

Have been cutting Trees and picking up
Brush.

Cleaning Storm Drains

Some Rocking, Roads

Motor pool has Been working on lights
For P.D.,

also have to paint some of Down Town
Next week,

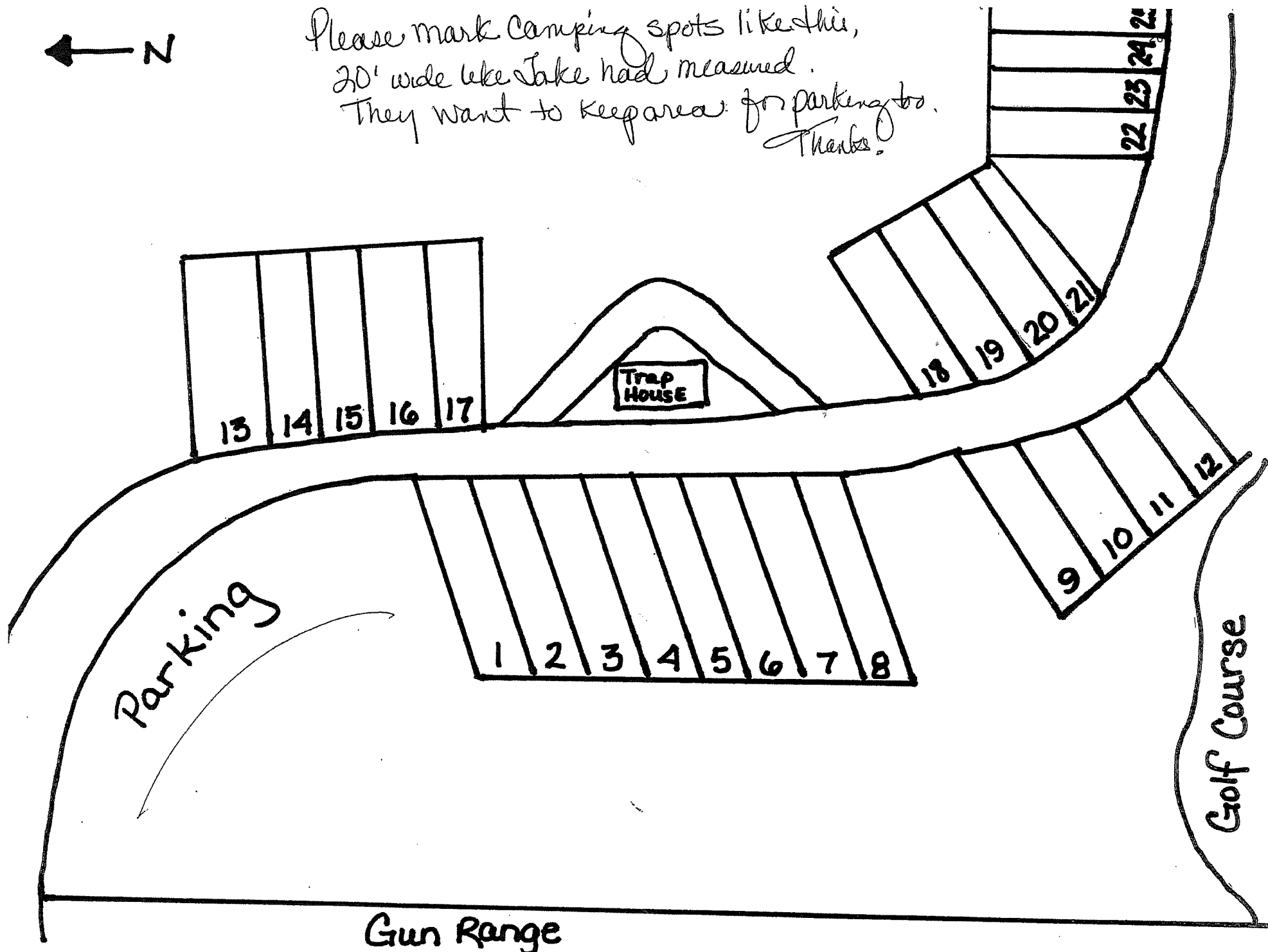
Bob needs help Next week at
power plant,

Farrington

Street Dept



Please mark camping spots like this,
20' wide like Jake had measured.
They want to keep area for parking too.
Thanks!





Roy Salazar.

