

**Town of Stratton
Planning Commission Meeting Minutes
Stratton Town Office
Wednesday, March 2, 2016**

Attendance: Planners: Kent Young - Chair, John Wadsworth, Rob Wadsworth, Chris Mann and George Rigoulot.

7:00 p.m.: The meeting was called to order by Kent Young. No modifications were made to the Agenda.

Organizational Meeting: Kent Young asked for a nomination for **Chairman:** John Wadsworth nominated Kent Young. Chris Mann seconded. No further nominations. All concurred to appoint Kent Young as Chairman. Kent Young agreed to act as Clerk as well. **Vice-Chair:** John Wadsworth nominated Ray Hawksley. Rob Wadsworth seconded. No further nominations. All concurred to appoint Ray Hawksley as Vice-Chairman. **Secretary:** Kent Young nominated John Wadsworth. Rob Wadsworth seconded. No further nominations. All concurred to appoint John Wadsworth as Secretary. **Meeting Format:** Kent Young motioned to conduct meetings using Robert's Rules. John Wadsworth seconded – all concurred. **Meetings – Date, Time and Location:** The board discussed the option of keeping no schedule and instead only warning meetings as necessary. Consensus was to keep the schedule the same, but to cancel meetings when there is little or no business to conduct. Kent Young, therefore, moved to hold regularly scheduled meetings at the Stratton Town Office, 9 W. Jamaica Rd., in Stratton on the first Wednesday of each month at 7:00pm. John Wadsworth seconded – all concurred. **Publication of Notices:** Kent Young moved to post notices of its Public Hearings in the Brattleboro Reformer. John Wadsworth seconded – all concurred. **WRC Representatives:** No one volunteered to fill either of the two vacant WRC Representative positions.

Zoning Revision: The Chair announced that the Zoning Regulations (2016) were approved by the Selectmen on February 8, 2016 and went into effect on March 1, 2016. The new Zoning Map has been posted in the office. The Revision and map are now on line.

Subdivision Bylaws: John Bennett of WRC will begin working with us on a revision this month. He may attend next month's meeting to discuss it with the Commission.

Permit forms and Certificate of Completion form: John Wadsworth asked if there was resolution to the question, "Does a Certificate of Completion require verification that an RBES (Residential Building Energy Standard) form has been filed with the Town?" The Chair did not research that issue, but will find an answer to it for next meeting. There was no further discussion concerning forms.

Approval of Meeting Minutes: (This was not addressed – February and March minutes will be considered for approval at the April meeting).

Adjourn: The Chair asked for a motion to adjourn. John Wadsworth so moved. Rob Wadsworth seconded the motion – all concurred. The meeting adjourned at 7:32 p.m.

Minutes by:

David Kent Young

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