

**Port of Arlington
BUDGET MEETING
Thursday, May 12, 2022
5:00 pm
Port Office, 100 Island Park Rd., Arlington, OR**

A public meeting was held by the Port of Arlington Board of Commissioners regarding the FY 2022-23 Budget.

Open Budget Meeting

5:01pm; The budget meeting was opened by Leah Shannon.

Motion: Commissioner Wilson moved to adopt revisions to budget process, seconded by Budget Committee Member Denise Ball. Motion passed unanimously. (Including verbal budget message as part of the report.)

Election of Budget Committee Officers

Motion: Commissioner Greiner moved Denise Ball for Budget Committee President and Commissioner Wilson Seconded the motion. Motion carried unanimously.

Motion: Budget Committee Member Wetherell moved Leah Shannon for Budget Committee Secretary and Budget Committee Member Newell seconded the motion. Motion carried unanimously.

Budget Report & Committee Input

Crowther reported to the committee the budget message and went through the budget page by page and the reasoning behind the projected figures. Both Budget Committee Members and commissioners agreed on needed changes throughout.

Motion: Commissioners Greiner moved the Port of Arlington Budget Committee approve the taxes for the 2022-2023 fiscal year at the rate of 0.1425 per \$1,000.00 of assessed value for operating purposes. The motion was seconded by Commissioner Wilson. Motion carried unanimously.

Motion: Budget Committee Member Wetherell moved the Port of Arlington budget committee approve the proposed 2022-2023 fiscal year budget as amended. Motioned was seconded by Budget Committee member Newell. Motion carried unanimously.

Close Budget Meeting – 6:38pm; The budget meeting was called to a close by Budget Committee chair Ball.

**Regular Commission Meeting
MINUTES
Thursday, May 12, 2022
6:00PM
Port Office, 100 Island Park Rd., Arlington, OR**

The Port of Arlington Commission meeting was called to order at 6:52pm by President Leah Shannon.

Present: President Leah Shannon, Vice President Ron Wilson; Commissioners: Kathryn Greiner, Gibb Wilkins, and Attorney Ruben Cleaveland (Zoom)

Absent: Commissioner Kip Krebs

Audience: Gilliam County Commissioner Pat Shannon.

Public Comment-None

Additions to the Agenda

Greiner requested the Port finding a new Auditor being added to the agenda.

Consent Agenda

Regular meeting minutes for April 14, 2022
April 2022 Accounts Payable and Financials
Frontier Chamber, \$100 Donation

Motion: Commissioners Wilson moved to approve the regular meeting minutes for April 14, 2022, and April 2022 Accounts Payable and Financials. Commissioner Wilkins seconded the motion. Motion passed unanimously.

Presidents Report

Shannon advised the City recently purchased the old motel and property with the thought of turning it into some sort of housing project, whether it's more RV spots or a permanent structure to be determined. Discussion followed about what this could mean for the area, and how the Port may or may not be involved to help the project succeed. It was decided the Port would get on The City's agenda for the June 8th meeting to discuss the Ports possible involvement in the renovation project. Shannon also advised all stranded boats on the river would be referred to the Sheriff's department due to the Port having no resources to assist. CREA meeting in town May 13, 2022, talking about renewable energy, primarily Hydrogen and Natural Gas. Tour of the Landfill following presentation at the Gronquist Building.

Commissioner Reports

Wilkins: handed off all current IT to Kayla but did state the Port may want to consider hiring an IT contractor short-term to get all the electronics in order, and set up a server, advising this is what the City of Condon just did, and it is costly. Greiner: has an RFP that she will pass along for a new Auditor for the Port, and announced she handed the financials over to Kayla. Wilson: nothing new to report at this time. Shannon: Wanted to give acknowledgment to James for all his hard work and cleaning up the Gronquist hillsides, she was very pleased with all he's accomplished.

Director Report

Acknowledged the outlined update he previously sent out to the commissioners this week. Discussed in more detail the resolution with the City of Arlington regarding the Insitu property/lease agreement. He mentioned Councilman Ball was instrumental in helping wrap up the agreement between the City of Arlington and the Port of Arlington. The special grant application was submitted to the County for \$15,375.00 to purchase a Smartboard/Owl for the Gronquist offices giving credit to Greiner for all her help. Workshop is scheduled for the week he returns to office at the beginning of June.

Leases

Gronquist, new lease, Office Room #3: Gilliam County Victims Assistance Department
Rent \$650.00 with an additional \$100.00 for Utilities per month.
Gronquist, new lease, Office Room #1: Gilliam County Court

Rent \$900.00 with an additional \$125.00 for utilities per month.

Asked if there needed to be Board approval for each new lease and was informed Oregon State Statute requires a formal order of the Board. It was also preferred to have a board resolution for new leases. Ruben advised he would send template resolutions over for the leases.

Motion: Commissioner Greiner moved to approve both new leases at the Gronquist Building to Gilliam County Court and Gilliam County Victims Assistance Department. Commissioner Wilson seconded the motion. Motion passed unanimously.

Grant Application: Gilliam County Special Projects
Economic Development

Executive Session ORS 129.660(2)(e): To conduct deliberations with persons designated by governing body to negotiate real property transactions.

Insitu Lease, Clarity for obligations with City of Arlington, Establish Boeing buy-out amount

Shannon Opened Executive Session ORS 129.660(2)(e) at 7:22pm

Shannon Adjourned Executive Session at 7:40pm

In the Executive session Ruben has been given direction in which way to negotiate on behalf of the Port and been given contacts to reach out to.

Next Meeting, Thursday, June 9, 2022, in Condon.

Adjourn Meeting

President Shannon adjourned The Regular Commissions meeting at 7:41pm.

President Leah Shannon

Vice President Ron Wilson