Wastewater Department

SEPTEMBER

1. Had a record fall cleanup as far as metal goes. We picked up 6 loads which is far from the 1-2 loads we usually get.
2. We had an anoxic mixer go down, we took quotes to see if a new mixer was better than fixing the old unit for the fourth time. Then discovered that when the new improvements to the plant are made, the unit may not be big enough to do the job. Not wanting a 1-2 year old mixer that could possibly be discarded, because of its size, we decided to have the old unit fixed again.
3. Started planning the next sewer line repair job with Jay Norco, but because of the budget, we have decided to do some more camera work instead and wait till 2019 for the repairs, and carry over the allotted amount (minus the camera work) of funds so more can be repaired in 2019s budget.

OCTOBER

1. Having problems getting the anoxic mixer fixed, there was a slowdown for some reason in Ireland, in getting the parts, they should be in the states sometime this week (9th- 13th) and hopefully we will be getting the mixer back by the end of the month or before. Unit Two is still working , by compensating the anoxic pump speed, we have so far been able to produce a effluent that passes the mandatory state levels.
2. We will be working on the screw press in the headworks. Every few years the bottom flites need replaced. A normal but unexpected repair.
3. We will be getting ready for cold weather, anti-freeze checks and tree cutting.

October 4, 2017

Gas & Water Distribution

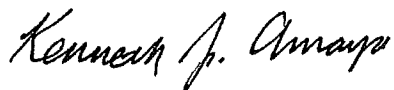
As we move into the final quarter I would like to give an update on the status of our department. This year has brought a change in our personnel, and with that a lot of training and evaluation of our operation. On a day to day basis we see to the constant maintenance of the entire system in both gas and water. We perform the almost daily need of Kansas One Call locating and working with our local plumbers in the replacement of bare steel service lines when a home is bought or sold. All work orders given to me are dealt with in a timely manner, and calls for assistance from City Hall are almost always dealt with immediately.

Recently we saw to the replacement of bare steel gas mains at two of our intersections. Walnut & 11th Ave and Walnut & 12th Ave. Currently scheduled is the replacement of a bare steel line at Kaw and Elm. The state has required all bare steel gas mains that run under intersections be removed from the system, and we are now down to half a dozen in the system. Our current and future budgets and time available will dictate the speed in which those are removed from the system.

In the past two weeks we have repaired or replaced water lines due to leaks. The latest near the corner of 1st & Olive was a hole in a service line that crossed under a street. We were able to pull out the entire sixty foot run of three quarter inch galvanized line while pulling in new three quarter PE behind it. In addition to repairing those we have also installed a four hundred and sixty foot run of both gas and water from Westgate Rd. to the west edge of the city limits in what was called the Bennett Line Extension. I am currently working with Brian Dykes from the Water Plant to have the scata system tower level sensor repaired in the west water tower. A malfunction in the sensor recently caused an excessive amount of overflow in that tower.

Lastly, I am currently doing a reevaluation and reorganization of all gas records required to be maintained by the state. I am hoping that come time for our next inspection I will be able to provide any and all information the state requires in a timely and efficient manner with little to no errors that the state would have to cite us on. This is also in addition to making sure all yearly surveys, inspections, training and maintenance procedures are completed in accordance and on time per our O&M manual. One of which will be the yearly Emergency Management Meeting that will need to be performed in the month of November.

Kenneth J. Amaya
Gas & Water Superintendent





Garnett Police Department

131 West 5th Avenue

Garnett, Kansas 66032-0230

Telephone
(785) 448-6823

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(785) 448-0088

GPD Monthly Report for September, 2017.

On 9/5/17, GPD recovered a stolen tractor from Missouri, valued at \$15,000. Also a motorcycle, valued at \$10,000 was stolen from Garnett and, through investigations by GPD, the motorcycle was recovered in Missouri. A male suspect was arrested in connection with both crimes. The case has been sent to Anderson County Attorney's office for prosecution.

The GPD has taken 5, Vehicle burglary reports. A Juvenile suspect was arrested in connection with one of the vehicle burglaries. Since the arrest, no other vehicle burglaries have been reported. The other 4 cases are still under investigation.

