



# I.A.M. Labour-Management Pension Fund (Canada)

## Enrolment Form

Please complete and send this form and all related documents to:  
I.A.M. Labour-Management Pension Fund (Canada)  
116 Lisgar Street, Suite 204, Ottawa, Ontario K2P 0C2

Tel: 613.567.8259  
Toll-free: 1.888.354.5444

### 1. Personal Information

S.I.N. \_\_\_\_\_ Gender: Male Female Other  
Name: Last First Middle  
Date of Birth (mm/dd/yyyy): \_\_\_\_\_  
Preferred Language: English French

Marital Status:		
Single	Married	Separated
Domestic Partnership	Divorced	Widowed

### 2. Contact Information

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Street address: \_\_\_\_\_  
City/Town Province Postal Code

### 3. Employment Information

Name of Present Employer: \_\_\_\_\_  
Job Classification: \_\_\_\_\_ Date of Hire: mm/dd/yyyy

### 4. Spousal Information *(Please see reverse for the definition of a spouse.)*

Name: Last First Middle  
Gender: Male Female Date of Birth: mm/dd/yyyy

### 5. Beneficiary Designation *(For information on naming a beneficiary, please see reverse.)*

Name: Last First Middle  
Beneficiary Relationship: \_\_\_\_\_ Beneficiary Type: Individual Organization  
Address: \_\_\_\_\_  
City/Town Province Postal Code

### 6. Declaration on Beneficiary Designation

The above designation revokes any previous beneficiary designation the Trustees of the I.A.M. Labour-Management Pension Fund (Canada) may have on file. I reserve the right to revoke and change my beneficiary designation at any time by giving written notice on the form prescribed by the Trustees of the I.A.M. Labour-Management Pension Fund (Canada).

Signature \_\_\_\_\_ Date (mm/dd/yyyy) \_\_\_\_\_

Please continue to section 7.

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### 7. Certification and Authorization

I certify that the information I have provided on this form is accurate and complete. I authorize the collection and use of all information contained in this form, and any additional personal information which I may hereafter provide, by the Trustees of the I.A.M. Labour-Management Pension Fund (Canada) and their designated agents and advisors, including the use of social insurance number for identification, administration and tax reporting purposes. I also authorize the collection, retention, disclosure and sharing of my personal information by the Trustees and their designated agents, advisors and service providers as may be required to administer the Plan including but not limited to determining eligibility for benefits, processing and paying benefits and on-going financial management of the Plan including cost analysis and internal audits. I understand that I may withdraw all or part of my consent at any time, in writing, but that doing so may interfere with the administration of the Plan and any benefits that may be payable to me. I understand that for more information on how the Fund Office ensures my personal information is protected, I may refer to the Fund's Privacy Note to Members.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### General Information

#### Who qualifies as my spouse? (British Columbia)

A spouse is someone who, at the time of determination was married to you and who, if living separate and apart from you at the time of determination, did not do so for longer than the 2-year period immediately before the time of determination. If the preceding definition does not apply, then a spouse may be someone who has been living with you in a marriage-like relationship for a period of at least 2 years immediately before the time of determination.

Your spouse is first in line for survivor benefits. Your spouse may waive entitlement to the survivor benefits by completing and submitting a spousal waiver form to the Fund Office. In this event, your designated beneficiary is the person who would receive the death benefit, if any are payable after your death. Please note that the law does not permit your spouse to be designated as a beneficiary to receive the pre-retirement death benefit if he or she waives entitlement to the pre-retirement survivor pension.

#### Naming beneficiary or beneficiaries.

The beneficiary designation applies if you die before retirement and you do not have a spouse at the time of your death or your spouse has waived his/her entitlement to the pre-retirement survivor pension. Your beneficiary can be a person(s), organization or your estate. You can change your beneficiary at any time by completing another Marital Status / Beneficiary Change Form and submitting it to the Fund office. Your designation is not valid until this form is received by the Fund Office.

If you have a spouse and you complete the *Beneficiary Designation* section, should your spouse die before you, your designated beneficiary is the person who would receive the death benefit, if any death benefit is payable after your death.

You may name more than one beneficiary. In this event, any death benefit that is payable will be divided in equal shares among them unless you indicate otherwise. If one of the beneficiaries dies before you, his/her share would be divided among the remaining beneficiaries.

#### What if I want to name a minor as a beneficiary?

Someone under the age of 18 (known legally as a minor) cannot directly receive survivor benefits. If you want to ensure your child will benefit from any death benefit upon your death, you should get independent legal advice on how this can be done.

**Please note that the information provided above does not cover all details of the Plan. The official Plan document governs in the event of a conflict, discrepancy or omission.**