

MINUTES

HSA PTA Meeting

December 7, 2022, 8:45 am | Meeting called to order by PTA President Emily Casey

OLD BUSINESS

- I. **Shop for Schools:** This year finally made the top 6 schools; very exciting. Got third place; raised almost 1500 dollars total.
- II. **Report Card Pickup Lunch:** Nice event. Nice décor, free lunch from PTA with food from Flacos Tacos. Thanks Mira, Maria-Paz and Veronica for this successful event. Have offered to do desserts for teachers at a different date because they forgot salsa. Maybe the 23rd when there's professional development.
- III. **Coffee Fundraiser:** Made about \$1000. Ordered some extra bags (holiday blend) to sell at holiday fair. Pickup is at the holiday fair.

NEW BUSINESS

- I. **Shopping Give-Back Events:** Praha this Thursday, Dec 8. Shop at this cute antique store known for candles and ornaments. HSA tradition for long time. Owners provide wine and apps from 6-9 pm. Then also event at Love, Charlie (clothes, jewelry, etc) on Sunday Dec 11. All day shopping 20% back to HSA, then from 5-8 providing some drinks and sweets. Try to make it if you can.
- II. **Community:**
 - a. Student Craft Fair: Have 23 participants. All participants have table assignment and table cloths for setup. Starting for setup as soon as school lets out. Have some tents and decorations with Christmas lights and some chairs. Planning to be ready to go at 5; event is from 5-7pm. Will be selling tickets for student fair: 1 dollar each. Shoppers pay students with tickets and students cash out tickets for actual dollars.
 - b. Holiday Fair:
 - i. Donations/volunteers needed: Volunteers needed! Open to JH. Need more donations for sweet spots! Bake or buy. Also have grab bag raffle. Donate toys that you've never used and we create mystery raffle bags. Raffle donations by Monday office dropoff. Donations for sweet spots bring on day of fair or email Maria-Paz.
 - ii. Music program: Have a music program in the auditorium starts at 5.
 - iii. Zero Waste program: New this year with help of Sarah Farrell zero waste event for first time. We want to avoid throwing things into landfill if they can be recycled or composted. For fair 2 waste stations with recycling bin, compost bin and a trash bin. We're asking everyone to bring your own coffee container or drinking container. We'll have compostable cups available if needed. We also got a local zero emissions composting company to give us 2 complimentary carts that they'll pick up for free. This is new so we'll need volunteers to help guide participants to the right bin. Plan is to have 2 volunteers for education and actively direct. There's a broader education initiative that Trish and Sarah are collaborating with some teachers one – stay tuned. Possibly an after school environmental learning class or sustainability action team for the school to put together some action plans for composting energy efficiency. Hope to apply for Green Ribbon School grant funding. Need to make sure hot chocolate pours are standard sizes so that folks using reusable mugs don't overpour. Décor to be repurposed for future events.
 - iv. Tuco and Blondie: don't forget to preorder food kit. Need to explore vegetarian option in the future.
 - v. Residential stickers: Need a neighborhood sticker for the holiday fair? First come first served. Come to the main office.
- III. **Holiday Cookie Boxes:** HSA tradition that PTA puts together cookie boxes for all HSA staff, bus drivers, RAS, etc so they can have holiday cheer. Monday Dec 19 bake or bring 2 dozen items. Drop off and stay to help box if you're available. Sent outreach to teachers asking if they wanted. A few no thank yous but most said yes. Right after dropoff on Monday the 19th.
- IV. **Gala:** Save the date: Friday, March 10th, Artifact Events. Need to lock in fundraising goal number and share.

- a. Messaging: Putting calendared info/teasers in PTA blasts about the gala to give info little by little weekly. New logo with help from HSA parent.
 - b. Donations Needed: Need help with securing alcohol donations. Melisa to follow up about mixers and wine. If you know anyone send Kristy an email. Ben Hamm (Lincoln Station) houses all the alcohol. Kristy created donations spreadsheet if you want to look before you solicit to make sure there's no duplicates. Need to start getting donations now.
 - c. Food: This year different approach to food and servers. If you know or have info on buffet table please reach out to Kristy.
 - d. Raffle: We do a raffle with baskets and an arms length option. Asked Mr Rollins and Ms Martinez to save the date and show up and help. Hopefully that works out.
- V. **Student Raffle**: Student focused: Raffle comes before gala; kickoff is Feb 2. Student led fundraiser that lasts 3 weeks. Competition for overall grades and notably 3rd grade (has taken the lead in the past). Online platform Rallyup again like Walkathon. Lots of ways to win: daily raffle, also prizes for individual high sellers by grade band. Teachers get involved; Veronica did great sign with updates last year. Winning grade gets pizza party. Last year had 3 sponsors that helped with donations. Will run over Valentine' Day so maybe switch to St Patrick's Day. Might stagger incentives to make sure goal is reached.

OTHER BUSINESS

- I. **Arts partnership showcases**: Are under way: 7th grade is today because they need to spread out events over the year. Stay tuned from teachers to learn more.
- II. **Dominos pizza fundraiser**: Planning to run this again; buy a 15 dollar card and get buy one get one free pizza for the entire year. Made \$1000 last year.
- III. **Chicago Bulls Outing**: Secured about 250 tickets on Friday March 17th. Sales launched Friday.

NEXT MEETING

Next meeting Wednesday Feb 8th.

Meeting adjourned.