9/23/17, the night of Cornstock all GPD officers were working. At Cornstock, GPD had 4 Officers assigned, ANSO had 3 Deputies assigned and 1 Trooper from KHP. LEO took 10 calls for service. One person was arrested for battery and disorderly conduct. Another person was arrested (after they were escorted out of Cornstock) for battery on a LEO, Interference with a LEO, disorderly conduct and possession of an alcoholic beverage.

On 9/23/17- 9/24/17 at the Street Dance at Tradewinds Bar and Grill. Two GPD officers were assigned to the dance and the general area. 4 people were arrested, 2 for possession of marijuana and drug paraphernalia and 2 for DUI.

On 9/25/17, GPD assisted the Coffey County Sheriff's Office and the Anderson County Sheriff's Office with a vehicle pursuit that started in Coffey County. GPD officers were able to stop stick the vehicle and the chase ended shortly thereafter. The pursuit entered Garnett city limits for a few blocks and then ended on the outskirts of Garnett city limits.

On 9/28/17, GPD officers attended training on new policy updates put out by the Kansas Attorney General's Office.

For the month of September GPD took a total of 262 calls for service, conducted 104 traffic stops, and had 29 calls of service for animal control.

Kurt King
Chief of Police

Garnett Police Department

131 W 5th, Garnett, KS 66032

Activity Totals

09/01/2017 - 09/30/2017

	All Arrests	Felony Arrests	Misd Arrests	Other Arrests	Summons	Traffic	Criminal	Supplement Report	Field Interview	Reports	Total Activity
Totals	15	2	11	2	96	72	17	83	14	39	351

Report from the Department of Community Development

City Commissioners,

I am sorry that I am not able to attend the first Commission Meeting of the month due to a prior family commitment. I will be attending the Kansas Tourism Conference during the October 24th City Commission meeting. Therefore, I am providing a written report for the City Commission as follows:

Departments -

Airport - The Airport Board has changed their meeting date and time to the second Friday of the month at 10 a.m. at City Hall. Chris and I plan to attend. The airport is being used for the autocross event during the Lake Garnett Grand Prix Revival. A lot of crop spraying went on during the month of September, as well as several transient flights coming in for fuel. Gary reported that someone flew in for Cornstock (I just couldn't resist to note that!).

Economic Development - Dennis has been working with a couple of prospects; nothing to report at this time. Shelley Paasch from NetWork Kansas attends most all of the meetings. She is encouraging the Board to utilize some of their E-Community funds for loans, grants and programs. They are looking into a program called Destination Boot Camp. It is an intensive workshop for business owners focused on helping a business excel to the status of a destination business. The goal is to get 6 people to attend possibly in May of 2018.

Another program they have talked about is the Youth Entrepreneurship Challenge (YEC). This program challenges students to prepare a written summary, 4-minute presentation and display on a business model that they create. It is then entered in competition to face off against others students from across the state where typically prize money and significant achievement honors are up for grabs. The program gives students a chance to see new career possibilities they might not have thought of before, instill creative problem solving and, who knows, maybe they would be inclined to pursue their business model right here in Garnett.

In-house, Desiree and I have developed a packet for Economic Development that can be given to prospects. The packet (folder) includes information about what assistance ACDA can offer to persons wanting to start, develop or expand a business here.

Code Enforcement - I have visited with Pat Tate, who is in charge of sending out weed notices and letters on nuisance or safety issues in neighborhoods throughout Garnett. Our first goal was to make a self-assessment of city owned structures and properties to make sure the City is in compliance before taking the next step. This assessment has been completed. I have asked Pat to begin inventorying property ward by ward. He is starting with Ward I. He is going down streets and alleys making a list of anything that needs to be addressed. Letters will be sent to property owners. I feel this is the best way to tackle this so that no citizen feels we are picking on them specially, rather all properties will be reviewed. This is a good time of year to do this as the trees become bare this fall and winter making it easier to see things that foliage camouflages.

Parks and Recreation, Cemetery - As the park department is down to 3 employees now that summer help is gone they are focused on mowing and trimming. They will be cleaning up the brush area that lies against US 59 at Veterans Memorial Park (South Lake) making way for a clear view of the welcome sign soon. I am concerned about the damage/deterioration done to the stone wall across the dam as well as crumbling picnic tables and other WPA project amenities around the North Lake Park. The dam has been damaged by vehicles twice. The stonework is deteriorating and the cost to repair could be insurmountable. If we want to preserve these historic icons we need to address these issues sooner than later. Repairs to the flag pole base at the cemetery where Memorial Day ceremonies take place is on the list of things to address as weather permits.

