

Town of Orangeville  
Organizational and Board Meeting  
3529 Route 20 A, Warsaw, New York 14569  
January 12, 2023

The Town Board of Orangeville met on January 12, 2023 to hold the Organizational Meeting, and to audit the town accounts and transact other such business as is necessary at this time.

Present were Town Board Members:

- Susan May Supervisor
- Hans Boxler, Jr. Councilman
- Andrew Flint Councilman
- James Herman Councilman
- Joseph Ahl Councilman

Others Present:

- Rosann A. Lowder, RMC-Town Clerk
- Tess Phillips, Deputy Town Clerk
- Lisa Perez, Bookkeeper
- Wade Roggow, Highway Superintendent
- Thomas Suto, Zoning Officer

Guests:

Name	Town of Residence	Name	Town of Residence

Supervisor May called the board meeting to order at 7:00 p.m. at the town hall located at 3529 Rt. 20A, Warsaw, New York.

Supervisor May opened with the Pledge of Allegiance; all were thanked for attending the meeting. [There were no questions or comments from the audience.]

Supervisor May: I hereby appoint Hans Boxler, Jr as Deputy Supervisor, he continues to do a wonderful job. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Laura Kirsch and Laury Lakas as Town Court Clerks. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Rosann A Lowder, RMC, as Registrar of Vital Statistics for two years. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May and Registered Municipal Clerk, Rosann A. Lowder, requested a motion to appoint Tess Phillips, as Deputy Town Clerk. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Rosann A Lowder, RMC, as Marriage Officer. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Mr. Thomas Suto as the Town's Zoning Officer. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Laury as the Town Historian. . A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Maureen Gardner as Orangeville Youth Director. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May requested a motion to appoint Ms. Lisa Perez as Town Book keeper. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May and the Highway Superintendent requested to appoint Paul Matthew Fairchok as Deputy Highway Superintendent, receiving \$2.00 / Hour when acting. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May requested a motion to reappoint Duane Perry as ZBA member through 12/2027. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May requested a motion to reappoint Melvin Lensenhuber as Planning Board member through 12/2027. . A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May: Establishment of regularly scheduled board meetings for 2023. [2023 BOARD MEETINGS -SCHEDULE – 7:00pm / January 12 – Organizational & Board / February 9 / March 9 / April 13 / May 11 / June 8 / July 13 / August 10 / September 14 / October 5 – Budget Meeting / October 12 / November 9 / December 14 / January 11, 2024 Organizational Meeting & Board]. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May: Designation of the “The Batavia Daily” as the official Town newspaper. . A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May: Designation of the Bank of Castile, NY Class, Five Star Bank and Steuben Trust Company as official depositories of Town funds. . A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May: Establish methods of payment by voucher for the Planning, Zoning and Assessment Board of Review members; to continue with the establish method of payment per meeting or yearly depending on the committee. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May: Requested a motion to establish mileage reimbursement rates and designate Town officials and employees who qualify for reimbursement, \$0.655. The Town Officials would be the Supervisor, Town Councilman, Zoning Officer, Planning Board and Zoning Board Chairman and Planning Board and Zoning Board members, cleaner and the Town Clerk. . A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May: Establish the standard work day hours for Judges and Court Clerks, 6 hour days. . A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May: Establish the hourly rate for part time employee and seasonal workers - \$18.00. A motion was made by Mr. Herman, seconded by Mr. Ahl. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May: Requested a motion to have the Town Clerk to publish a notice of the Supervisor's final report when it is completed. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May: Authorize the Supervisor to withdraw or invest monies for the Town of Orangeville in her discretion. A motion was made by Mr. Herman, seconded by Mr. Boxler. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May: Authorize the Supervisor to contract with the Law Offices of David Di Matteo to provide legal services to the Town as necessary. A motion was made by Mr. Flint, seconded by Mr. Herman. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May: Establish the amount to be spent for small tools at \$2,000. A motion was made by Mr. Herman, seconded by Mr. Flint. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Review of Town's Policies: Will be completed in February's Meeting.

Supervisor May requested a motion to adjourn the Organizational Meeting. On a motion by Mr. Flint, seconded by Mr. Boxler, the Organizational Meeting was adjourned at 7:14pm. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May requested a motion to approve the meeting minutes from December 8, 2022. On a motion from Mr. Ahl, seconded by Mr. Flint, to approve the previous meeting minutes. Ayes [5]  May  Boxler  Flint  Herman  Ahl. Noes [0] Carried

Supervisor May requested a resolution from The Board to made a standard work day 8 hours and parttime to be 6 hours. On a motion by Mr. Ahl, seconded by Mr. Boxler, to approve the stand work day. Ayes [5]  May  Boxler  Flint  Herman  Ahl. Noes [0] Carried

Supervisor May requested a resolution from The Board to amend Civil Service positions as follows:

