving school and a 29.00 court fee

Defendant was found guilty and put on a 4 month deferment and orderd to pay a 29.00 court fee

**Total: \$428.00**

# **Village of Magdalena**

## **Public Works Department Reports**

- Weekly trash route.
- Weekly water residuals.
- Cleaned waste water screens.
- Weekly well logs.
- Monthly meter reads.
- Monthly disconnects.
- Monthly water samples.
- Monthly cardboard pickup.
- Worked on retaining wall off Riley rd.
- Painted poles around propane tank.
- Cleaned village hall.
- Turned off Kelly brown water.
- Jetted behind Jim Nelson's house.
- Pushed up burn pile.
- Fixed rope on flag pole at cemetery and put new flag.
- Cleaned marshal's office.
- Jetted sewer line behind Frank Dobson's house.
- Fixed water leak on ash st.
- Put door stops in at village hall.
- Put plugs in Kubota's tires.
- Replaced steering cylinders on case back hoe.
- Put together reflectors for airport and installed.
- CPR training.
- Changed oil in Trash Truck.
- Hauled dirt to main st. and tenth.
- Hauled dirt to blade man for roads.
- Assisted the state in pulling water samples at Benjamin.

- Fixed chlorine leak at Benjamin well.
- Cleaned out work trucks.
- Pulled out trees and shrubs from medians hauled to burn pile.
- Jetted behind 505 5<sup>th</sup> st.

## Librarian's Report

### Report for MARCH 2019

In parenthesis last years' #'s

Days open **22** (22) Hours open: **Hours: 122** (127)

Days closed besides Sundays, and Mondays. **0** (1)

**EVENTS: 3 (2); 40 ppl. (83) CC: 55 ppl Total 100 ppl. (83)**

**3-1-2019 Code Club 17**

**3-2-2019 Quanshai - Artist from Alamo – Meet & Greet 17**

**3-6-2019 Wanda Moeller – Defensor Chieftain Meet & Greet. 12**

**3-8-2019 Code Club 13**

**3-15-2019 Code Club 15**

**3-20-2019 Judyth Shamosh Part II Ayurveda. 11**

**3-22-2019 Code Club 5**

**3-27-2019 Book Club meeting 5**

**3-29- 2019 Code Club 5**

### **Library Usage:**

Number of people visiting Library: **Total 709** (609) (including museum visit, events and code club.) Museum visits: **44**

**TOTAL CIRCULATION: Library and Digital: 637** (634)

Number of books/dvds/ checked out: **493: 237 Books** (A 396, J 53, Y 41 & YA 3), **249 DVD's, Audio 7** (238 Books, 301 DVD's,)

Number of eBooks and audio books checked out: **TOTAL 144 !:** (95), (15/34 place in consortium) **eBOOKS 104** (15/34) (73), **Audio 40** (22/33) (22)

Inter Library Loan requests processed: **2** (12)

New membership cards issued: **2** (7) **Deleted 42 - Total 1056 patrons currently.**

Working on deleting people that have not visited in the last 3 years. Have hard copy of all patrons with outstanding items.

Volunteers: 8 volunteers helped in the library, shelving, and moving books. total of **+25 hours.**

Number of computer hours used: **199+** (Incl. chrome books) (110). **158** (Incl. coders) (193) people signed in to use the computers. Chrome books usage (code club!) **69 hours.** Various people using Wifi. especially tourists... Wifi very unreliable at first 2 code clubs. Called John Francis VP of Gilanet and has been better since.

**3-1-2019** Code Club Training for supervisors, Carol Courtney, Jim Sauers, Dr. Dan Klingelsmith and Yvonne Magener with PRENDA.

**3-18-2019** One Pupil from Magdalena tested by Quemado schools

**3-11-2019** Proctored Test for Gentleman applying for Job in GA.

**3-26-2019** Webinar: Strategic Planning in a Deeply Weird World: The Flexible Roadmap Field Guide Approach.

**Maintenance:** FOL and Village working on details to renovate the WEST side façade etc. Finally... THANK YOU Friends of the Library, otherwise this would probably never happen!

