

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-982-5258.

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
JUNE 9, 2025 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the June 9, 2025 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, June 6, 2025.

Elected Officers present: Sue Griffin, Adam Janke, Tom Stracy, Tory Much, Treasurer and Lynette Gitter, Clerk

Elected Officers absent: None

Others present: Paul Ziemer, John Knapp, Gary Coroneos, Chrystal Zitzelsberger, Eric Zitzelsberger, Joel Pagel, Stephanie Pagel and County Sheriff's Officer Van Goewthem

Approval of May 12, 2025 Town Board Meeting minutes and May 12, 2025 Board of Review minutes

Supervisor Stracy stated that the motion is incorrect regarding the Glass Hill Solar project. It reads "Ayes 3" but he abstained. It should read,

"Janke made a motion, seconded by Griffin to approve the Special Exception Permit for OneEnergy Renewables for a solar farm on parcel numbers 160042900 and 160042800 with two exceptions, 1) that it will not be annexed to another municipality and 2) it will not be expanded to the 40 acre parcel to the east, 160042700. Ayes 2, Opposed 0, Abstain 1, Absent 0. MOTION CARRIED."

Janke made a motion, seconded by Stracy, to approve the May 12, 2025 Town Board Meeting minutes with one correction to the vote on the Glass Hill Solar project. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Janke made a motion, seconded by Stracy, to approve the May 12, 2025 Board of Review minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

Monthly Financial Report

The balances for all accounts as of May 31, 2025, are as follows: Checking - \$3,869.87; Investment Savings - \$243,512.27; Town Reserve CD's - \$148,259.50; Town ARPA Reserve CD - \$72,065.97. Total town funds - \$467,707.61. Stands as read subject to an audit with the clerk.

Update on letter sent to owner of dog attack

Treasurer Much sent a letter to the owner of the attacking dog with a notice that the dog needs to be licensed along with the charges. She has not heard anything. She will send out a certified letter this next time with additional late fees, etc.

Outagamie County Sheriff's officer report

Officer Van Goewthem reported that Maple Creek had 46 total calls in May to include one 911 missed, accident, traffic, fire, noise, medical and one self-initiated for warrant.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. None

Specific matters for discussion and possible action:

Noise complaint on County Road D: update from last month—Chairperson Griffin

Chairperson Griffin asked the Officer to stay for more conversation on this issue. There was discussion regarding the noise complaints. Chairperson Griffin did talk to the resident making the noise, and asked him to tone it down a little. The officer stated that the County ordinance is very broad and it's up to the deputy that responds to the call to make the determination of any ordinance violation. He said that so far all the calls have been from the same neighbor and no one else. One resident stated that if they intend to have band concerts at their house, they need to have a permit for that.

Paul Ziemer to discuss the proposed Howlin' Wolf Solar Farm and possible Town legal involvement

Resident Ziemer would like to see the Town Board get more involved with the proposed Howlin' Wolf Solar Farm project. He has talked with an attorney, Sam Jack, Dempsey Law Firm, Fond du Lac, who sent an email stating that they would be happy to speak with the Town Board about this matter. They have worked on a variety of solar projects in the past few years. We may not be able to stop it, but maybe they can help negotiate terms for the town. He would be willing to kick in personal funds to help cover the attorney fees. There may be others in the town willing to do so too. He would also like the Town Board to contact the City of New London and get on their agenda for discussion about this issue. The Town Board agreed to have the Chairperson contact Sam Jack and set up a meeting and she will also contact the City of New London Board to get some discussion going.

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Liquor License applications for July 1, 2025 through June 30, 2026

- **Combination Class B Liquor Licenses for Spooks On Spurr, LLC and Sugar Bush Drifters Snowmobile Club, Inc.**
- **Class C Wine License for Spooks On Spurr, LLC.**

Stracy made a motion, seconded by Janke, to approve the Combination Class B Liquor License for Spooks on Spurr LLC, the Combination Class B Liquor License for Sugar Bush Drifters Inc. and the Class C Wine License for Spooks on Spurr LLC for the period from July 1, 2025 to June 30, 2026. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Operator's Licenses--expiration June 30, 2027

- **Robin Wilson, Jennifer Longsine (new), Brenda Lunde (new), Cindy Huebner, Steve Drum and Cheryl Rohan**

Stracy made a motion, seconded by Janke, to approve Operator Liquor Licenses for Robin Wilson, Jennifer Longsine, Brenda Lunde, Cindy Huebner, Steve Drum and Cheryl Rohan to expire June 30, 2027. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED

Letter from Premier Bank/Village of BC—Changes to amounts due

The annual payment for the fire truck has been recalculated due to lump sum payments already made. \$106,122.65 is now due annually from the Village of BC, Maple Creek, Bear Creek and Lebanon, with the first payment being due on 11/30/2025. The annual payment for the Town of Maple Creek is now \$23,177.19. The Clerk is not sure from communication from the Village if this is a 5 year payment or a 7 year payment. The Clerk will contact the Village to clarify.

