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Request for Special City Council Meeting

Westmoreland, Kansas

Dated: January 12, 2017

To: Mark A. Goodenow
Mayor of Westmoreland

We, the undersigned, Council members of the City of Westmoreland, Kansas, hereby respectfully request you to call a Special Meeting of the Council for the object(s) and purpose(s) of:

Holding an executive session regarding non-elected personnel and meet with Todd Anderson of SMH Consultants regarding paperwork for a KDHE loan on wastewater improvements.

This meeting will take place at 6:30 PM on January 19, 2017
at the Community Center.

Signed: [Signature] Council member
Mark Jack

[Signature] Council member
Jim Moore

[Signature] Council member
Waide Purvis

[Signature] Council member
Jeff Rosell

[Signature] Council member
Jim Smith

Westmoreland City Council
Special Meeting Minutes
January 19, 2017

The Westmoreland City Council met for a special meeting on January 19, 2017 at the Westmoreland Community Center for the purpose of holding an executive session regarding non-elected personnel and then an open meeting to discuss the loan application and paperwork associated with it with the Kansas Department of Health and Environment (KDHE).

Governing Body members present: Mayor, Mark Goodenow; Councilmembers, Jim Smith, Waide Purvis and Jim Moore.

Governing Body members absent: Councilmembers, Jeff Rosell and Mark Jack.

City Staff present: City Attorney, John Watt; City Clerk, Vicki Zentner and City Maintenance Supervisor, Robert Krohn.

Others present: Teresa Varriale, candidate for the open city treasurer's position; Todd Anderson with SMH Consultants.

There being a quorum present Mayor Goodenow called the meeting to order at 6:30 PM.

Councilmember Moore moved to enter into an executive session at 6:30 PM for 15 minutes with the following persons in attendance: Mayor Goodenow, Councilmembers Smith, Purvis and Smith, City Attorney, John Watt, City Clerk, Vicki Zentner and Teresa Varriale to discuss non-elected personnel and to protect their privacy due to the resignation of the current treasurer. Councilmember Smith seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Rosell and Jack being absent.

Councilmember Moore moved to exit the executive session at 6:45 PM. Councilmember Smith seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Rosell and Jack being absent.

(Teresa Varriale exited the meeting at 6:45 PM).

After some brief discussion regarding Mrs. Varriale's qualifications, Councilmember Moore moved to offer the city treasurer's position to Mrs. Varriale at the rate of \$15.00 an hour to begin as soon as possible. Councilmember Purvis seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Rosell and Jack being absent.

Councilmember Purvis moved to offer Stacy Keller (present city treasurer) to be a fill in/back up at City Hall if needed in the extended absence, or in an emergency, of the city clerk and should she accept the offer. Councilmember Moore seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Rosell and Jack being absent.

Next on the agenda was the discussion with Todd Anderson with SMH Consultants regarding the KDHE loan agreement for the wastewater improvements project and all paperwork associated with the loan agreement.

Mr. Anderson explained that the council could borrow more money from KDHE for the project should the bid come under the amount asked for at the present time. He said that if the bid came under the projected cost of the project, the city could use the additional money for additional work, such as re-constructing more sewer manholes or possibly, the purchase of a sewer jetter.

Mr. Anderson stated he knew of two (2) firms from Wichita, Kansas that would more than likely bid on the project. He stated that SMH would prepare all the necessary bid paperwork and advertise the project.

Councilmember Purvis asked what the actual scope of work for the project involved.

Mr. Anderson explained how the re-lining process takes place and materials used.

Councilmember Purvis asked how long residents would have their service disrupted during the re-lining of the sewer lines. Mr. Anderson responded that the company will try to finish the section they are working on in eight (8) hours. They will notify residents either in person or with a notice on their door asking that the resident try to limit the use of their gray water until the re-lining is completed.

Councilmember Purvis moved to approve Ordinance #556 "...authorizing the execution of a loan agreement between Westmoreland and the State of Kansas...". Councilmember Moore seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Rosell and Jack being absent.

Councilmember Moore moved to authorize the Mayor to sign and enter into a loan agreement with KDHE for the wastewater improvements project. Councilmember Purvis seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Rosell and Jack being absent.

Councilmember Purvis moved to authorize Councilmembers Moore and Smith as additional signees for the CDBG and KDHE checking accounts in addition to the Mayor and City Clerk, for the wastewater improvements project as required. Councilmember Moore seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Rosell and Jack being absent.

There being no further business to be discussed for the special meeting, Councilmember Purvis moved to adjourn the meeting. Councilmember Smith seconded the motion. The motion passed three (3) ayes to zero (0) nays with Councilmembers Rosell and Jack being absent.

Mayor Goodenow declared the meeting adjourned at 7:20 PM.

Approved by the Governing Body on February 9, 2017.




Vicki B. Zentner, City Clerk

Signed: 
Mark A. Goodenow, Mayor