

Business Name _____ Business Address _____ City _____ State ____ Zip _____	Fed ID # _____ State ID # _____ Phone _____ Cell Phone _____	
<b>2025 Profit and Loss Statement</b>		
<b>Sales / Income</b>		
<b>Bank Deposits</b>		
1	<b>Accounting</b>	
2	<b>Advertising</b>	
3	<b>Automobile Miles ( yearly business related )</b>	
4	<b>Automobile &amp; Truck expense</b>	
5	<b>Bank charges</b>	
6	<b>Cleaning &amp; Laundry</b>	
7	<b>Commissions expense ( employees)</b>	
8	<b>Credit card machine charges</b>	
9	<b>Delivery &amp; Freight</b>	
10	<b>Dues &amp; Subscriptions</b>	
11	<b>Equipment purchased</b>	
12	<b>Gifts</b>	
13	<b>Insurance</b>	
14	<b>Interest paid ( loans or credit card)</b>	
15	<b>Janitorial</b>	
16	<b>Legal &amp; Professional</b>	
17	<b>Meals &amp; Entertainment</b>	
18	<b>Miscellaneous</b>	
19	<b>Office Expense</b>	
20	<b>Office Supplies</b>	
21	<b>Outside Service i.e. lawncare</b>	
22	<b>Parking fees and tolls</b>	
23	<b>permits and fees</b>	
24	<b>Postage</b>	
25	<b>Printing</b>	
26	<b>Rent</b>	
27	<b>Rental Equipment</b>	
28	<b>Repairs</b>	
29	<b>Salaries</b>	
30	<b>Security</b>	
31	<b>Subcontract labor ( 1099's)</b>	
32	<b>Supplies other</b>	
33	<b>Taxes and licenses</b>	
34	<b>Telephone</b>	
35	<b>Tools</b>	
36	<b>Travel</b>	
37	<b>Uniform</b>	
38	<b>Utilities</b>	
<b>cost of goods sold section</b>		
<b>Beginning inventory on Jan 01, 2025</b> ----->		
<b>Purchases of inventory or supplies used in your business</b> ----->		
<b>Ending inventory as of December 31, 2025</b> ----->		
By signing this worksheet you are agreeing that all information contained above was supplied by you and is true to the best of your knowledge and does not contain false and misleading information designed to defraud the Internal Revenue Service.		
<b>Client Signature</b> _____ <b>Date</b> _____		