

INSCRIPTION CANYON RANCH SANITARY DISTRICT

P.O. Box 215 Chino Valley, AZ 86323

~PUBLIC SESSION MINUTES~

July 24, 2015

Approved October 9, 2015

Date: Friday July 24, 2015

Time: 8:00 a.m.

Place: Prescott Realty 5360 W Inscription Canyon Dr, Prescott, AZ 86305

1. CALL TO ORDER.

The Governing Board for the Inscription Canyon Ranch Sanitary District convened into public session at approximately 8:00 a.m.

2. ROLL CALL.

Present were Al Poskanzer, Chairman; Bill Dickrell, Board Member; David Barreira, Board Member; Bill Whittington, District Counsel; Bob Busch, District Manager and Isabel Yribe, District Clerk.

Members of the public:
Bruce Eldredge and Derek Scott

3. CALL to the PUBLIC *No comments from the public audience were made*

4. Dave Barreira made a motion to VOTE TO GO INTO EXECUTIVE SESSION FOR: discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03. (A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03. (A) (4) re:

- A. Damages incurred in conjunction with the defense of the developer lawsuit and possible direction to pursue settlement.**
- B. Possible claim against PurSolar & Electric for damages to the Silent Moon Lift Station.**
- C. Possible issuance of a Request for Proposal for the design of improvements to the wastewater treatment plant. *Bill Dickrell seconded the motion. The motion passed unanimously without discussion.***

During the Executive Session, the public will be asked to leave the Board meeting room until the public session is re-convened

Executive session began at approximately 8:05 a.m.

RECONVENE INTO PUBLIC SESSION at approximately 9:10 a.m.

5. REPORTS

Financial Report from Bruce Eldredge

- **June:** *Mr. Eldredge went through the District's financial reports for June.*

Report from District Manager

- **Status of Plant Operations** *Mr. Busch reported that there are currently 505 active connections in the District. Forty six additional in the pipeline. Mr. Busch stated that there was scheduled flushing of 8 streets in Talking Rock Ranch. Five streets have already been flushed. He also stated that the generator has been service and that the Engineer, Davin Benner has reported to have received input for the "District Standards" by those with vested interests.*
- **Plant treatment daily averages** *Daily averages for June were 40,680 gpd for June 2015. Mr. Busch stated that the daily averages show to be over the 40,000 gpd each month recently.*
- **Status of Sludge Handling Pilot Project** *Mr. Busch reported that the \$3,000+ on the June financial report for sludge handling does not include the disposal of the first bag that has been filled. The bag took nearly a year to fill, and was disposed of in June. The removal cost included \$1,320 to A1 Quality for labor and about \$1,800 to Waste Management for transportation and dump fees(\$585 for transportation of the dumpsters, \$150 for the BNP fee and the rest was for the actual weight of the bag of sludge). Mr. Busch stated that the bag weighed 24 tons. Mr. Busch stated that there was minimal residue left in the area where the bag was filled. Mr. Dickrell asked if there was any foul odor that may be cause for concern. Mr. Busch stated that there wasn't any concern thus far.*

6. CONSENT AGENDA (Routine items that may be approved by one motion)

- Minutes of Meetings Minutes of Rate Hearing/Public Meeting of June 24, 2015
 - Executive Session Minutes of June 24, 2015
 - Reimbursement to District Manager for \$10.77. Wal-Mart - copy paper (\$10.77)
- Mr. Barreira made a motion to approve the consent agenda. Mr. Dickrell seconded the motion. The motion passed unanimously.*

7. OLD BUSINESS – DISCUSSION & POSSIBLE ACTION RE:

- A. Damages incurred in conjunction with the defense of the developer lawsuit and possible direction to pursue settlement.** *No action necessary at this time.*
- B. Setting a time and place for future meetings of the District Board.** *Mr. Busch will let the board members know when the next meeting date and time will be.*
- C. Possible claim against PurSolar & Electric for damages to the Silent Moon Lift Station.** *Mr. Poskanzer made a motion to authorize Mr. Whittington to proceed as directed in Executive Session. Mr. Barreira seconded the motion. The motion passed unanimously.*

D. Possible approval of District Standards and grinder pump database and installation certification procedure *The board, by matter of consensus will table this item until the next meeting as there isn't enough information on what types of step system or grinders would be needed to be installed in certain subdivisions.*

8. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

A. Possible issuance of a Request for Proposal for the design of improvements to the wastewater treatment plant. *Mr. Poskanzer made a motion to authorize Mr. Busch to proceed with the publication for the RFP asking for proposals by firms for the design of improvements to the wastewater treatment plant. The publication will include the amount of a stipend of \$1500, and the estimated budget of the project that is \$1.5 million dollars with conditions clearly stated therein. The publication will also be posted according with the posting laws for the District by Mr. Busch. Mr. Barreira seconded the motion. The motion passed unanimously.*

9. ADJOURNMENT

Therefore the meeting was adjourned at 10:00 a.m.

Date

Board Clerk