

Richwood Village Council Regular Meeting – Agenda 07/28/2025

1. Pledge of Allegiance

2. Call to order and Roll Call

Reddy Brown __Y__ Pat Morse __Y__ Von Beal __Y__ Donald Ridgeway __Y__ Jackie Hamilton __Y__ Brad Plotner __Y__

3. Meeting Minutes from regular meeting on 07/14/2025

Motion to approve Minutes:

Motion __PM__ Second __BP__ Vote: RB __Y__ PM __Y__ VB __Y__ DR __Y__ JH __Y__ BP __Y__

4. Warrants and electronic payments

Motion to approve Warrants

Motion __VB__ Second __RB__ Vote: RB __Y__ PM __Y__ VB __Y__ DR __Y__ JH __Y__ BP __Y__

5. Introduction of Visitors

6. Legislation:

- **Ordinance 07282025** approve Village of Richwood Public Records Policy. (first reading)

Motion __VB__ Second __PM__ Vote: RB __Y__ PM __Y__ VB __Y__ DR __Y__ JH __Y__ BP __Y__

- **Resolution 07292025** adopting a fee schedule for video record requests made to the Village of Richwood Police Department (first reading)

Motion __VB__ Second __BP__ Vote: RB __Y__ PM __Y__ VB __Y__ DR __Y__ JH __Y__ BP __Y__

7. Mayor

8. Administration Report

-Street/Utility
-Police
-Finance
-Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion __VB__ Second __DR__

Vote: RB __Y__ PM __Y__ VB __Y__ DR __Y__ JH __Y__ BP __Y__ Time: __8:26PM__

Next Council meeting Monday, August 11th at 7pm

July 14, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on July 14, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were Jackie Hamilton, Donald Ridgeway, Brad Plotner, Pat Morse, and Von Beal and Reddy Brown. Zoning Officer Marion Bump, Julie Spain Solicitor (virtual), Police Chief Jim Hill, Village Administrator Monte Asher, and Fiscal Officer Sarah Sellers.

Pat Morse moved and Von Beal seconded the motion to approve meeting minutes for the regular meeting on 06/23/2025. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

- Benjamin Weber – Candidate for State Representative for Tracy Richardson’s seat introduced himself to council, shared his background and expressed his interest in learning about the issues Richwood is facing and continuing to support Richardson provided, especially for the park and Opera House.
- Tom Myers – Antique Tractor Show will be July 25th – July 27th at the fairgrounds. Council gave permission for the annual parade on Friday at 6pm. There are a few changes this year including free gate admission and chainsaw races.
- Julie Cardone – North Union Softball for Girls requested an update on the electric work. Lock was broken and not repaired. Asher explained that the work hasn’t been done yet due to not everyone being able to be there at one time. Waiting on Ohio Edison, he will call her when it will be repaired. Changes were made to their board; she will be the contact until further notice. Halloween and Summerfest questions will be addressed at the Trailblazer meeting on Tuesday, July 15th.

Legislation:

- Von Beal moved and Reddy Brown seconded the motion to enter into executive session to discuss the offer of the Opera House at 7:24pm. Motion passed unanimously.
- Reddy Brown moved and Pat Morse seconded the motion to return to regular session at 7:39pm. Motion passed unanimously.
- Reddy Brown moved to accept the offer made on the Opera House by Andrew Levering accepting all deed restrictions and changes made to offer. Donald Ridgeway seconded the motion. Motion passed unanimously
- Brad Plotner moved and Reddy Brown seconded the motion to approve Resolution 07142025 estimates submitted by the Union County Engineer to chip seal parts of Tawa, Herbert, South Clinton and Fisher Streets in the Village and authorize the Union County Engineer to undertake and perform work. Motion passed unanimously.