Respectfully submitted,  
Yvonne Magener, Library Director



# VILLAGE OF MAGDALENA

## REQUEST TO BE PLACED ON AGENDA

Todays Date: 4/4/19  
Date of Meeting: 4/8/19  
Name: Catherine Demaria  
Address: 110 N main St Zip: 87825  
Phone Number: 575 517 0669  
Email Address: cdemaria@hio6gmail.com

Item request will be for: (Please check one)

☐ Information Only

☒ Action Item

☐ Discussion/Action

☐ Public Hearing

☐ Report

☐ Other: \_\_\_\_\_

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic. We do allow handouts at meeting.

Lodgers TAX Request For Advertising  
& Promotion OF the Magdalena Gallery  
& Studio tour May 3, 4, 5. 2019.

Signature: Catherine Demaria

Please return to:

Stephanie Finch, Clerk/Treasurer  
Village of Magdalena  
Magdalena, NM 87825

Phone: 575-854-2261 \* Fax: 575-854-2273 \* Email: [clerk@villageofmagdalena.com](mailto:clerk@villageofmagdalena.com)

Mayor's Approval: [Signature]

Date: 3-4-19



**Request to Village of Magdalena for Use of Lodger's Tax  
(Pursuant to Lodger's Tax Act Section 3-38-14 NMSA 1978)**

**Our mission is to stimulate economic growth by marketing Magdalena as a visitor destination through tourism.**

**Eligible uses of Lodger's Tax Proceeds are to defray the costs of:**

- **advertising, publicizing and promoting tourist-related attractions, facilities and events as stated in SECTION 4 of the Village Ordinance.** (A complete copy is available upon request.)

1. This request is made by Catherine DeMaria (Applicant)

Address:

110 N. Main ST  
Magdalena NM 87825

Phone: 575 517 0669 Email: Cdemaria110@gmail.com

- ☒ 501-3C Non-Profit Entity; (provide proof)  
☐ For Profit Entity; (Private Individual/Entity)  
☐ Group/Organization without Non-Profit Status;  
☐ Other: \_\_\_\_\_

The purpose of this request is to provide tourist related activities and contract with the Village and other individuals/entities in the provision of tourist-related promotional activities.

Name of Event:

Magdalena Gallery & Studio Tour

Location of Event:

The Town of Magdalena

Description of Event:

GALLERY & STUDIO TOUR  
16 Venues & over 40  
ARTISTS

Is this a fund raising event? Please describe:

NO

Proposed Date of Event: May 3, 4, 5

1. **All printed material must include the Village logo (available at Village Hall once approval has been given), and indicate that Village of Magdalena Lodger's Tax funds were used in the purchase of said items.**

• **BEFORE EVENT**

- Applicant is required to provide an estimated budget to include: Revenue (income from sponsors, sales, booth space fees, etc.) and

**EVENT/ORGANIZATION:** Magdalena Artists & Warehouse Creative Arts

**BUDGET WORKSHEET** (complete this form as an estimate BEFORE your event and again AFTER your event showing actual amounts, along with an event summary)

**INCOME SOURCES**

Income For Hotels, Gas Stations  
Restaurants, Galleries  
and individual Artists

ESTIMATE / ACTUAL

~~Unknown~~  
Unknown  
But years past  
Has produced

**TOTAL INCOME**

a good amount in CRS

**EXPENSES**

Public Printing of CARD & map

ESTIMATE / ACTUAL

280.

Advertising in Catron County Paper

\$80.

Advertising in ABQ Journal online

\$100.

~~Advertising in Glendale~~

~~200.00~~

color ad in Glendale 5" x 5"

267.93

[ Enchantment magazine AD  
4.8" x 2.5" color AD

\$216

**TOTAL EXPENSES**

\$943.93

**MARKETING**

Who is your target market?

Tourists - Santa Fe - Albuquerque & Catron county  
Art Lovers

How/where are you advertising your event? Does this reach your target market?

Internet & Newspaper + Free listings  
Artists & gallery email list & mag-e Board

\* Please include copies of all advertisements following event.

