## 72-Hour DIP Cancellation/Rescheduling Policy



**Deposits** – A Deposit is required to be fully registered for a DIP Program. Registering for a certain month and paying your deposit and/or full balance solidifies your selection into a specific program and date. Please note: once you have registered and paid your deposit, your referring court will be notified of your registration and expected program completion date. If you do not accompany your registration with a deposit (and a signed Authorization for Disclosure of Confidential SUD Patient Records form), the court will not be contacted, you will not be added to a program roster and are not considered "registered" for the DIP Program. **A Deposit is non-refundable and will not be returned if you choose not to attend, signed up for our program in error, or simply don't attend.** 

Rescheduling for later program- If you have registered for a specific month and you are unable to attend, you are given one opportunity to reschedule without penalty. However, it is YOUR responsibility to let Bloom Recovery Network and the court know you are switching attendance months. Most DIP registrations/completions are met with time restraints (ex. to be registered within 90 days, completed within 6mos, etc) from the court; it is up to you to keep yourself in compliance with court orders. If you need to reschedule a second time, you will lose your deposit and must repay that amount before being added to a future program's roster.

**Final Payments** – If you do not make an account balance payment by 4pm the Thursday prior to the program start date, you will be removed from the selected month and made inactive. If we do not hear from you by 4pm the Thursday prior to the program start date regarding final payment arrangement requests for extension (or similar) or need to reschedule, you will forfeit the \$50 minimum deposit amount.

**Cancellations** – While Bloom Recovery understands unexpected issues and/or emergencies can arise, we are not in the position to offer full refunds if you need to cancel after the payment deadline has passed (one week prior to program start). If you cancel due to an emergency that occurs anytime after the payment deadline and BEFORE THE WEEKEND PROGRAM STARTS, 50% of your payment (outside of the deposit which is non-refundable) will be forwarded to a future program balance \*with documentation as requested by the agency

Medical reasons - a Doctor's note will be required.

Death of immediate family members - proof of relationship and funeral arrangement details (announcement, program, etc) will be required.

No Shows/Late Arrivals - Not showing to intake for your scheduled program start by 4pm, will result in forfeiture of ALL money paid. Late arrivals will not be permitted. There will be no exceptions to this rule.