Biddy Basketball sign-up is underway. Football season will soon be over. Yoga and spin classes are happening at the Rec Center. I plan to attend the next Parks and Rec meeting and then perhaps the next Community Foundation meeting to see how we can connect resources to needs and see what the status is of the proposed new children's park.

Planning and Zoning - Gary is working with the Planning Commission to go over the City's Comprehensive Plan, once the review of a new ordinance addressing residential living in a commercial area has been discussed and forwarded on to the City Commission for consideration. The Planning Commission talked about its role to be more active in the city planning process.

As of January 1, 2018, a new roofing permit will be required and the Planning Commission voted on the adoption of a fee of \$25 per roof. I believe it will be up to the City Commission to approve prior to January 1. The Planning Commission also has asked Gary to look into septic regulations and inspections inside our city limits.

Tourism - Fall is a very busy time for Garnett Tourism. Many of our larger special events take place this time of year. It is our duty to help event coordinators and city departments to work together for a smooth event. We recently mailed out 2,225 copies of *Town Talk* to every household in the 66032 zip code. Desiree and I are working on some brochures that we will launch in 2018 that focuses on special events, our history and historic attractions, and a revamping of the "Garnett" brochure for 2018. All brochures are done in-house and provided both in print and online. We plan to send these out with invitations to tour operators very soon. The updated ACDA Business Directory will be completed soon, which represents all businesses and attractions in Anderson County. Work continues on promoting Garnett on our social media platforms (Facebook, Twitter, Instagram and YouTube) with the goal of pushing people toward our SimplyGarnett.com website. We promote tourism, available properties and quality of life continually.

All in all, the department supervisors and employees have been great to work with as I take on this new role. They are a very dedicated core of individuals to their work and this City. I look forward to giving them the support they need to get things done.

I encourage you to let Chris know if there is anything the Commission would like to see us focus on. Any suggestions or comments are welcome. If a citizen contacts you at any time regarding a concern, please stop by City Hall and visit with Chris. Call or email. As a staff member, we promise to work to resolve issues as they arise to avoid our citizens waiting until after it is brought up at a Commission Meeting.

Thank you,

Susan Wettstein
Director of Community Development



Small, Serene, Simply Garnett.

City Clerk's Office Report

October 10, 2017

Dear Mayor Blackie and Commissioner's Gwin and Cole,

Currently city hall staff is busy cross-training so everyone will know how to do all tasks that are handled at city hall. This will help our team to be much stronger. This is not going to happen overnight since there are several tasks handled at city hall. The following are some of the many tasks handled by city hall staff to support our other city departments as well as the citizens of Garnett:

- Meter reading and checking for leaks or dead meters
- Monthly fuel adjustments on utilities
- Utility billing and delinquent notices
- Invoicing for services
- Accounts payable
- Receipting and bank draft posting
- Work orders
- Monthly financial reporting
- Bank reconciliation
- Daily cash balancing and deposits
- Reporting on billing totals; consumptions; rural water district totals; non-profit totals; and leak adjustments
- Collection of wiring and tap fees; zoning fees; and permit fees
- Pet registration
- Bad debt collections
- Camping, shelter house and Town Hall Center reservations
- Cemetery plot sales; collection of burial fees; and cemetery deeds
- Sales tax reporting
- Water protection fee reports
- Payroll
- Employee Benefits
- Municipal court collection of fines

In addition to cross-training, staff is still working through various software issues with our new software. Since we went live on our utility and accounting software, we have had numerous issues that have had to be worked through with the software programmers.

I am contacting various vendors to get bids on our paper supplies, envelopes and utility postcards.

Several citizens have requested that we go back to the canary yellow cardstock on our utility bills. After going "live" on our utility software last December, the new cardstock utility bills were white with blue printing. I ordered the canary yellow cardstock and we will begin billing with those once our other supply is depleted. The yellow cardstock is a little more expensive but many residents have said their bills were getting lost in the junk mail.

I am working on getting new budget account codes built into the software and will build the 2018 budget prior to the end of the year.

Sincerely,

A handwritten signature in blue ink that reads "Kristina Kinney". The signature is fluid and cursive, with the first name "Kristina" and last name "Kinney" clearly distinguishable.

Kristina Kinney
City Clerk/Finance Director