

Notice of Board Meeting
Special Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Thursday, February 16, 2017
6:00 P.M.

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: January 10, 2016
- c. Approval of Payment of Purchase Order Invoices- \$588,427.25
- d. Financial Reports
- e. Delinquent Customer Report

III. Regular Agenda

1. Discussion and possible action regarding Audit Report for Fiscal Year 2015-2016.
2. Discussion and possible action regarding Stilwell Utility Department/Stilwell Area Development Authority Cost Reduction Program, involving possible amendments thereto, which includes elimination and/or extension of such Program.
3. Discussion and possible action regarding Stilwell Utility Department/Stilwell Area Development Authority Cost Reduction Program, employee suggestions made pursuant thereto, and to authorize, not authorize or delay payment or payments related thereto.
4. Discussion and possible action regarding employee uniform vendors CINTAS and UniFirst and any relationships therewith, including but not limited to termination and/or modification thereto, and including authorization to take legal action to conclude and/or terminate such vendor relationship(s). Possible executive session as authorized by 25 O.S. Section 307.B.4.
5. Discussion and possible action concerning the purchase of redundant programmable logic controllers and other spares to improve reliability and continuity of service for the water plant operation.
6. Discussion and possible action concerning the purchase of redundant automatic recloser(s) and other spares to improve reliability and continuity of service for electric system substations.
7. Discussion and possible action concerning the selection of a vendor to conduct a rate study.
8. Discussion and possible action concerning Stilwell Utilities providing assistance to the City of Stilwell with regard to poles and other requirements needed for the installation of new tornado sirens.
9. Discussion and possible action to hire Full-Time Wastewater Treatment Plant Operator/Lab Technician at a starting wage of \$9.50 per hour. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1
10. Discussion and possible action to hire Full-Time Electric, Water, and Sewer Worker at a starting wage of \$15.00 per hour. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1

11. Status report, discussion and consideration of possible legal action regarding City Lake Dam.
Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307.B4.
12. Discussion and possible action to authorize use of Stilwell Utilities staff and equipment to participate in and assist with cleanup activities associated with the 2017 Adair County Trash-off event.
13. Discussion with possible decision to accept and approve grant funds, terms & conditions from the Oklahoma Department of Commerce - Contract # 16860 CDBG-ED16 in the amount of \$1,000,000.00 granted to the City of Stilwell for waste water treatment plant improvements.
14. Status report by Larry Eagleton.
15. Audit Committee Report.
16. Policy Committee Report.
17. Budget Committee Report.

IV. Adjournment

Posted: 4:00 P.M. February 14, 2017

925 West Hickory-Utility Office

503 West Division-City Office

SUD Board Secretary, Vice-Secretary or Chief Executive Officer



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