### MARINE OF THE YEAR ASSOCIATE MARINE OF THE YEAR



# MARINE CORPS LEAGUE DEPARTMENT OF KANSAS

MOY Society Procedures
Nomination Submission Guidelines SOP *Rev: December 15, 2025* 

All nomination packets and questions should be electronically sent to:

**DEADLINE: MAY 15, 2026** 

2026 Department MOY Society Chair Joe Hughes, MWD MOY 2022 913.660.4817

JOEHUGHES50@gmail.com

Subject line must be clearly marked
"Marine of the Year or Associate MOY Department of Kansas"



The Department of Kansas, Marine Corps League, in June 2013, at the Department Annual Conference, sanctioned the selection of an active MCL member from various Detachments within the Department to the high honor of Marine of the Year / Associate Marine of the Year.

The following comprises the administrative procedures revised in June 2024 and established" The Society of

Marine of the Year, Department of Kansas" hereinafter referred to as "The Society".

**Membership:** "The Society will comprise all Marine Corps Members awarded the Department of Kansas Marine of the Year / Associate Marine of the Year at the Department Conference. Only those MOY Society members who are active or life members in good standing shall be voting members. The Department Commandant shall be an "Ex-Officio" member without a vote. The Department Commandant shall have a vote only if the Society fails to maintain a minimum of 4 active members.

**Leadership:** "The Society" shall elect/appoint one of its members to the office of Chair at the previous conference. If the Chair cannot be present at any "The Society" meeting, the senior member of "The Society "present shall chair the meeting and present the award.

**Quorum:** "The Society" shall meet once a year before the Department Conference to call of the chair to determine the selection of that year's Marine of the Year / Associate marine of the Year. At least three (3) members shall be present to constitute a quorum of "The Society." This meeting may be in person or electronically at the chair's call.

**Nominations:** Nominations for the Marine of the Year / Associate Marine of the Year shall originate from the Detachment Commandant. The nominee must be an annual or life member in good standing of the Marine Corps League and, by extension, the Department of Kansas. The award shall be presented to the Marine Corps League member who, in the opinion of their Detachment, has rendered service and performed deeds above and beyond that expected of a member of the League. Nominations shall contain information immediately evident to the reader that the individual enhanced the concepts of leadership, citizenship, furthered the aims and ideals of the Marine Corps League, or acted in a heroic manner without regard to his or her safety.

Written affidavits, newspaper articles of personal statements are not required but may be submitted.



**Application:** No individual member or Officer of the Marine Corps League other than the Detachment Leadership may make a nomination. All nominations must be submitted by the Detachment and signed by the Commandant or Adjutant-Paymaster (or Adjutant if split).

Detachments will not be limited as to the Number of nominations they may make in any one Division year.

All nominations will be in writing and shall be forwarded by cover letter and the MOY Nomination form to the MOY Society Chair no later than the 15th of May of the year in question. Nominations not in good order or received after the deadline shall be returned to the Detachment with a note from "The Society" Chair.

To make sure you know that the Society Chair has received the nomination you will receive a return email confirming receipt in a timely manner.

Selection Board Actions: The Chair of the MOY Society shall make an electronic copy of each nomination and e-mail the copies to each member of the MOY Society for the members to examine. The MOY Society will hold a Zoom conference or some other electronic meeting to discuss and decide the nominee that will be awarded Department of Kansas Marine of the Year / Associate Marine of the Year. This will give the Chair of the MOY Society enough time to have the plaque made and medal engraved to be presented at the annual Department of Kansas Conference in June.

Nominations shall be sent e-Mail only using the attached nomination form.

BY 15th of May

2026 Department MOY Society Chair

Joe Hughes, MWD MOY 2022

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"MOY or Associate MOY Department of Kansas"

# Marine Corps League

#### CRITERIA FOR THE AWARD

The Department Marine of the Year Award and Department Associate Member of the Year Award are the highest honors that can be bestowed upon a regular or associate member of the Marine Corps League. The candidates for these awards are nominated by the people who know them best, the Marines and Associates of their own detachment.

