

OFFICIAL IBSD MINUTES

JANUARY 27, 2016
IONA-BONNEVILLE SEWER DISTRICT (IBSD)
MONTHLY BOARD MEETING

Meeting called to order by Chairman Jason Blundell at: 7:00 p.m.

Board Members Present: Jason Blundell, absent; Robert Esplin; Matt Porter (acting Chairman); Stephanie Bird; Brady Belliston, absent

IBSD Staff: Cindy Wellman, Manager; Donna Bridges, Field Coordinator

Attorney: Tony Sasser, Sasser Law Office

Public: Kevin Harris, Forsgren & Associates; John Pymm, Bonneville S.D #93; Jeff Freiberg, Freiberg Engineering

Agenda Items:

1. School District 93 High School: Jeff Freiberg
2. Lincoln main, update: Forsgren Associates
3. Centennial I Lift Station, update: Forsgren Associates
4. Green Valley #4 Subdivision: Approval
5. Utilization of board room by other entities
6. Approval of minutes: 12/16/2015
7. Payment of bills

Meeting minutes: For additional information, please reference the meeting recording.

00:00:00 **SCHOOL DISTRICT 93 HIGH SCHOOL: JEFF FREIBERG**

Mr. Jeff Freiberg, Freiberg Engineering, introduced himself to the Board. He is the engineer for new school proposed by School District #93. He presented a conceptual plan of the site plan for the new high school. This plan gives an idea of what the School Board is planning but is not final nor has any of the design been completed. The plan is to have the school ready for Fall 2017. He expects there to be some construction beginning this summer.

Mr. Freiberg noted that he has met with the staff regarding the existing infrastructure. The Fairmont lift station will most likely be utilized. The engineering has not been done but there may be requirements for upsized pumps and sewer mains. There is also the possibility of connecting to the existing sewer line on 1st Street.

Mr. Pymm stated that Jay Taylor has informed him that he constructed the sewer main on 1st Street so that the area where the school will be constructed could be served. Ms. Bridges stated the 1st Street line did divert flow from the area south of 1st Street but the lift station pumps may be undersized. It is known that the lines on Crimson Drive are at full capacity as well. Mr. Esplin stated since the new flow will be from the lift station there may not be additional flow since the pumps will regulate rate of flow.

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This item will continue to me on the agenda for future meetings so as progress is made it can be presented and discussed by the Board.

00:18:50

00:18:50 **LINCOLN MAIN, UPDATE: FORSGREN ASSOCIATES**

Mr. Kevin Harris stated that he was onsite where the new bridge on Lincoln Road is being constructed. The excavation uncovered the abandoned force main in a location that was about 10-feet from where it is shown on the plans. The work being done now is mainly dealing with utility installation.

Mr. Harris is looking at the sewer main design for the Lincoln Road replacement with regard to ease of construction. There are a lot of existing utilities in the road which make construction difficult. He would like to meet with staff and a Board Member before the next meeting to get feedback on the proposed alignment of the new main. The plans will be presented to the entire Board at a public meeting when it is closer to completion.

Mr. Esplin mentioned that Century Link is installing fiber optic lines on Lincoln Road near Eagle Farms. Mr. Harris will check into this so he can make sure any utilities are identified.

The bid for the bridge was awarded to Knife River. Mr. Harris stated he has not seen the sewer portion of that bid but said a bill from Bonneville County should be expected.

00:31:00

00:31:00 **CENTENNIAL I LIFT STATION, UPDATE: FORSGREN ASSOCIATES**

Mr. Harris presented the bid for the new pumps for the Centennial I Lift Station. He had met with the City of Idaho Falls since the pumps that are specified do not work for the conditions for this lift station. They have approved the pumps suggested by Forsgren and sent written confirmation. The bid came in at a good price since the dealer is happy to be introducing their product to the City. The City will arrange for the installation of the pumps when they arrive.

MOTION: Mr. Esplin made a motion to purchase the three replacement pumps for Centennial I Lift Station per the bid from Robertson Supply. **MOTION SECONDED:** Ms. Bird seconded.

MOTION PASSED: 3-0 (Yay: Mr. Esplin, Mr. Porter, and Ms. Bird)

00:39:10

00:39:10 **GREEN VALLEY #4 SUBDIVISION: APPROVAL**

Ms. Bridges presented the site plans for the proposed Green Valley Division No. 4 for approval from the Board.

