

## Chapin Board of Trustees Special Meeting

November 30, 2022

### Minutes

The meeting was called to order by Village President Rex Brockhouse at 6:30pm followed by the Pledge of Allegiance. Roll Call: Trustee Leslie Forsman present, Trustee Mary Rae Brockhouse present, Trustee Mark Lovekamp present, Trustee Loren Hamilton absent, Trustee Adam Brockhouse absent, Trustee Erin Morrow present. 4 Trustees present. Also present were Christina Courier – Village Clerk, Steve Helmich – Chapin Police Chief, Connor Frisbie and Kollin Menge.

1. Trustee E. Morrow has been able to narrow down all of the ideas discussed during the last special meeting. The parade route still needs to be finalized. Multiple ideas were discussed and how long it would be. A route was determined and she will be posting the final details on social media in the coming days. She also wanted to determine who would be able to run what stations as there will be multiple stations such as games and goodie bag giveaways. Hot chocolate and cookies will be handed out but will be first come, first serve. She also thought about the voting system and thoughts were to have the public vote on a numbered float and votes will go in a big bucket with voting ending at 7:30pm. Other ideas were discussed for next year's event.
2. Since the thought is that the holiday celebration may end up becoming a yearly event, thoughts were to have an account opened for the purpose of expenditures and donations for the event. The account will be opened with the \$500 that was approved during the prior special meeting and transferred from the General fund. A motion to approve opening a Holiday Celebration Checking Account and transferring \$500 from General Fund was made by Trustee M. Brockhouse. A second was made by Trustee M. Lovekamp. Roll Call: Trustee L. Forsman yea, Trustee L. Hamilton absent, Trustee M. Lovekamp yea, Trustee M. Brockhouse yea, Trustee E. Morrow yea, Trustee A. Brockhouse absent. Motion carried. 4 yea, 0 nay, 2 absent.
3. Chief Bryce McCormick would like to purchase Christmas lights for the ambulance to be in the parade with a NTE of \$200. A motion to approve the purchase of Christmas lights NTE \$200 was made by Trustee M. Lovekamp. A second was made by Trustee M. Brockhouse. Roll Call: Trustee L. Forsman yea, Trustee L. Hamilton absent, Trustee M. Lovekamp yea, Trustee M. Brockhouse yea, Trustee E. Morrow yea, Trustee A. Brockhouse absent. Motion carried. 4 yea, 0 nay, 2 absent.

A motion to adjourn at 8:00pm was made by Trustee M. Lovekamp. A second was made by Trustee E. Morrow. Roll Call: All in favor. Motion carried. 4 yea, 0 nay, 2 absent.

Respectfully submitted,

Christina Courier  
Village Clerk