

Draft of the minutes of the Board of Directors meeting for Twin Township Ambulance, Inc. held Wednesday, August 23, 2023 at Twin Township Ambulance base, New Lothrop.

The meeting was called to order by President Raymon Birchmeier at 7 pm.

Board members present are President Raymon Birchmeier, Vice President Christi Birchmeier, Treasurer Holly Bishop, Secretary Carolyn Birchmeier, Trustees Eric Hobson, John Birchmeier and Kurt Henige.

Also present is Operations Manager Kylar Vanderwall, Financial Operations Manager Jaclyn Carnell and Jackie Henige.

All stood for the pledge to the flag.

No guest comments.

Approval of the agenda: A motion was made by Eric Hobson supported by Kurt Henige to approve the agenda with the addition of Maple Grove Township covid funds under new business item c. Motion carried.

Secretary Report: After reviewing a motion that was made by Christi Birchmeier supported by John Birchmeier to approve the minutes of the July 27, 2023, meeting as presented. Motion carried.

Financial Operations Manager: Bills for July were reviewed. A motion was made by Kurt Henige supported by John Birchmeier to approve payment of the bills total \$114,546.93. Motion carried.

Balance Sheet was reviewed. A question about the entry on the balance sheet current position LT debt was discussed. Further information from McDonald & Associates will be requested by Jaclyn Carnell. A motion was made by Carolyn Birchmeier supported by John Birchmeier to approve the Balance sheet. Motion carried.

Profit and Loss report for July was reviewed. Discussion. A motion was made by Kurt Henige supported by Eric Hobson to approve the report as presented. Motion carried.

No Cash flow report.

Operations Manager:

Status of Staff: Two Emt's have resigned. We have one new EMT that has completed the FTO process. We would like to hire one more EMT.

Twin Township's crews responded to 220 calls in July 182 of those calls were billable.

Field Training Report: One EMT is currently in the process.

QA/QI: Kylar Vanderwall reports the process continues. Paramedics are using #18 guage needles which according to protocol are not the proper ones. Kylar Vanderwall will discuss the options with Dr. Wagner, Shiawassee County Medical Directors.

## County Meetings:

Kylar Vanderwall reports on the Shiawassee Advisory board. Dr Edwards is looking at the current protocols.

Vehicle Updates: 175 was in danger of not meeting State inspection. Discussion about whether the vehicle is worth investing more money into it. More discussion another day.

Safety Committee: No meeting.

Old Business: Station Update. The new VHF antenna has been installed and we have been receiving all the pages from Shiawassee Central dispatch.

Ambulance: More discussion on what to do with the rig that needs multiple repairs. Sell it, invest the funds into an explorer or equinox to staff the special events that our crews are responding to. Tabled.

Christ Birchmeier will investigate the possibility of some funds for that purpose.

Maple Grove ARPA funds. We have been asking the townships for some help from those funds they have received. First the townships wanted to have a list of projects and equipment that Twin needed. We provided that information to them. Next, they wanted to know the number of calls in each township. Now that information has been provided. Now they would like all townships we serve to share in the responsibly of sharing their arpa funds.

Raymon Birchmeier is going to talk to Kevin Krupp regarding the funds from Maple Grove. John Birchmeier is going to attend the next Hazelton township meeting and Carolyn Birchmeier is going to attend the next New Haven township meeting requesting any funds the townships can share.

Next Board of Director meeting will be held Wednesday, September 20, 2023, at 7 pm.

A motion was made by Eric Hobson supported by John Birchmeier to adjourn the meeting at 7:58.

Motion carried.