

BUDGET CERTIFICATE

Mitre House

01 January 2019 - 31 December 2019

SERVICE CHARGE

The Service Charge, payable collectively by the property owners of the block, is based upon the budget as outlined below.

	Service Charge	TOTAL
Drain Maintenance	£ 150.00	£ 150.00
General repairs	£ 3,500.00	£ 3,500.00
TV Equipment Maintenance	£ 450.00	£ 450.00
Cleaning	£ 2,950.00	£ 2,950.00
Door Entry	£ 270.00	£ 270.00
Lift Maintenance Contract	£ 1,700.00	£ 1,700.00
Lift Phone	£ 300.00	£ 300.00
Engineering Insurance	£ 750.00	£ 750.00
Lift H&S	£ 3,350.00	£ 3,350.00
Electricity	£ 720.00	£ 720.00
Accountancy Fees	£ 750.00	£ 750.00
Management Fees	£ 7,956.00	£ 7,956.00
Professional fees	£ 1,000.00	£ 1,000.00
Asbestos survey / Works	£ 420.00	£ 420.00
Health & Safety Survey	£ 500.00	£ 500.00
Water Hygiene / Testing	£ 1,296.00	£ 1,296.00
Fire Warning & Detection	£ 6,330.00	£ 6,330.00
Buildings Insurance	£ 2,550.00	£ 2,550.00
Sundries	£ 50.00	£ 50.00
TOTAL	£ 34,992.00	£ 34,992.00

RESERVE FUND

Annual contribution to assist in funding future periodic maintenance will be collected as:

Internal Decoration - Reserve Fund Contribution	£ 20,000.00
External Decoration - Reserve Fund Contribution	£ 35,000.00
TOTAL	£ 55,000.00

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CERTIFIED BY: MAUNDER TAYLOR

DATE: 05 December 2018