MOTION: Mr. Esplin made a motion to approve Green Valley Division No. 4. **MOTION SECONDED:** Ms. Bird seconded. **MOTION PASSED:** 3-0 (Yay: Mr. Esplin, Mr. Porter, and Ms. Bird)

00:41:00

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00:41:00 UTILIZATION OF BOARD ROOM BY OTHER ENTITIES

Ms. Wellman presented the information she gathered regarding how other entities rent their meeting rooms out. The City of Ammon does not have a problem with public use and make sure it is available to any group regardless of orientation. They loan a key and have it returned after the meeting.

The Board discussed how this policy could be implemented in a fair and secure way. It was decided that new locks with a security system would be installed on the doors so that access is limited to the meeting room and restrooms. A contract requiring a security deposit would be required in case of damage. If there are problems with renting the meeting room then the Board will reevaluate at that time.

Ms. Wellman will look into getting new locks. The Board also discussed adding a security system for the building.

00:58:20

00:58:20 APPROVAL OF MINUTES: 12/16/2015

MOTION: Ms. Bird made a motion to approve the minutes for December 16, 2016. **MOTION SECONDED:** Mr. Esplin seconded. **MOTION PASSED:** 3-0 (Yay: Mr. Esplin, Mr. Porter, and Ms. Bird)

00:59:05

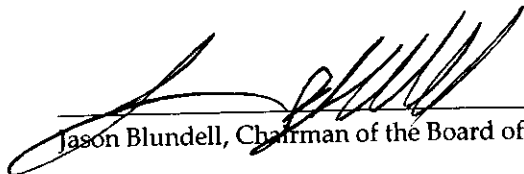
00:59:05 PAYMENT OF BILLS

MOTION: Mr. Porter made a motion to pay the bills as presented. **MOTION SECONDED:** Ms. Bird seconded. **MOTION PASSED:** 3-0 (Yay: Mr. Esplin, Mr. Porter, and Ms. Bird)

00:59:45

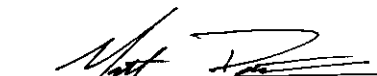
00:59:45 ADJOURNMENT

The meeting adjourned at 8:00 p.m.



Jason Blundell, Chairman of the Board of Directors

2/22/16
Date



Matt Porter, Secretary/Treasurer

2-22-16
Date

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IONA BONNEVILLE SEWER DISTRICT

Monthly Expenses - January 27, 2016

Advantage Emp. Solutions	Payroll, Employee, Board	\$	6,716.37
AFLAC	Insurance	\$	116.35
Amazon	Office Supplies	\$	14.98
Association of Idaho Cities	Dues	\$	464.48
Bank of Commerce	Replenish Office Account	\$	678.07
BK Professional Services	Lawn/Snow Maintenance	\$	1,035.00
Blue Skies	Water	\$	15.00
Bonneville County Taxes	Property Taxes	\$	30.00
Buff N Shine Building Maint.	Office Cleaning	\$	165.00
Cable One	Internet/Phone	\$	350.45
Caselle	Software Support	\$	598.67
Chase Paymentech	Merchant Processing Fees	\$	666.37
City of Ammon	Sewage Treatment	\$	3,744.00
City of Idaho Falls	Sewage Treatment/Maintenance	\$	59,649.60
Eagle Rock Sanitation	Trash	\$	92.34
Falls Water	Office water /Hydrant meter-Cleaning of lines	\$	58.75
Forsgren Associates	Engineering	\$	11,410.00
Healthsmart Benefit	NCPERS - PERSI Ins	\$	32.00
Intermountain Gas	Office Utility - Gas	\$	61.06
IRS - Federal Payroll Tax Withholding	Federal Payroll Tax Withholding	\$	2,459.90
PC Plus	Computer Support	\$	112.50
Post Register	Legal Notice	\$	105.81
Public Retirement System	PERSI	\$	2,183.31
Rocky Mountain Power	Utility - Lifts, Meters, Office,	\$	793.28
Sasser Law Office	Legal	\$	1,245.00
State of Idaho	Withholding	\$	1,050.00
United Mailing Direct	Monthly Statements	\$	2,379.52
Utility Billing - Refunds	Refunds to patrons	\$	479.45
Xpress Bill Pay	Online Banking	\$	1,200.16
		Total \$	97,907.42