

## HIBBING FARMERS MARKET

### 2020 Membership/Market Standards

- I. LOCATION AND HOURS OF OPERATION
  - a. Hibbing Farmers Market begins the third Tuesday in June through October.
  - b. Days and hours: Tuesdays 2-5 and Saturdays 9-1.
  - c. Fiscal year will be January 1 through December 31.
  
- II. RULES OF OPERATION
  - a. It is the vendor's responsibility to sell in accordance with federal, state and local regulations.
  - b. Members are responsible for cleaning their area at the end of each market.
  - c. Members are expected to conduct themselves in a manner with customers, other market members and the officers to contribute to a positive and friendly market image and environment. Disruptive, harassing or antagonistic behavior will not be tolerated.
  - d. No "hawking" or stealing customers is allowed.
  - e. No smoking is allowed in the sales area.
  - f. Members must maintain appropriate standards of cleanliness and neatness at all times in their personal appearance.
  - g. Selling is only allowed in each member's designated area.
  - h. No buying/resale or organization selling (Tupperware) will be allowed unless for special events.
  - i. All produce, bakery or craft sellers in the immediate area of the market must be a member of the Hibbing Farmers Market.
  
- III. DUES AND FEE STRUCTURE
  - a. Annual membership fee is \$60 per year.
  - b. Member must complete application form, receive bylaws and sign form, submit completed ST-19 (Certificate of Compliance), a copy of appropriate license and pay membership fee to the market manager prior to selling at the market.
  - c. One space up to 12x12 will be allowed per daily \$5 fee. Additional spaces may be purchased for additional \$5.
  - d. Junior vendors will pay a \$10 annual fee and no daily table fee the first year. During the second year, table fees are expected. Junior vendor status ends at age 18.
  - e. Guest vendors can participate for a \$25 daily membership fee.
  
- IV. MEMBERSHIP REQUIREMENTS
  - a. A membership includes: people living in the same household or business partners - and designee or employee of the member.
  - b. Members must grow, gather from the wild, or make the products they sell.
  - c. Products must be grown/created within 50 miles of Hibbing. *Or with manager approval.*
  - d. Produce and crafts must be of good quality in the judgment of the market manager and one other market member.
  - e. Sellers must display all prices for what they are selling.

- f. No animals allowed in the selling area unless they are a service animal.
- g. Tables must be supplied by the vendor and fit into individual spaces and are not to extend into the walkway.
- h. A walkway will extend 6 feet in front of all vendors and must be kept open and free of obstructions.

V. ENFORCEMENT PROCEDURES

- a. A \$250 penalty will be imposed for failure to comply with the rules of the Hibbing Farmers Market.
- b. Penalties may be appealed to the membership at the next meeting.
- c. Open and wanton disregard to these rules can result in the immediate expulsion from the Hibbing Farmers Market by the market manager without reimbursement of membership or table fees.
- d. Concerns regarding other vendor's merchandise or practices must be brought to the market manager both in verbal and written form.
  - i. At the manager's discretion, a visit to the vendor's operation will be made by the manager and two other market members
  - ii. If there is a complaint with the market manager, it shall be brought to the attention of the market president in written form and two other members will be notified.

VI. SAFETY

- a. Hibbing Farmers Market will provide cones to be placed in front of the vendors to prevent vehicles from driving too close to the walkway.
- b. Selling tents and tables should be in safe condition.
- c. Vendors may bring safety issues to the attention of the market manager.
- d. The market manager will have a fire extinguisher and a first aid kit.

Farm/business name \_\_\_\_\_

Member signature \_\_\_\_\_ Date \_\_\_\_\_

A new form must be signed yearly.