ESTIMATE / ACTUAL

Number of Visitors at Event

150-200

Number of Motel Rooms Filled

Hopefully All

**EVENT SUMMARY** (Please let us know how your event went, things that went well, areas that need work or attention for next year)



# VILLAGE OF MAGDALENA

## REQUEST TO BE PLACED ON AGENDA

Todays Date: 3/14/2019  
Date of Meeting: ~~4/28/2019~~ ~~3/25/2019~~ 4/8/2019 (MOTRA)  
Name: Magdalena Old times Reunion Association  
Address: PO Box 772 Magdalena Zip: 87825  
Phone Number: 505-506-5735  
Email Address: missymoo203@gmail

Item request will be for: (Please check one)		
<input type="checkbox"/> Information Only	<input type="checkbox"/> Action Item	<input type="checkbox"/> Discussion/Action
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Report	<input type="checkbox"/> Other: <u>Lodgers tax</u>

### Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic. We do allow handouts at meeting.

the UpComing 3 day weekend event in July 12, 13, & 14th  
Friday night Street Dance Saturday BBQ & Parade  
Pie & Salsa Contest Sunday - the Winding down  
of the Event

Signature: Naomi Dawson

Please return to:

Stephanie Finch, Clerk/Treasurer  
Village of Magdalena  
Magdalena, NM 87825

Phone: 575-854-2261 \* Fax: 575-854-2273 \* Email: [clerk@villageofmagdalena.com](mailto:clerk@villageofmagdalena.com)

Mayor's Approval: [Signature] Date: 3-4-19

**Request to Village of Magdalena for Use of Lodger's Tax  
(Pursuant to Lodger's Tax Act Section 3-38-14 NMSA 1978)**

**Our mission is to stimulate economic growth by marketing Magdalena as a visitor destination through tourism.**

**Eligible uses of Lodger's Tax Proceeds are to defray the costs of:**

- **advertising, publicizing and promoting tourist-related attractions, facilities and events as stated in SECTION 4 of the Village Ordinance.** (A complete copy is available upon request.)

1. This request is made by Magdalena Old Timers (Applicant)  
Address:

PO Box 772  
Magdalena NM 87825

Phone: 505-506-5735 Email: missymay203@gmail.com

- ☒ 501-3C Non-Profit Entity; (provide proof)  
☐ For Profit Entity; (Private Individual/Entity)  
☐ Group/Organization without Non-Profit Status;  
☐ Other: \_\_\_\_\_

The purpose of this request is to provide tourist related activities and contract with the Village and other individuals/entities in the provision of tourist-related promotional activities.

Name of Event:

Magdalena Old Timers weekend

Location of Event:

The Karlo Grounds & Village

Description of Event:

3 day weekend event, held the  
second weekend in July  
BBQ, Friday night Street Dance,  
vendors

Is this a fund raising event? Please describe:

This is an event to invite people  
to come have Sun, Breakfast to monotonous  
of everyday life

Proposed Date of Event:

July 12, 13, & 14 2019

1. **All printed material must include the Village logo (available at Village Hall once approval has been given), and indicate that Village of Magdalena Lodger's Tax funds were used in the purchase of said items.**

• **BEFORE EVENT**

- Applicant is required to provide an estimated budget to include: Revenue (Income from sponsors, sales, booth space fees, etc.) and

**EVENT/ORGANIZATION:** MOTRA

**BUDGET WORKSHEET** (complete this form as an estimate BEFORE your event and again AFTER your event showing actual amounts, along with an event summary)

**INCOME SOURCES**

BBQ Pancake Breakfast  
Vendors indoor & outdoor  
Donations  
Parade  
**TOTAL INCOME**

**ESTIMATE / ACTUAL**

\$800.00  
\$900.00  
\$1000.00  
\$600.00  
\_\_\_\_\_

**EXPENSES**

Port-A-Potties  
Advertising  
Food for BBQ & Pancake Breakfast  
Band Friday Night dance  
t-shirt w/ stuff on it  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ESTIMATE / ACTUAL**

\$1999.00  
\$400.00  
\$1500.00  
\$1300.00  
\$800.00  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL EXPENSES**

**MARKETING**

Who is your target market?

Everyone

How/where are you advertising your event? Does this reach your target market?

Posters & mail out Brochures

\* Please include copies of all advertisements following event.

**ESTIMATE / ACTUAL**

Number of Visitors at Event

2000

Number of Motel Rooms Filled

according to the motel all of them  
in town were booked by May

**EVENT SUMMARY** (Please let us know how your event went, things that went well, areas that need work or attention for next year)

2 W

I have the #'s from last yr for you. I will get them to you later early next week.

