

Brauman Moore and Harvey Law Offices

ASSET GATHERING LIST

Estate Planning/Asset Protection Clients:

In order to properly advise you in your estate planning and asset protection, the following documentation would be helpful to have on hand. *If you have a trust or a long term care insurance policy, we need a copy to properly advise you. We request these prior to the appointment- preferably a week ahead for proper preparation.*

Medicaid/VA Planning Clients:

To file an application for benefits we must have the following documents prior to filing an application. If you are having trouble locating these documents, please do not cancel the appointment. Let our assistant know what you are having trouble with and we may be able to give you ideas or assist with obtaining the document(s).

Resources/Assets/Gifting

1. Resource verifications: **most recent statement** for each account (past 3 months' for Medicaid)
 - Bank accounts, CDs,
 - Brokerage/Investment Accounts,
 - Retirement Accounts,
 - Stocks or Bonds,
 - Life Insurance Policies including recent cash surrender values and death benefit;
 - Annuity statements – and, if possible, the policies;
 - Title or registration for vehicles
 - Deeds to any real property owned, and/or property tax statements,
 - Prepaid funeral documents front and back of all pages; Cemetery plot
 - Statements for any other assets
2. Proof or list of any gifts made in the last 5 years
3. Long term care insurance policy
4. Most Current Tax Return

Legal Documents/Disability

5. Legal documents, i.e.; Power of attorney, Trust, Wills
6. Disability paper if anyone in immediate family (spouse or children) is disabled.

Income/Medical Expenses:

7. Verification of income from any source including: Social Security, Retirement/Pension, annuities, Earned Income (from employment), Rental Income, Etc.
8. Verification of health insurance premiums paid

General Documents Used for Medicaid Applications:

9. Birth certificate and Driver's License or State ID;
10. Proof of Marital Status (Marriage certificate/License, Spouse's death certificate or Divorce Decree)
11. Social Security card, Medicare card, health insurance Supplemental cards
12. If married - home owner's insurance, mortgage statement, rental agreement, and one utility bill