

**Written Minutes for the  
Regular City Council Meeting  
Held on March 15, 2018  
7:00 PM  
Elmendorf City Hall  
8304 FM 327  
Elmendorf, Texas 78112**

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At any time during the City Council Meeting, the City Council may meet in executive session for consultation concerning attorney-client matters (real estate, litigation, contracts, personnel, and security).

**I. City Council will convene for a Regular City Council Meeting at the Elmendorf City Hall at 7:00 pm March 15, 2018.**

**Call to Order**

The meeting is called to order at 7:00 PM by Mayor Gonzales.

**Pledge of Allegiance**

**Invocation**

by Chaplain David Kirk.

**Roll Call**

Mayor	Michael J. Gonzales	Present
Alderman Place 1	Tracy Riojas	Present
Alderman Place 2	R.M. "Andy" Anderson	Present
Alderman Place 3	Hipolito "Polo" Maldonado	Present
Alderman Place 4	Richard B. Rodriguez	Present
Alderman Place 5	Linda Peña Ortiz	Present

Also, present City Administrator Cody Dailey, City Secretary Roxanne De Leon, City Attorney Mike Guevara, and Police Chief Marco Pena. Fire Chief Bobby Hogan, Assistant Fire Chief Mike Friant, and Officer Palomo were also present.

**Citizens Participation**

No citizens for participation.

**II. Mayor and City Council Comments.**

No comments.

**III. General Business – Consent Agenda**

*The items under the consent agenda are deemed by the City to be routine in nature and will be approved by one motion adopting the staff findings and recommendation as part of the approval. The items on the consent agenda will not be discussed. Any member of the City Council desiring to discuss an item on the consent agenda may request that it be removed and placed on the individual consideration agenda to be heard at the beginning of that section of the agenda. Similarly, members of the public may also request that any item on the consent agenda be discussed in the individual consideration section by noting the item they want moved on the public comments sign-up sheet located at the front of the hall.*

1. Adoption and approval of the city council minutes from February 8, 2018.
2. Adoption and approval of the city council minutes from February 21, 2018.
3. Adoption and approval of the city council minutes from March 5, 2018.
4. Approval of the previous month's bills paid and financial reports.

5. Approval of a monthly service agreement with Stanley Security for the maintenance of the electronic locks and keycards at the City Hall for a monthly fee of \$42.07 per month.
6. Adoption and approval of Resolution 3-15-2018-1R approving the submission of a grant application for the NIBRS transition project to the office of the Governor. This resolution formalizes Council's vote in December 2017 to pursue grant funds for Records Management System software for the police department.

Alderman Maldonado motions to approve the six (6) items from the General Business – Consent Agenda. Alderman Ortiz seconds and a vote is called.

Yay	Nay	Abstain
Alderman Riojas		
Alderman Anderson		
Alderman Maldonado		
Alderman Rodriguez		
Alderman Ortiz		

The motion to approve the five (5) items from the General Business – Consent Agenda is passed on a unanimous vote with all five (5) councilmembers in favor.

**IV. General Business – Individual Consideration**

7. Discuss and possible action regarding a recommendation from the Planning and Zoning Commission with reference to a request from Marcelo Sierra Pena for a map amendment to Ordinance 12-12-2013-1, the City of Elmendorf's Zoning Ordinance; property location 16002 Kilowatt Road, Elmendorf, Texas 78112; from R-1 (Residential) to MHS (Manufactured Home Subdivision).

Jim Huckleberry, representative of Mi Casa which sold the Pena Family the home. Mr. Huckleberry states it was an error on their part for assuming manufactured homes would be allowed on the property as it is surrounded by other manufactured homes. Alderman Anderson states that City Council usually goes with the recommendation of the Zoning Committee but he does not agree with their recommendation to deny this request.

Alderman Anderson motions to approve a request from Marcelo Sierra Pena for a map amendment to Ordinance 12-12-2013-1, the City of Elmendorf's Zoning Ordinance; property location 16002 Kilowatt Road, Elmendorf, Texas 78112; from R-1 (Residential) to MHS (Manufactured Home Subdivision). Alderman Rodriguez seconds and a vote is called.

Yay	Nay	Abstain
	Alderman Riojas	
Alderman Anderson		
	Alderman Maldonado	
Alderman Rodriguez		
Alderman Ortiz		

The motion to approve a request from Marcelo Sierra Pena for a map amendment to Ordinance 12-12-2013-1, the City of Elmendorf's Zoning Ordinance; property location 16002 Kilowatt Road, Elmendorf, Texas 78112; from R-1 (Residential) to MHS (Manufactured Home Subdivision) is passed with a majority vote with three (3) councilmembers in favor and two (2) against.