As for 2017. I am still trying to figure it out. Looks like donations were gotten on our behalf but given directly to the Rodeo group so they could get lights + a few other things ~~to~~ that we were not to provide because our contract said they would provide it.

I have it almost figured out

Thanks so much

Naomi Jean Dawson





# VILLAGE OF MAGDALENA

## REQUEST TO BE PLACED ON AGENDA

Todays Date: 12 March 2019  
Date of Meeting: ~~25 March 2019~~ April 8<sup>th</sup>  
Name: Judyth Shemosh  
Address: PO Box 1285 Zip: 87825  
Phone Number: 602-513-1528  
Email Address: magdalenaBoxcarMuseum@gmail.com

Item request will be for: (Please check one)

☐ Information Only

☒ Action Item

☒ Discussion/Action

☐ Public Hearing

☐ Report

☐ Other: \_\_\_\_\_

Brief description of topic to be discussed:

Please attach one original of any documents pertaining to the topic. We do allow handouts at meeting.

Street - Pole Banners & Brackets

Signature: Judyth Shemosh

Please return to:

Stephanie Finch, Clerk/Treasurer

Village of Magdalena

Magdalena, NM 87825

Phone: 575-854-2261 \* Fax: 575-854-2273 \* Email: clerk@villageofmagdalena.com

Mayor's Approval: [Signature]

Date: 3-16-19

**Request to Village of Magdalena for Use of Lodger's Tax  
(Pursuant to Lodger's Tax Act Section 3-38-14 NMSA 1978)**

**Our mission is to stimulate economic growth by marketing Magdalena as a visitor destination through tourism.**

**Eligible uses of Lodger's Tax Proceeds are to defray the costs of:**

- **advertising, publicizing and promoting tourist-related attractions, facilities and events as stated in SECTION 4 of the Village Ordinance. (A complete copy is available upon request.)**

1. This request is made by Judith Shamash (Applicant)

Address: PO Box 1285 Magdalena 87825

Phone: 602-513-1528

Email: MagdalenaBorcarMuseum@gmail.com

- ☐ 501-3C Non-Profit Entity; (provide proof)  
☐ For Profit Entity; (Private Individual/Entity)  
☐ Group/Organization without Non-Profit Status;  
☐ Other: \_\_\_\_\_

The purpose of this request is to provide tourist related activities and contract with the Village and other individuals/entities in the provision of tourist-related promotional activities.

Name of <sup>Project</sup>Event: Street-Pole Banners + Brackets

Location of <sup>Project</sup>Event: Road 60 East + West of Main Street

Description of Event:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this a fund raising event? Please describe:

It will help attract tourism! by making Magdalena more attractive.

Proposed Date of Event: ASAP

1. **All printed material must include the Village logo (available at Village Hall once approval has been given), and indicate that Village of Magdalena Lodger's Tax funds were used in the purchase of said items.**

• **BEFORE EVENT**

- Applicant is required to provide an estimated budget to include: Revenue (Income from sponsors, sales, booth space fees, etc.) and



**EVENT/ORGANIZATION:** Street-Pole Banners

**BUDGET WORKSHEET** (complete this form as an estimate BEFORE your event and again AFTER your event showing actual amounts, along with an event summary)

**INCOME SOURCES**

Lodger's Tax Fund  
Village of Magdalena  
Donations -

**ESTIMATE / ACTUAL**

} ~~\$1248~~  
\$500

**TOTAL INCOME**

**EXPENSES**

Street-Pole Banners  
BANNERS

**ESTIMATE / ACTUAL**

\$1248<sup>00</sup>  
500<sup>00</sup>

**TOTAL EXPENSES**

**MARKETING**

Who is your target market? Tourists.

How/where are you advertising your event? Does this reach your target market? Yes.

\* Please include copies of all advertisements following event.

