

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on Friday, April 17, 2020 at the Village Office, 5004-50 Avenue, Caroline, Alberta and information posted on Village Facebook Page for public live stream for attendees through <https://atendee.gotowebinar.com/registration>.

Attendance:

Video Conference Call: Mayor John Rimmer; Councilors: Mary Bugbee, Bill Sumyk and Donavin Nichols

Late: Councilor Corby Parsons

Office Location:

CAO Melissa Beebe, Assistant Administrator Lyndsay Hindbo; Delegation: Steve Debienne, Fire Chief of Clearwater Regional Fire Service and Christine Heggart, Director, Emergency & Legislative Services for Clearwater County

Public Attendees: 5 through web conference

1. Call to Order

Mayor Rimmer called the meeting to order at 1:03 pm.

2. Adoption of Agenda

Motion 151 04 20

Moved by Councilor Nichols to adopt agenda as presented.

CARRIED

3. Adoption of Minutes

Motion 152 04 20

Moved by Councilor Sumyk to adopt minutes of April 3, 2020 as presented.

CARRIED

Motion 153 04 20

Moved by Councilor Bugbee to adopt the special minutes of April 8, 2020 as presented.

CARRIED

4. Delegations

4.1 Clearwater Regional Fire Rescue Services Quality Management Plan

Delegation: Steve Debienne, Fire Chief of Clearwater Regional Fire Service and Christine Heggart, Director, Emergency & Legislative Services for Clearwater County

Review and Q&A of April 2020 Quality Management Plan.

5. Staff Reports

5.1 CAO Written Report

5.2 Public Works Written Report

5.3 Financial Documents

Motion 154 04 20

Moved by Councilor Nichols to accept the Staff written and verbal report as presented as information.

CARRIED

6. Committee & Board Reports

6.1 Mayor Report

- Overview of Webinars attended with Provincial Ministers.
- Overview of new temporary public regulations due to COVID-19 pandemic.

6.2 Council Reports

Councillor Nichols

- Tablet Presentation

Councillor Parsons

- Nothing attended due to pandemic.

Councillor Sumyk

- Nothing attended due to pandemic.

Councillor Bugbee

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on Friday, April 17, 2020 at the Village Office, 5004-50 Avenue, Caroline, Alberta and information posted on Village Facebook Page for public live stream for attendees through <https://atendee.gotowebinar.com/registration>.

- Teleconference meeting on Monday for Neighborhood Place.

Motion 155 04 20

Moved by Councilor Bugbee to accept Mayor and Council reports as presented.

CARRIED

Motion 156 04 20

Moved by Councilor Nichols to table Council Tablet discussion to the next regular meeting.

CARRIED

7. Business

7.1. Clearwater Regional Fire Rescue Services Quality Management Plan.

Motion 157 04 20

Moved by Councilor Parsons that Council approves the April 2020 Clearwater County & Village of Caroline CRFRS Quality Management Plan as presented.

CARRIED

7.2. Procedural Bylaw 2020-003 (Repealing Bylaw 2017-001)

Motion 158 04 20

Moved by Councilor Nichols to approve first reading of Procedural Bylaw 2020-003.

CARRIED

7.3 Council Bylaw and Policy Review Committee

Motion 159 04 20

Moved by Councilor Parsons to create a Bylaw and Policy Review Committee and appoint Councilors Nichols and Sumyk to work with Administration to draft a bylaw for said committee.

CARRIED

8. Discussion, Correspondence, and Information Items

8.1. Request for Deferral of Utilities and Tax Installment Payments Caroline Hotel/Sportsmans Inn	107
8.2. Canada Emergency Business Account (CEBA) ATB Information Bulletin	108-109
8.3. Canada’s COVID-19 Economic Response Plan for Individuals, Businesses and Industries	110-122
8.4. Provincial Government 2020 Non-Residential Education Property Tax Deferral	123
8.5. Alberta Transportation Temporary Commercial Vehicle Changes During COVID-19	124
8.6. Alberta Government Temporary Changes to Legislative Acts during COVID-19	125-126
8.7. TC Energy Community Update Letter, April 13	127
8.8. AUMA Impact of COVID-19 on Municipal Finances Survey Results	128-135
8.9. Federal/Provincial Announcements on COVID-19 Response Apr 10-14 2020	

Mayor Rimmer withdrew from meeting due to pecuniary interests at 2:38pm.

Motion 160 04 20

Moved by Councilor Nichols to table the deferral request from the Caroline Hotel to the Tax Rate Bylaw discussion and have Administration reply to Caroline Hotel advising of previous Utility Penalty decision and also the Federal and Provincial emergency funding programs available.

CARRIED

Mayor Rimmer returned to the meeting at 2:54pm.

Motion 161 04 20

Moved by Councilor Sumyk to accept all other items under Section 8.

CARRIED

9. In Camera

None

10. Adjournment

Motion 162 04 20

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on Friday, April 17, 2020 at the Village Office, 5004-50 Avenue, Caroline, Alberta and information posted on Village Facebook Page for public live stream for attendees through <https://attendee.gotowebinar.com/registration>.

Moved by Councilor Nichols to adjourn the meeting.

CARRIED

Time of Adjournment: 3:19pm.



MAYOR



CHIEF ADMINISTRATIVE OFFICER