

Richwood Village Council Regular Meeting – Agenda 2/27/2023

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown X Pat Morse P Von Beal P Donald Ridgeway P Jackie Hamilton P George Showalter P

3. Meeting Minutes from regular meeting 2/13/2022

Motion to approve Minutes:

Motion PM Second DR Vote: RB X PM Y VB Y DR Y JH Y GS Y

4. Warrants

Motion to approve Warrants

Motion VB Second PM Vote: RB X PM Y VB Y DR Y JH Y GS Y

5. Introduction of Visitors

- Shauna Chapman – Richwood Farmers Market

6. Enter into executive session to discuss personnel and policy.

Motion PM Second DR Vote: PM Y VB Y DR Y JH Y GS Y RB X Time: 7:33

Return to regular session:

Motion GS Second JH Vote: DR Y JH Y GS Y RB X PM Y VB Y Time: 7:42

7. Legislation

- Resolution 02012023 Final 2023 Budget (First Reading)

Motion VB Second PM Vote: PM Y VB Y DR Y JH Y GS Y RB X

- Resolution 02272023 to continue participation in a Multi-jurisdictional Hazard Mitigation Plan in Conjunction with the Union County Emergency Management Agency

Motion VB Second DR Vote: VB Y DR Y JH Y GS Y RB X PM Y

- Resolution 02282023 for the sale of Village property; Chief Asher's duty weapon.

Motion GS Second PM Vote: DR Y JH Y GS X RB X PM Y VB Y

8. Mayor's Report:

9. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

10. Old Business:

11. New Business:

12. Adjourn

Motion GS Second PM
Vote: RB X PM _____ VB _____ DR _____ JH _____ GS _____ Time: 8:18 pm

Next Council meeting Monday March 13th @ 7:00 PM

February 13, 2023
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor, Scott Jerew February 13, 2023 at 7:00pm

Mayor Scott Jerew called for attendance. Council members present: Reddy Brown, Pat Morse, Jackie Hamilton, Donald Ridgeway, Jackie Hamilton, Von Beal and George Showalter, Village Administrator and Police Chief Monte Asher, Zoning Officer Marion Bump, and Fiscal Officer Sarah Sellers. Solicitor Julie Spain absent.

Pat Morse moved and George Showalter seconded a motion to approve the regular meeting minutes from 1/23/22. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants dated 02/13/2022. The motion passed unanimously.

Visitors:

Larry Nibert and Craig Laird asked council to close the ally between 146 and 148 S Fulton Street. It has not been open for sixty years, Laird has been mowing it for fifteen years and the front area has stone for parking. Mayor Jerew stated that the Village will hardly ever close and alley however sees no problem with this, as it hasn't been used for so long. He also stated that LUC will need to help Marion to get it done and it will take time. Pat Morse moved and Jackie Hamilton seconded the motion to close the alley between 146 and 148 S Fulton Street. Motion passed 6-0.

Legislation:

Mayor's report:

- Met on Friday the 10th with Self Service Kayak Rental Rent Fun. The proposal is for a self- service kayak rental. This will include the kayaks, lifejackets, paddles and stored in solar powered smart lockers secured with app-controlled locks. The contract will be for 5 years for \$18,000.00. This will include delivery, installation, maintenance, on site signage, technical support, mobile app, maintenance and replacement of equipment and insurance coverage. The revenue from rentals will be shared 50/50. Von Beal moved to enter into agreement with Rent Fun, Kayak Rentals and Pat Morse seconded the motion. Motion passed 6-0.

Street/ Utility report read by Village Administrator, Monte Asher. Bold items reported.

Police report read by Chief of Police, Monte Asher. Bold items reported.

Finance report read by Fiscal Officer, Sarah Sellers. Bold items reported.

Zoning report. Read by Zoning Officer, Marion Bump. Report attached

Old Business:

- Pat Morse reported the softball fields will have new lights soon for both front and back. No information on how they were acquired and an Eagles Scout will be replacing their bleachers for a project this year.
- Marion Bump stated the county inspector will be setting up a meeting on 8 blighted homes in Richwood. Will add Donnie Ridgeway and Pat Morse to the meeting invitation.

New Business:

- Reddy Brown asked Monte Asher if the pile of dirt at the dump site can be moved to the low spot at the park. Asher will check with Access Engineering to be sure the mound is not there for a reason.
- April 1st is the Easter Egg Hunt
- Pat Morse reported that Jeff Webb's wife will be opening a wellness business, told to speak to Bump regarding an occupancy permit. Reported that a new nail salon will also be opening soon downtown.

George Showalter moved and Reddy Brown seconded a motion to adjourn. The motion passed unanimously. Time 7:43 pm. Next meeting is Monday February 27th at 7pm.

Mayor

Fiscal Officer

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners/flags, trimmed trees as needed replacing water meters as needed.
- 2) Safe Route for Food – Rt 47 sidewalk project. Tap grant is completed and will be submitted by the deadline by Tamisha.
- 3) **Lynn Street lot=** cut all the trees down. Chipping brush, cutting wood for campsites, preparing to take out 6 – 10 inches of top soil to prep for stone **continuing; doing work when possible**
- 4) **electric at shelter house. Our employees are going to install the box and pipe, electrician will inspect work and sign off and call county for their inspection.**
- 5) **Pickens jetted S Franklin Street**
- 6) Working on sewer line at the end of South Clinton Street. Replacing the entire line. There was not enough fall. **South Clinton Street sewer line is replaced and fixed well.**
- 7) Replacing new street light pole at N Franklin
- 8) **Replaced flags and banners uptown**
- 9) **Repaired several damaged signs in town**

Finance Report:

- 1) Payroll (**biweekly 3/03; biweekly 3/17; biweekly/monthly 3/31 Please note, 3 checks this month council checks on 3/31**)
- 2) All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- 3) Working on 2018 and 2019 audit (on-going)
- 4) **January bank reconciliation**
- 5) **Andrea Weaver, Union County Auditor will be attending our March 27th council meeting to discuss the villages 3 expiring levies and answer any questions you might have.**

Richwood Police Department Council Report 02/27/2023

- RPD extends congratulations and well wishes onto Chief Asher for his retirement. Retirement open house was well attended.
- Upgrade needed to policy manual for job descriptions (executive session?)
- Union County FOP has agreed to purchase Chief Asher's duty weapon and they will have it engraved and present it to Chief Asher at a later date. Requested Julie to create a Resolution for approval of sell to Union County FOP.
- AED's for the police and council chambers were inspected and serviced.