Number of Visitors at Event

**ESTIMATE / ACTUAL**

N/A

Number of Motel Rooms Filled

N/A

**EVENT SUMMARY** (Please let us know how your event went, things that went well, areas that need work or attention for next year)

**From:** MagEBoard <linda.jswisher+icloud.com@ccsend.com>

**To:** jsakel <jsakel@aol.com>

**Subject:** VILLAGE BANNERS: Another Answer, Another Question: Would You Like to Donate?

**Date:** Sat, Mar 9, 2019 5:36 pm

---



CLICK HERE to contact Linda Smiley  
and MagEBoard

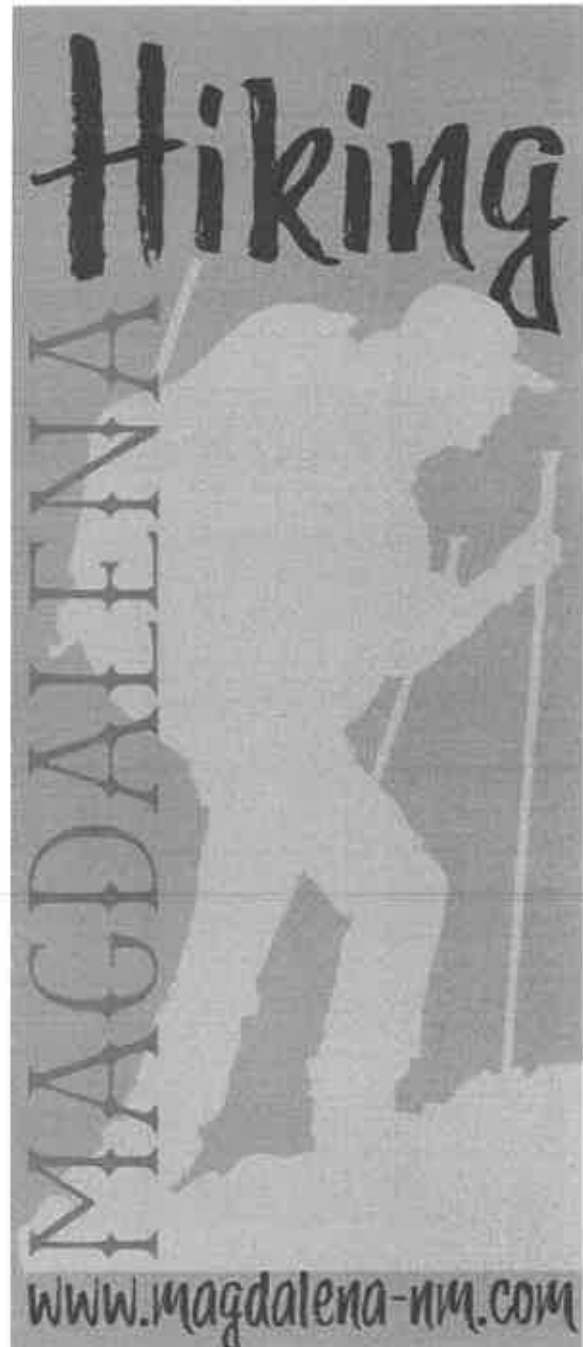
We are planning to put up STREET-POLE BANNERS this spring to dress up our Village and promote activities in and around our area.

**If you would like to donate to this project, please contact me.** Judyth  
**MagdalenaBoxcarMuseum@gmail.com**

The banners are strictly for the Village in general to get visitors to stop. They will benefit the businesses but are not for individual businesses.

There are a total of 10 - 24 x 36" banners. The Village Lodgers' tax will pay for the brackets (about \$125 each), and SEC will put them up on the light poles nearest Main Street.

The banners can be changed out for holidays or other events.





**RESOLUTION NO. 2019-04**  
**A RESOLUTION TO PROVIDE FUNDS SUFFICIENT TO COMPLETE THE EXTERIOR REPAIRS OF**  
**THE MAGDALENA PUBLIC LIBRARY**

**WHEREAS,** The Mayor and Trustees of the Village of Magdalena recognize the severity of deterioration of the original exterior of the Library;

**WHEREAS,** The Mayor and Trustees of the Village of Magdalena acknowledge the historic and cultural value of the Library building;

**WHEREAS,** The Mayor and Trustees of the Village of Magdalena desire to preserve the Library as an asset to the Village residents and surrounding communities; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Governing Body of the Village of Magdalena to earmark sufficient funds to initiate and complete the exterior repair of the Library, located at 108 North Main Street, Magdalena, NM 87825

**ACCEPTED AND APPROVED** this 8<sup>th</sup> day of April, 2019 in regular session by the Governing Body of the Village of Magdalena, New Mexico.

