

Yreka United Methodist Church
Leadership Team Board Meeting
June 21, 2022

Leadership Board Members Present: Chris Barre, Shawn Cortright, Sarah Frey, Tracie Lima, Ed Matthews, Melisa Raffaelli (via phone), Nick Sinnott, Vurl Trytten, Debby Whipple

Lay Members: Chris Barre & Jim Frey

Others: Pastor Mike Bekstrom, Mike Raney

1. Open the meeting with prayer: At 5:30 pm Nick opened the meeting with prayer.
2. Welcome new board members: Pastor Mike welcomed the new board members and thanked them for stepping up.
3. Scripture Reading; The Lord calls you too...: Pastor Mike read scriptures.
4. Acknowledging the Chair of the Board, Nick Sinnott: Pastor Mike turned the meeting over to Chair Nick Sinnott.
5. Welcome from the Chair: Nick Sinnott welcomed the new board members. He acknowledged that he is committed to this position of the business end of the church.
6. Adoption of the agenda: Sarah Frey noted there was no Old Business listed. There should be the Audit, programmed music played during worship, and the organization chart. Additions to New Business: The purchase of a new computer for the sound booth. A motion was made by Sarah Frey, seconded by Chris Barre to accept the revised agenda. Motion carried.
7. Review and approve minutes of May 24, 2022 meeting: Lisa Raffaelli made corrections to minutes: Shawn Cortright attended the meeting by phone. In item 5c Karen Clark said she would be gone for the summer and it was said they would need a coordinator for the worship team until she returns. Lisa gave an update that she is the coordinator and assigns a worship member for each week. The concern was on Facebook that may need a licence to play background music recorded by others (needs to be pursued). A motion was made by Chris Barre, seconded by Debby Whipple to accept the minutes as corrected. Motion carried.
- 7a. Old Business:
 - a. Third party audit: Ed Matthews reported that he and Nick Sinnott are performing an internal audit before they bring someone from the outside.
 - b. CCLI licence: In progress.
 - c. Board Model: Will be addressed during New Business.
8. New Business
 - a. Selection of Roles for New Board members: Nick Sinnott stated that the board needed to get back to the book of discipline to work on the organization chart and roles for each position. Ed explained the single board committee and how other churches are using it. The following positions are:
 - * Finance - Ed Matthews and Tracie Lima
 - * Congregation programs / Mission outreach - Sarah Frey and Vurl Trytten
 - * SPRC - Debby Whipple

- * Facilities - Nick Sinnott
- * Prayer Ministry / Praise & Worship - Shawn Cortright and Lisa Raffaelli
- * Member at Large - Chris Barre

Nick will delete the second position of maintenance and add Worship & Praise Coordinator as a voting member.

- b. Correspondence: Michael Raney reported receiving a letter from The Endowment Board investment saying they will process a check on September 1, 2022 for \$20,000 and \$2,200 as a planned debt reduction initiative.
- c. Discussion and possible action of the Board regarding \$300 collected as Parish Funds: There was a collection made during a joint service in October of \$300 and no decision on how it was to be dispersed. A motion was made by Shawn Cortright, seconded by Tracie Lima that the \$300 be deposited in the Parish checking account. Motion carried.
- d. Pastoral Compensation: Tabled
- e. Moving the Board meeting to Thursday: A motion was made by Tracie Lima, seconded by Ed Matthews to move the meetings to the third Thursday at 5:30pm starting in August. Motion carried.
- f. Purchase new computer for sound booth: The sound booth computer is too old for the update. It may be more cost effective to purchase a lap top verses a desk top along with software. Tracie Lima will bring information regarding the cost effective along with programs. Tabled.

9. Board Reports

- Finance: Michael Raney reported the May beginning balance was \$24,115.57 and ending balance is \$13,958.57. He stated the need to increase information with activities in the church for members to support. A motion was made by Ed Matthews, seconded by Shawn Cortright to add Ed's and Tracie's names on signing checks along with Shawn's and Sarah Frey. Motion carried.
- Facilities: Nick Sinnott noted that the grass did get mowed and the swamp cooler is up and running. Sadie Gorseth is the custodial worker and does well. She will be mowing the lawn as part of her job description. Next on his list is the concrete sidewalk through the garden in front of the Education Building: roof needs to be winterized, and lateral support for the canopy cover over front entrance since it sways from north to south.
- Congregational Care: Sarah Frey reported that Sue Ashe has volunteered for fellowship potlucks and receptions. Shawn Cortright will be asking Deborah Lima to see if she wants to be a party planner along with herself. Tracy Lima recommended that the church should have Narcan on site.
- Prayer Ministry: Shawn Cortright noted there was nothing to report.
- Pastor: Pastor Mike will be discussing terms, with the board, for new members.

10. Executive Session: None

11. Confirm next meeting: Tuesday, July 19, 2022, at 5:30 pm

12. Closing prayer and adjourn: Shawn Cortright closed the meeting with prayer at 8:10 pm.

Kathryn L. Matthews