8. Discuss and possible action regarding the acceptance of estimates to renovate the building next door for use as an animal control facility.

Alderman Ortiz motions to approve of the estimates to renovate the building next door for temporary use as an animal control facility. Alderman Riojas seconds and a vote is called.

Yay	Nay	Abstain
Alderman Riojas		
Alderman Anderson		
	Alderman Maldonado	
Alderman Rodriguez		
Alderman Ortiz		

The motion to approve of the estimates to renovate the building next door for temporary use as an animal control facility is passed on a majority vote with four (4) councilmembers in favor and one (1) against.

9. Discuss and possible action regarding the purchase of additional equipment at the City Park.

Alderman Ortiz motions to get information on the total cost of the equipment with installation. Alderman Maldonado seconds and a vote is called.

Yay	Nay	Abstain
Alderman Riojas		
Alderman Anderson		
Alderman Maldonado		
Alderman Rodriguez		
Alderman Ortiz		

The motion to get information on the total cost of the equipment with installation is passed on a unanimous vote with all five (5) councilmembers in favor.

10. Discuss and possible action regarding the selection of a chairperson for this year's National Night Out event on October 2, 2018.

Alderman Anderson motions to nominate Chief Marco Pena as chairperson for this year's National Night Out event on October 2, 2018. Alderman Riojas seconds and a vote is called.

Yay	Nay	Abstain
Alderman Riojas		
Alderman Anderson		
Alderman Maldonado		
Alderman Rodriguez		
Alderman Ortiz		

The motion to nominate Chief Marco Pena as chairperson for this year's National Night Out event on October 2, 2018 is passed on a unanimous vote with all five (5) councilmembers in favor.

11. Discuss and possible action regarding the selection of a chairperson for this year's Christmas in the Park event and parade scheduled for December 1, 2018.

Alderman Anderson motions to nominate Alderman Ortiz as chairperson and Alderman Riojas as co-chairperson for this year's Christmas in the Park event and parade scheduled for December 1, 2018. Alderman Rodriguez seconds and a vote is called.

Yay	Nay	Abstain
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Alderman Riojas		
Alderman Anderson		
Alderman Maldonado		
Alderman Rodriguez		
Alderman Ortiz		

The motion to nominate Alderman Ortiz as chairperson and Alderman Riojas as co-chairperson for this year's Christmas in the Park event and parade scheduled for December 1, 2018 is passed on a unanimous vote with all five (5) councilmembers in favor.

12. Discuss and possible action regarding requests from the developer with respect to the transfer of the land for the Fire Department. The foregoing agenda item (#12) is specifically identified for a potential closed session in accordance with TOMA section 551.071 (litigation and certain consultation with attorney) and/or section 551.071 (deliberations about real property).

Alderman Ortiz motions to proceed with Item #12 in closed session. Alderman Rodriguez seconds and a vote is called.

Yay	Nay	Abstain
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Alderman Riojas		
Alderman Anderson		
Alderman Maldonado		
Alderman Rodriguez		
Alderman Ortiz		

The motion to proceed with Item #12 in closed session is passed on a unanimous vote with all five (5) councilmembers in favor.

The City Council adjourns for closed session at 8:00 pm.  
The City Council reconvenes for open session at 8: 40 pm.

Alderman Riojas motions to move forward with the contract regarding the preconstruction value of Tex Best. Alderman Oritz seconds and a vote is called.

The motion to move forward with the contract regarding the preconstruction value of Tex Best is passed on a unanimous vote with all five (5) councilmembers in favor.

**V. Adjournment**

Alderman Ortiz motions for adjournment of the City Council Meeting. Alderman Riojas seconds, and a vote is called.

<u>Yay</u>	<u>Nay</u>	<u>Abstain</u>
Alderman Riojas		
Alderman Anderson		
Alderman Maldonado		
Alderman Rodriguez		
Alderman Ortiz		

The motion to adjourn the City Council Meeting is passed on a unanimous vote with all five (5) councilmembers in favor.

Regular City Council Meeting is adjourned at: **8:40 PM**

The minutes were passed and approved on:

April 12, 2018

  
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Mayor Mike Gonzales

Attest:

  
\_\_\_\_\_  
City Secretary Roxanne De Leon