

**GTNA Board Meeting Minutes**  
**October 6, 2025**  
**6:30pm – 8:20pm via Zoom**

**Attendees:** Jay Russell, Dana Russell, Helen Sheahan, Alex Kocher, Trevor Olson, Gary Kobs, Raymond Neal, Terrah Clark, Mayo Ewanowski, David Ewanowski, Kathy Batha, Ruth Paulson

**Absent:** Kathe Powers

**Guests:** Justin Rundle, Jackie Woodruff, Linda Koss, Jane Sarafiny

**The Zoom meeting is being recorded.**

Mr. Russell introduced and welcomed the guests. Ms. Woodruff is the Greentree Garden Club Co-President. Ms. Koss is a former teacher who is involved with Anana School initiatives. Ms. Sarafiny is a former GTNA President.

**Meeting Minutes:** The September 2025 meeting minutes were approved.

**Introduction of interested GTNA Board Applicants.** We received a request to table this item from the Agenda.

**New Board Member Selection Process Guidelines.** Mr. Russell started a discussion of the guidelines. Mr. Rundle requested a discussion regarding having married couples on the Board. Mr. Rundle stated that these couples could sway control of the Board in their favor. He requested that we poll the entire membership. The Board agreed that this is not necessary and not required by the Bylaws.

After discussion, it was determined that the Board should vote on whether or not to allow the spouse of a current Board member to be selected as the next new Board member:  
 A quorum was present to vote.

<b>Votes:</b>	<b>Allow</b> the next Board member to be the spouse of a current Board member	<b>Do Not Allow</b> the next Board member to be the spouse of a current Board member
Kathy Batha	X	
Terrah Clark	X	
Dave Ewanowski		X
Mayo Ewanowski	X	
Gary Kobs	X	
Alex Kocher	X	
Raymond Neal	X	
Trevor Olson	X	
Ruth Paulson	X	
Dana Russell	X	

Jay Russell		X
Helen Sheahan	X	
<b>TOTALS</b>	<b>10</b>	<b>2</b>

The Board voted to allow the next Board member could be the spouse of a current Board member by a vote of 10 to 2.

Mr. Rundle asked why the Bylaws were amended in 2023 to remove area representatives in favor of members at large. Ms. Sarafiny explained that dividing up the neighborhood with Area Representatives no longer seemed effective and that all events planned by the association were focused on community-wide events.

*Due to the amount of time this unscheduled discussion took, a vote on the new procedure for the selection of Board members was tabled until the November meeting in favor of moving on with the remainder of the agenda items.*

**Halloween Bonfire.** Mr. Kobs reported that the City approved the Burn Permit. The final paperwork was submitted to the City on October 1. This event will be held in Norman Clayton Park for 2025. All volunteers are in place (sign posting, social media, fence set up, firewood delivery, water access, hot cocoa, flashlights/lanterns). The event will be held from 6:00 pm to 8pm. Costs: \$60 park permit, \$15 for the shelter

**Liability Insurance.** Mr. Russell brought up that we may need to carry liability insurance for events. Mr. Kocher reported that he was investigating the costs to add liability coverage. We have not carried liability insurance in the past. Mr. Russell reached out to other neighborhood associations to see what they do. None who responded carry liability insurance.

The question was raised if we should post a waiver of liability on the website and other social media that promotes each event. We will have further discussion on this issue in the November meeting.

**2025 End of the Year Plan.** Mr. Russell reminded the Board that all procedures/tasks the Board does should be documented and uploaded to the Google Docs area.

Ms. Russell is working on a shared Calendar.

Mr. Russell brought up the need for liaison positions with the City of Madison/District 20 Alder and with Anana School. The purpose of these liaisons is to establish and maintain monthly communication to keep the Board and therefore the neighborhood informed on news from these areas.

**2026 Outlook for Activities**

**Backyard Shakespeare Night.** Mr. Russell reported that Ann Nelson’s idea to host this event did not work out. It is a great concept to have these types of neighborhood events. Can we encourage other types of local neighborhood gatherings?

**Madison Community Resource Trailer.** Mr. Russell learned that this Resource Trailer is available for community use. The other costs associated with it are high and may not be something we can use. We can keep this in mind for the future. Link:

<https://www.cityofmadison.com/police/community/neighborhood-resource-trailer/>

**Anana School Bus Issue. Update provided by Linda Koss.** Ms. Koss expressed thanks to the GTNA board for all they do for the neighborhood. She stated that the walking bus did not work. She recently met with Alder. Harrington-McKinney to follow up on the June School Board Meeting. There has been no response from the School Board so we assume that they did not approve of the middle school bus suggestion. Ms. Woodruff noted that there has been trouble in the past with kids on buses with wide age ranges. Ms. Koss, Alder Harrington-McKinney and the Anana School social worker are trying to set up a meeting with the Schroeder Road parents to help get kids to school. Ms. Koss is not sure if the PTO is involved. Mr. Rundle asked why the Board is not more engaged. Per Ms. Koss, the GTNA does not need a deeper involvement at this time.

**Garden Club Update.** Ms. Woodruff reported that the Garden Club has 30 members. They meet monthly at the McKenna Road police station. Ms. Batha stated that the Police Station Community Room holds about 25 people.

**Medians/Islands.** Mr. Rundle questioned who maintains medians within the neighborhood. The Garden Club was maintaining the medians but the City dug up the plantings and replaced it with “native plantings”. City now wants someone to adopt the plantings. Median gardens in the past were adopted by individuals.

**Plant Sales.** Ms. Sheehan asked about future plant sales. The annual sale was stopped due to an infestation of jumping worms. They stopped the sales to prevent further spread.

