

**CITY OF DENHAM SPRINGS**  
**IS ACCEPTING APPLICATIONS**  
**FOR PART TIME UTILITY CLERK**

This position would be responsible for assisting customers with payments or questions on their accounts. This position is also responsible for supporting the utility billing clerk. Skills required for this position include customer service, reconciling accounts, report writing, and working as a team member.

Drug screening and background check required. Applications may be obtained on this site or at the office of Human Resources Manager, 116 N. Range Avenue, Monday – Thursday 7:00 a.m. – 5:00 p.m.

Deadline for receiving applications is Friday, May 3, 2019 at 5:00 p.m. Mail application or resume to City of Denham Springs, Attn: Human Resources Manager, P.O. Box 1629, Denham Springs, LA 70727-1629 or email to [humanresources@cityofdenhamsprings.com](mailto:humanresources@cityofdenhamsprings.com).