

Village of Newark

100 East Miller Street, Newark, New York 14513

Phone (315) 331-4770

Fax (315) 331-9767

NON-ADMINISTRATIVE WAIVER OF SUBDIVISION PROCESS

Submit completed application

Pay one-hundred dollar (\$100) **non-refundable** application fee

Submit letter of intent

Submit a survey with the following items included:

- Existing property lines
 - Size of existing lots in acres and/or square feet
 - Existing setbacks to all buildings on each lot involved
- Proposed new property lines
 - Size of newly created lots in acres and/or square feet
 - Proposed setbacks to all buildings on each lot involved

Please provide digital copies as well as 26 print copies.

The applicant shall adhere to all requirements set forth in 6NYCRR Part 617 as they relate to the State Environmental Quality Review (SEQR)

The applicant shall attend the Village Board meeting (third Tuesday of each month, Village Board refers applicant to the Village Planning Board)

If required by General Municipal Law Section 239-m, applicant shall attend the Wayne County Planning Board meeting (see schedule)

The applicant shall attend the Village of Newark Planning Board meeting (see schedule)

The applicant shall attend the Village of Newark Zoning Board of Appeals meeting (see schedule)

The applicant shall attend the Village Board meeting (third Tuesday of the month, seek final approval)