- Delete these positions
  - 12.032.002 – Assessor (3<sup>rd</sup>)
  - 12.033.008 – Clerk, (not needed have tow deputy clerks)
  - 12.013.502 – Town Clerk (duplicate)
- Amend these positions
  - 12.023.013 – Laborer to Laborer, Seasonal, PT
  - 12.024.013 – Laborer to Laborer, Seasonal, PT
  - 12.030.013 – Laborer to Laborer, Seasonal, PT
  - 12.006.013 – Laborer to Laborer, Seasonal, PT
  - 12.006.013 – Laborer to Laborer, Seasonal, PT
- Create 2<sup>nd</sup> position
  - Clerk of the Justice

On a motion by Mr. Ahl, seconded by Mr. Herman, to approve the deletions, amendments and creation of positions. Ayes [5]  May  Boxler  Flint  Herman  Ahl. Noes [0] Carried

Supervisor May requested a motion to approve the following transfers:

**General**

- Municipal Court – Move \$0.16 from A1990.4 to A1110.4
- Clerk Contractual - Move \$2,375.45 from A1990.4 to A1410.1
- Social Security, Emp Ben: move \$1,398.36 from A1990.4 to A9030.8
- Unemployment Insurance – move \$378.90 from A8020.4 to A9050.8

**Highway**

- From DA5142.1 to DA5148.1 – move \$3,310.43
- From DA5110.4 to DA5142.4 – move \$16,679.13

On a motion by Mr. Flint, seconded by Mr. Herman to approve the above transfers. Ayes: [5]  May  Boxler  Flint  Herman  Ahl Noes: [0] Carried

Supervisor May requested a motion to approve the Supervisors Report. A motion was made by Mr. Boxler, seconded by Mr. Flint to approve the Supervisor Report. Ayes [5]  May  Boxler  Flint  Herman  Ahl. Noes [0] Carried

Zoning Officer Report: We have two new zoning permit for the year already.

Highway Superintendent Report: .

Mr. Roggow asked the Board if they would approve a motion to put up “No Outlet signs (12/1 – 4/1) on Gath road to 20A and Wilder Road at Gross road heading West. On a motion by Mr. Ahl, seconded by Mr. Herman to place signs

on the above areas. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried Mr. Roggow asked for permission to make his laptop (Envy notebook) for surplus and to sell the pickup truck. Will post ad for selling the pickup truck outright, and take sealed bids. On a motion by Mr. Ahl, seconded by Mr. Herman to put out an ad for sealed bids on the pickup truck, to be opened at the next board meeting. Truck 205 – sander chain issue and a bearing, and the radiator blew apart, truck 206 dropped an injector. We also had to replace the oil pan in the ford truck. (Payroll will now end on Friday, at 3:30pm, after this time it will go on the next week. All work on Saturday will be on the start of a new week. Payment of truck, surplus left in to go back into line. \$23,000 – take money from truck sale to put back in to budget line. ), after the sale of the truck \$23,000 to go back into DA5110.4.

Supervisor May requested the Board to sign a letter to Devin Blue, he is working on a grant for replacement of the bridge on Orangeville Center Road. There is a new computer and printer coming for Wade and a new computer for Tom Suto.

Mr. Ahl, stated that we approved the turbines decommissioning and that there is only \$12 million dollars for this to be completed. We need to review and ascertain if this is enough monies. Supervisor May will discuss this with Mr. DiMatteo.

Town Clerk Report: The Towns total revenue for the month of December 2022 \$279.00, \$234.00 for dog licenses, \$10.00 for registrar. We had 2 new dog and 17 renewal licenses. To the general fund, \$113.00, Dogs were \$68.00, \$10.00 registrar. We disbursed \$130.00 to Wyoming County, \$33.00 to Ag and Markets for dogs.

Correspondence: None

Supervisor May requested a motion to approve the 2022 Highway Fund Bills: Abstract #13 Vouchers #208 through #223 totaling \$44,757.86. A motion was made by Mr. Flint, seconded by Mr. Herman to approve the payment of the Highway Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Supervisor May requested a motion to approve the 2022 General Funds bills: Abstract #13 Vouchers #261 through #276, totaling \$26,489.90. A motion was made by Mr. Ahl, seconded by Mr. Herman to approve the payment of the General Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Supervisor May requested a motion to approve the 2023 Highway Fund Bills: Abstract #1 Vouchers #01 through #15 totaling \$83,097.71. A motion was made by Mr. Ahl, seconded by Mr. Flint to approve the payment of the Highway Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Supervisor May requested a motion to approve the 2023. General Funds bills: Abstract #1 Vouchers #01 to #16, totaling \$18,943.65. A motion was made by Mr. Ahl seconded by Mr. Herman to approve the payment of the General Fund bills. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

The meeting was adjourned at 8:55pm on a motion by Mr. Flint, seconded by Mr. Herman to adjourn. Ayes [5] May Boxler Flint Herman Ahl. Noes [0] Carried

Respectfully submitted

*Rosann A. Lowder, RMC*

Rosann A. Lowder, Registered Municipal Clerk  
Town of Orangeville