Criteria for the award: Elevating Prestige, Exceptional Commitment, Innovative Advancements, Inspirational Leadership, Enduring Legacy, National and Division Recognition, Tangible Outcomes, Alignment with Detachment's Mission and Values.

By incorporating these elements, a distinguished contribution to the Marine Corps League becomes a highly distinguished and discernible category within the award criteria. It ensures the award is reserved for individuals who have made extraordinary and enduring contributions that significantly enhanced the stature, mission, and influence, thereby leaving a lasting impact on the Marine Corps League.

To those that are nominated by their respective Detachment and do not get selected, be proud! You have served your country well and your fellow Marines and Associate members felt that you deserved to be nominated for this honor. That alone is a privilege that very few have shared.



#### Information that may help the Society with Selection:

- 1. How long has Nominee been a member of the Marine Corps League and this Detachment?
- 2. What Offices has Nominee held on the Detachment, Department, Division, or National level if any?
- 3. What Committees has the Nominee served on and in what capacity, at the Detachment, Department, Division or National level if any?
- 4. Has Nominee received any prior awards from the Marine Corps League on any level or from any other organization?
- 5. Has Nominee worked with Toys for Tots in what capacity and how long?
- 6. Has Nominee worked with the Young Marines, Boy Scouts, Civil Air Patrol, or other youth organizations, what capacity, how long?
- 7. Does the Nominee Volunteer at VA Facilities or work with any Homeless Veterans programs?
- 8. Has Nominee worked with any other community services?
- 9. Has the Nominee been instrumental in recruiting new members or helped to start a new detachment?

#### **CURRENT MARINE CORPS LEAGUE RIBBONS / SERVICE RECORD**

ENTER NUMBER OF AWARDS EARNED PER RIBBON NEXT TO RIBBON

Name:		Profile MCL #	
Detachment:		Detacl	
Deptartment:			
Heroism	Distinguished Citizen Gold	Distinguished Citizen Silver	Distinguished Citizen Bronze
Distinguished Service	National Marine of the Year	National Associate of the Year	Division Marine of the Year
Division Associate of the Year	Department Marine of the Year	Department Associate of the Year	Detachment Marine of the Year
Detachment Associate of the Year	National Recruiter Gold	National Recruiter Silver	National Recruiter Bronze
Past National Commandant	National Staff Elected	National Staff Appointed	Department Commandant
Department Staff Elected	Department Staff Appointed	Department Recruiter - Silver	Detachment Commandant
Detachment Staff Elected	Detachment Staff Appointed	Detachment Recruiter Bronze	Community Service
Board of Trustees Commendation Victor T Fisher	National Unit Commendation	Department Unit Commendation	Individual Meritorious Commendation
Ceremonial Guard Ribbon	Marksmanship Rifle Ribbon	Marksmanship Pistol Ribbon	Kennel Dog of the Year
Chief Devil Dog Commendation Individual	Pack Dog of the Year	Pack Leader Commendation Individual	Pound Dog of the Year
Pound Keeper Commendation Individual	Past Chief Devil Dog	Past Pack Leader	Past Pound Keeper
Other Awards		MCL Member Dte:	Total MCL Yrs

Detachment O	ffices Held:	Department O	ffices Held:	Division Of	fices Held:
Commandant	Paymaster	Commandant	Paymaster	NVC	SGT Arms
Sr. Vice	SGT Arms	Sr. Vice	SGT Arms	Asst. NVC	Chaplain
Jr. Vice	Chaplain	Jr. Vice	Chaplain	Jr. Past NVC	Legal Adv.
Judge Adv	Webmaster	Judge Adv	Webmaster	Adjutant	Training
Adjutant		Adjutant		Paymaster	Webmaster
Committee / Other Service Positions Held / Years:  Years					

_	Years	
	 Years	
-	 Years	
-	 Years	
	 Years	



Report	Date:	

# NATIONAL MARINE CORPS LEAGUE SERVICE RIBBON RECORD

ADDITIONAL INFORMATION SECTION

Profile# MCL#

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