---

Richard Rumpf, Mayor

**ATTEST:**

---

Carleen Gomez, Deputy Clerk

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN FRIENDS OF THE MAGDALENA LIBRARY**  
**AND VILLAGE OF MAGDALENA**

1.     **Parties.**       This Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into by and between the Friends of the Magdalena Library (hereinafter referred to the FOL), P.O. Box 308, Magdalena, New Mexico and the Village of Magdalena, whose address is 108 North Main Street, Magdalena, New Mexico (herein referred to as the Village).

2.     **Purpose.**       The purpose of this MOU is to establish the terms and conditions, under which the FOL will purchase 12- 42 inch by 78 inch Simonton brand replacement windows and 2 - 42 inch by 30 inch Simonton brand replacement windows for the Magdalena Public Library, located at 104 North Main Street, Magdalena, NM 87825. (See Attachment A – cost of windows)

3.     **Term of MOU.**     This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the parties to this MOU and the governing bodies of the parties' respective counties or municipalities and shall remain in full force and effect until replacement of siding and installation of windows is completed or one year from date of signed MOU, or whichever comes first.

4.     **Responsibilities of Parties.**

**A. Purchase of materials.**       The Village agrees to purchase all materials and supplies to make requisite repairs to the library building. These include various size and type of nails, pressure treated boards, staples, flashing, planks, trim, roof felt and other items identified. (Attachment B.)

**B. Storage of materials.**       The Village also agrees to secure and store any construction supplies and materials, including the windows, on Village property until such items are needed to complete repairs.

**C. Debris.**       The Village agrees to remove all debris from the repairs at no cost to the FOL.

**D. Painting.**       The Village agrees to paint any cement board secured to the building within 90 days of installation.

**E. Windows.** At the request of the Village, the FOL will purchase the 14 windows as described above on or before April 10, 2019 from Home Depot, Los Lunas in order to get the best price possible (15% discount).

**F. Labor Costs.** Labor for this project is expected to be completed, in part or whole, by the FOL and community volunteers thus saving the Village thousands of dollars. If Village assistance is required, the FOL may ask for aid and support of construction efforts with the expectation that the Village will provide such aid, as necessary.

## **5. General Provisions**

**A. Amendments.** Either party may request changes to this MOU. Any changes, modifications, revisions or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

**B. Applicable Law.** The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of New Mexico. The courts of the State of New Mexico shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the Seventh Judicial District and Socorro County, New Mexico.

**C. Entirety of Agreement.** This MOU, consisting of 3 pages, represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations and agreements, whether written or oral.

**D. Severability.** Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

**E. Sovereign Immunity.** Friends of the Magdalena Library and the Village of Magdalena and their respective governing bodies do not waive their sovereign immunity by entering into this MOU, and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

**F. Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of a third party beneficiary, and this MOU shall not be construed so as to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU, and shall inure solely to the benefit of the parties to this MOU. The provisions of this MOU are

intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

G. **Return of funds.** If the Village should fail to purchase sufficient materials and supplies to complete needed repairs of the library building, the Village shall reimburse the FOL for the total expenses of any windows not yet installed, including taxes paid.

6. **Signatures.** In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

\_\_\_\_\_  
Title: President – FOL

Date: \_\_\_\_\_

\_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_



1141 West Highway 60 P.O. Box 591 Socorro, NM 87801  
(575) 835-2417 (575) 835-2527 FAX

**March 22, 2019**

**To: Jay Finch w/ Village of Magdalena**

**Email: [jayfinch@villageofmagdalena.com](mailto:jayfinch@villageofmagdalena.com)**

**Re: Price Quote on materials delivered to Magdalena.**

**½" Chips @ \$31.50/ton delivered**

**Please Note: Price is based on 20-22ton loads.**



**REDI-MIX CONCRETE SAND & GRAVEL LANDSCAPE ROCK**  
**PHONE: (505) 877-5777 FAX: (505) 452-0806**  
**www.QualityMattersHere.com**  
**LOCALLY OWNED & OPERATED**