**Membership.** Ms. Ewanowski reported that as of October 187 households have joined or renewed their membership. 37 of those members have requested an electronic version of the Directory. 125 will be mailed, 72± via email.

Ms. Sheehan reported that 5 houses have sold in the neighborhood. There are 4 additional homes for sale. Ms. Paulson stated that the sale of her neighbor’s home is closing on November 13.

**Directory Help.** The directory will go out sometime this fall. Ms. Ewanowski asked if someone could help assemble the directory from the Access Database. She does not have experience with this part of the software. Ms. Clark offered to help with this.

**How To Increase Membership.** Should we set up a table at the Bonfire for membership signup? At a minimum we should have flyers to distribute at the Bonfire. Suggested using a QR code on signs. Mr. Russell will work on ideas. Ms. Woodruff said we should be a neighborhood resource – city, state, county, police, to be posted on Facebook and the GTNA website. Ms. Woodruff also suggested sending a monthly email.

To increase membership, it was suggested that we mail a postcard to all non-member neighbors (538 households). Ms. Clark noted that Vista Print has 25% off postcards at the moment. Ms. Ewanowski will follow up on that idea.

**Treasurer Report.** Mr. Ewanowski reported that as of September 30, 2025, the GTNA account balance was \$5,645.50. We had September expenses of \$46.38 (GoDaddy website) and income of \$275.00 (\$20 Gallop T-shirt sales, \$255 for new/renewal memberships). We have upcoming expenses of \$176 for website renewal, \$110 for Holiday Lights award gift cards). We have a year-to-date income of \$8,009, expenses \$4,864. The larger financial issue is to determine if our funds will last for our 2-year cycle. Our biggest expenses are printing and 4<sup>th</sup> of July. A copy of the September 30, 2025 Treasurer's Report is attached to these minutes.

**Stump.** The Stump is out for printing. All advertisers should be sent a copy of the Stump.

### **Other items**

**Anana School Chelsea Elliot email re Literacy Justice Coalition.** Mr. Russell was contacted by Anana Principal Chelsea Elliott regarding the Literacy Justice Coalition for the 2026 school. They are seeking volunteers for this program which will begin with the 2026 school year.

**Meadowood Neighborhood Association.** Mr. Russell received an invitation from the Meadowood Neighborhood Association. Their November 5 (6:30pm) meeting includes a City Planning person addressing issues. They meet at the Meadowridge Library.

**Amending Bylaws.** Ms. Russell is drafting an amendment to the Bylaws to clarify term limits and guidelines on how to remove someone from the Board. They will be distributed for review prior to the November meeting. It will be added to the November meeting agenda for discussion and a possible vote.

The next meeting will be on Monday, November 3, 2025 at 6:30pm via Zoom

Attachment: September 30, 2025 GTNA Treasurer's Report

*Minutes respectfully submitted by Dana Russell*

**2025 Year to Date (Through September 30, 2025)**

		<u>Income</u>	<u>Expense</u>	<u>Net</u>	<u>Remarks</u>
<b>Administration + Misc.</b>					
	Printing - Stump	\$ -	\$ 1,642	\$ (1,642)	Stump Printing (x3 Issues)
	Printing - Directory	\$ -	\$ -	\$ -	
	Advertising	\$ 305	\$ -	\$ 305	
	Website	\$ -	\$ 146	\$ (146)	Website - Go Daddy
	Annual Meeting	\$ -	\$ -	\$ -	
	T-Shirts	\$ 501	\$ 642	\$ (141)	T-Shirt Sales + Purchase (Madison Top)
	T-Shirt Sponsorship	\$ 625	\$ -	\$ 625	Paid Sponsors
		\$ -	\$ -	\$ -	
<b>Membership</b>					
	Dues	\$ 4,888	\$ -	\$ 4,888	Membership
	Donations	\$ -	\$ -	\$ -	
	Other	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	
<b>Events</b>					
	July 4th - Food/Setup	\$ 1,690	\$ 2,240	\$ (550)	Food, Tent, Tables, PortaPotties, etc.
	July 4th - Other	\$ -	\$ 39	\$ (39)	
	Gallop Run	\$ -	\$ -	\$ -	
	Garage Sale	\$ -	\$ 46	\$ (46)	Garage Sale Supplies
	Halloween	\$ -	\$ -	\$ -	
	Holiday Lights	\$ -	\$ 110	\$ (110)	Gift Cards
	Other	\$ -	\$ -	\$ -	
		\$ -	\$ -	\$ -	
	<b>TOTAL</b>	<b>\$ 8,009</b>	<b>\$ 4,864</b>	<b>\$ 3,144</b>	

## September 2025 Bank Transactions

		Opening Balance (09/01/25)		\$ 5,416.88	
<u>Check/Deposit</u>		<u>Income</u>	<u>Expense</u>	<u>Balance</u>	
9/4	Zelle	\$ 20.00	\$ - .00	\$ 5,436.88	T-Shirts
9/4	Zelle	\$ 25.00	\$ - .00	\$ 5,461.88	Membership
9/17	Zelle	\$ - .00	\$ 46.38	\$ 5,415.50	Website - GoDaddy
9/17	Deposit	\$ 150.00	\$ - .00	\$ 5,565.50	Membership
9/17	Deposit	\$ 80.00	\$ - .00	\$ 5,645.50	Membership
		Ending Balance (09/30/2025)		\$ 5,645.50	

<b>Summary</b>	<b>\$ 275.00</b>	<b>\$ (46.38)</b>	<b>\$ 228.62</b>
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