



Hardship Loan Application

The Hardship Loan is available to all CUPE Local 116 members who have experienced a recent, hardship that has resulted in an unexpected financial shortfall that impacts food and housing. This is an interest free loan, up to \$1,500.00, and any member in good standing may apply. The repayment of the loan to be completed within 15 months with post dated cheques.

Selection Considerations

- Must be in good standing, having passed probation
- No outstanding Society Hardship Loans within the last year, and no past defaults or nsf payments
- Brief written explanation outlining the unexpected event causing the hardship
- Provide clear documentation pertaining the circumstances of the expenses being impacted
 - Examples may include: any proof of payment, incident documents, quotes or insurance claims
- Eligible expenses may include emergencies resulting from theft, fire, sudden death or illness or hospitalization within member's immediate family, that impact food and housing.

Ineligible Expenses

- Tuition fees, Replacement of non-assistive technology (e.g.: computers/tablets/phones), school supplies
- Moving or Rental fees with the exception of moves related to an unexpected reason not covered by compensation in the Residential Tenancy Act.
- Loan Repayments
- Expenses of any type not incurred by the member
- Monthly telecommunications / internet bills

Applicant Details

Member Name: _____

Employee # & Department: _____

Email Address: _____

Phone: _____

Home Address: _____

Check preferred method of contact above _____

Amount requested: \$ _____

Hardship details: Please give a brief but sufficiently details reason for this request and attach appropriate supporting documentation

Date of Application: _____

Signature _____

I certify that all information presented herein is accurate to the best of my knowledge.

For Society Use

Approved Amount: \$ _____

Denied: _____

President's Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

Email or drop off your application to: UBC Employee's Society No. 116, c/o CUPE Local 116
#206-2389 Health Sciences Mall, Vancouver BC, V6T 1Z3
cupe116@cup116.com.



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Once the Loan has been approved, please supply this page with a list of the cheques

Member Name: _____ Issued Cheque # _____

Name on Cheques: _____

Bank / Institution name: _____

Payment #	Cheque Number	Cheque Date	Cheque Amount	Deposit Date	Transaction details
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

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LOAN TOTAL

Loan Approval Date: _____

Member Signature _____

In providing these post-dated cheques, and signing above, I agree to pay this interest free loan

Thank you for repaying this promptly so that we can make these funds available to other members in need.

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