<b>CONTRACTOR:</b>	<b>Village of Magdalena</b>	<b>DATE: 3/22/2019</b>
<b>ATTENTION:</b>	<b>Jake Finch</b>	<b>Project: Magdalena, NM</b>
<b>PHONE:</b>	<b>575-517-8790</b>	<b>400 Tons 3/8" Crushed</b>
<b>Email:</b>	<b><u>finch@villageofmagdalena.com</u></b>	

UNIT	UNIT PRICE	DESCRIPTION
Ton	\$36.00	3/8" Crushed Basalt Delivered

<b>Prices on aggregates good through December 1, 2019</b> *Prices based on 23 ton tractor trailer dump truck delivery. *Add \$8.00 for 13 ton tandem axle dump truck delivery.
--

  
Josh Barela / Aggregate Sales Representative



**BARTOO SAND & GRAVEL, INC.****PRICE QUOTE****03-22-2019****PROJECT NAME VARIOUS STREET PROJECTS****JOB LOCATION DELIVERED TO MAGDALENA, NM****COMPANY VILLAGE OF MAGDALENA****CONTACT MR FINCH CELL #****FAX # EMAIL OFFICE # (575) 854-2261****1) MATERIAL****1/2" CHIPS WASHED****DELIVERY TO MAGDALENA IN END DUMPS 1/2" -\$42.00 PER TON****PLUS TAX****THANK YOU FOR THE OPPORTUNITY TO QUOTE THIS PROJECT!**  
**575-740-0553**



108 N. MAIN STREET  
P.O. BOX 145  
MAGDALENA, NM 87825  
PH: (575) 854-2261  
FAX: (575) 854-2273  
[www.villageofmagdalena.com](http://www.villageofmagdalena.com)

April 3, 2019

Debbie Hudson, LGRF Coordinator  
NMDOT-District One  
2912 E. Pine Street  
Deming, NM 88030

RE: Acceptance of funding offered for FY 19-20 Local Government Road Fund Cooperative Program

Dear Mrs. Hudson:

This letter constitutes acceptance of the funding offer from the Local Government Road Fund (LGRF) FY 2019-2020. The funding offer is:

	Entity Share	State Share	Project Total
Cooperative Agreement	\$11,340.00	\$34,020.00	\$45,360.00

The project scope is as follows: Chip Seal the following streets

- o Chestnut Street-from US60 to .05 miles north
- o Spruce Street- from US60 to .05 miles north
- o Elm Street-from US60 to .05 miles north
- o Kelly Road- from US60 to .05 miles north
- o Main Street- from US60 to .1 miles north.

Upon approval of funding by the State Transportation Commission, the Village of Magdalena will approve the agreement through a resolution committing the matching funds and establishing the priority of this project for construction. Thank you for your assistance in developing these important public works projects.

Sincerely,

  
Richard Rumpf, Mayor



**RESOLUTION NO. 2019-05  
ACCEPTANCE AND APPROVAL OF THE FY2018 AUDIT**

**WHEREAS**, the Village of Magdalena is required by statute to contract with an independent auditor to perform the required annual audit or agreed upon procedures for Fiscal Year 2018; and,

**WHEREAS**, the Village of Magdalena Governing Body has directed the accomplishment of the audit for FY2018 be completed; and,

**WHEREAS**, this audit has been completed and presented to the Village of Magdalena Governing Body per the March 25, 2019 Letter from the Statue Auditor authorizing release of the FY2018 audit.

**WHEREAS**, NMAC 2.2.2.10 (M) (4) provides in pertinent part that "Once the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable;" and,

**NOW THEREFORE, BE IT RESOLVED**, that the Village of Magdalena Governing Body does hereby accept and approve the completed audit report and findings as indicated within this document.

**ACCEPTED AND APPROVED** this 8th day of April, 2019 in regular session by the Village of Magdalena Governing Body, at Magdalena, Socorro County, New Mexico.

\_\_\_\_\_  
RICHARD RUMPF, MAYOR

\_\_\_\_\_  
JAMES NELSON, MAYOR PRO-TEM/TRUSTEE

\_\_\_\_\_  
LYNDA MIDDLETON, TRUSTEE

\_\_\_\_\_  
DONNA DAWSON, TRUSTEE

\_\_\_\_\_  
CLARK BROWN, TRUSTEE

**ATTEST BY:**

---

**CARLEEN GOMEZ, DEPUTY CLERK**