Mayor's report:

- Permission for Hope Center to bring in Everybody Eats Food Trailer to the Park to serve lunch from 11:00 am – 1:30 pm on different days, Tuesday through Friday. Permission from council was granted.
- Checking again on jake-brake signs

Street / Utility report: Administrator, Monte Asher – report attached

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers - report attached

Zoning report: Zoning Officer, Marion Bump. Report attached

Old Business:

- Plotner questioned house project for no retention pond on his drawing that were posted on social media – Reddy Brown is having a meeting with LUC and will have detailed plans.
- Pat Morse asked about the 3 houses that will be torn down, have not heard yet on date.
- Von Beal asked about property on Beatty/Blagrove. Work order is in place for cleanup
- Gail – Visitor asked about the sale of the Opera House and bid that was approved. Mayor Jerew stated the bid was from Andrew Levering, who was here at a previous council meeting, for \$75,000 and agreeing to pay the \$50,000 back for the grant and that the scaffolding will be returned to the Village once the roof is completed. There will be a 99-year lease on the clock and mechanisms.
- Donald Ridgeway asked if signs are ordered for the individual how was hired to put up the beach shelter house and the small one at the parking lot on Lynn Street. Mayor replied they are ordered and they will be up as soon as we get them.

New Business:

- Bump questioned putting up a fence in the alley; zoning states 9ft from center of road.

Von Beal moved and Pat Morse seconded a motion to adjourn. The motion passed unanimously at 8:19 pm.

Next meeting is Monday, July 28th at 7:00 pm



Mayor

Fiscal Officer

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. Working on pot holes and alleys
- 2) Eubanks is waiting on permitting to clear to installing new breaker Panels at Girls Softball fields. **Done**
- 3) Working with H&S Paving to get pricing for paving some side streets. **Should have some numbers 1st. week in August**
- 4) **Put up new Park signs**
- 5) **Put up new Camera box and power to shelter #2 for camera**
- 6) **Ohio Edison hit our sewer line its fixed.**
- 7) **Put more gravel around shelter house on Lynn St**
- 8) **Replaced two batteries in police speed sign**
- 9) **Painted new signs post at park.**
- 10) **Traffic lights was struck by lightning controls was damaged Claim was filed with PEP.**
- 11) **Lightning also knocked out Ottawa street lift station. Installed new control contactor**
- 12) **Splash pad needs parts ordered. working just not in full function.**
- 13) **See updated project report attached**

Village of Richwood
Planned Projects for 2025

Date 07-28-2025

- 1) Sewer Plant Up Grade - Bidding late 2025
- 2) Uptown parking lot. Oh hold
- 3) North Franklin Street Phase #4 **Waiting funding**
- 4) New Water Plant is waiting on Corrosion Control was approved with treatment changes.

Village of Richwood
Finance Report: 7/28/2025

- Payroll: biweekly 7/03; biweekly and monthly 7/18; biweekly 8/01)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- **Sent paperwork to close out ODNR grant – UNIO-002C (reimbursements for picnic tables)**
- **After the checks clear, I will send through paperwork to be reimbursed for the park signs from ODNR grant – UNIO-021; can order more signs and picnic tables if needed.**
- **Received notice from Ohio Department of Development and working with external auditor to determine if we need to have a single audit prepared due to the amount of funds we received in federal grants for Water/Wastewater Infrastructure Grant in 2024. If we do, there will be audit fees. I will keep everyone updated.**

Reports attached:

- **Fund Status report**
- **June bank reconciliation**

If you have any questions after review; please let me know!

Village of Richwood

153 N. Franklin Street

Richwood, OH 43344

740-943-3315



Case Activity Report

Date from: JUL 14 2025 To: JUL 28 2025

1)	Pending Cases	<u>3</u>
2)	Active Cases	<u>4</u>
3)	Completed Cases	<u>3</u>
4)	Cases on Hold	<u>2</u>
5)	Zoning Applications	<u>4</u>
6)	Zoning Permits	<u>4</u>
6)	Demolition Application	<u>3</u>
7)	Demolition Permits	<u>3</u>
8)	Tree Permit Application	<u>0</u>
9)	Tree Permit	<u>0</u>
10)	Zoning Complaints	<u>2</u>
11)	Record of Complaint	<u>1</u>
12)	Cases Referred to Solicitor	<u>0</u>
13)	Inspections	<u>17</u>
14)	Letters Sent	<u>0</u>
15)	Certified Letters Sent	<u>4</u>
16)	Clean up Due	<u>7</u>
17)	Clean up Completed	<u>0</u>
18)	Clean up Billed	<u>0</u>
19)	Unlicensed Vehicles Removed	<u>0</u>

Marion Bump Zoning Enforcement Officer