Notice of Hearing—Glass Hill Farm Solar Project—June 10th, 9:00 a.m.—County Board Room, 320 S. Walnut, Appleton

The County is having the hearing tomorrow on this solar project if anyone is interested in attending.

Appoint Emergency Management contact/See Damage Assessment training email, tabled from May

Janke made a motion, seconded by Stracy, to appoint Chairperson Griffin to make any final decisions in the event of a weather emergency in Maple Creek and clarify at the July meeting which roads/section each Town Board member will be responsible to report/inspect after any weather event. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Road Work:

- **Schweitzer-culvert/ditch cleaning—Chairperson Griffin to get estimate**

Chairperson Griffin has called and emailed the new superintendent.

- **WisDot Local Road Certification information**

Chairperson Griffin would like paper copies of the certification information. The clerk will respond to WisDot.

- **County Patrol Superintendent Appointment**

Bryce Mares will be the new patrol superintendent for municipalities west of State Highway 47.

- **WE Energies Notification of Road Projects**

WE Energies would like to be notified this year for any 2026 road projects that would require utility relocations.

- **Ditch Mowing**

Chairperson Griffin will contact Bryce Mares to mow the town ditches.

- **Chipsealing, if needed**

Chipsealing should be done in the northern half of the town on Volz, Buboltz, Schweitzer, Postel, Breiting and Hwy 76 to D North of WW. It's about 8 miles and should cost around \$80,000. Chairman Griffin will contact Bryce Mares at the County for an estimate. We may want to put out bids for this project.

- **Resident cementing driveway—any issues connecting to town road**

There should be no issue with this. But, try to keep back from the road approximately 4 feet for an apron.

Board of Review—June 24th—5:00 p.m. to 7:00 p.m. Town Hall/Maintenance Insert Information Sheet

The Board of Review is June 24th starting at 5:00 p.m. No one has filed an objection form with the clerk, so far. All the Board members will be there.

Clerk: Town Hall

- **Purchase Office chairs with floor guards/vacuum/garbage cans/fire safe/, tabled from May, get estimates**

Stracy made a motion, seconded by Janke, to approve purchasing two office chairs along with 2 floor pads for the town hall office. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Stracy made a motion, seconded by Janke, to approve purchasing new garbage cans for the town hall. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Stracy made a motion, seconded by Griffin, to approve purchasing a Mighty Mite vacuum cleaner with accessories for the town hall. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

The possible purchase of a fire safe for the town hall is tabled for now until more information is available.

- **Hans Thompson inquiry to rent town hall for bagpipe practice—no longer interested**

Hans Thompson is no longer interested in renting the town hall.

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- **Email request for notice of public meetings, etc.**

The clerk received this email from Sunlight Report.org. “Effective immediately, we request that your governmental body send public meeting notices, including agendas, meeting packets, and associated materials. The request encompasses: - All regular, special, and emergency meetings of your governmental body - All meetings of subunits, committees, commissions, or boards under your jurisdiction.” I have contacted the Town’s Association about this. This is how Carol Nawrocki responded, “First you will have to determine if they are “news media”. That term is not defined under s. 19.84, Wis. Stat. Secondly, if you decide that they are “news media” you can point out your town website and that notices are provided there. But, if they insist on personal notice they would be entitled to it under s. 19.84(1) (b).

- **Take Election machines in for maintenance June 19th or 20th**

I will be taking the election machines to the Town of Grand Chute for the annual maintenance.

Report of officers:

- **Cemetery**—none
- **Plan Commission**—none
- **Building Inspector**—
 - a. Generator Install/Vollmer
 - b. Stormwater/Erosion Control/Sanitary permits—New Agricultural Building—Mike Bruette, N6863 Cty Rd D
- **Constable**—none
- **Raft**—none

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed. Resident commented about all the Spectrum Equipment being stored in the road right-of-way on Roloff Road. He doesn’t think that the company should be using the road right-of-way as a storage/drop yard. This is very dangerous to anyone using Roloff Road.

Complaints/Correspondence – No action taken

- 2024 Public Health Report from Outagamie County
- CAP Services letter
- County Resolution No. 13—2025-2026

Review and payment of vouchers

Vouchers for checks numbering 13010 to 13035 were submitted for review and payment. An additional payment will be made by direct debit from checking for the June Federal withholding tax and the 2nd Quarter Wisconsin withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

Meeting with City of New London about solar farm.

Meeting with Attorney Sam Jack about solar farm.

Adjournment/Calendar

- June 24 – Board of Review 5:00 p.m. – 7:00 p.m.
- July 7 – Plan Commission meeting if needed 6:00 p.m.
- July 14 – Town Board meeting 6:30 p.m.
- August 28 – Bear Creek Fire Department Semi-Annual meeting 7:00 p.m.

Janke made a motion, seconded by Stracy to adjourn at 8:37 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 9th day of June 2025, and were entered in this record book by:

_____, Clerk Gitter, And were approved this 14th day of July, 2025 by:

_____, Chairperson Griffin

_____, Supervisor Janke

_____, Supervisor Stracy