ANSWER THE FOLLOWING

1. a) Define quality assurance. (3 marks)
   b) Explain the different tools and techniques used for the performance appraisal of the nursing staff. (12 marks)

2. a) Define Law and ethics. (5 marks)
   b) Explain common legal issues in nursing practice. (10 marks)

3. a) Discuss the significance of communication in nursing administration. (7 marks)
   b) How do you maintain effective communication? (8 marks)

4. a) Decision-making is the essence of administration and supervision. Explain with examples from nursing. (7 marks)
   b) Explain the steps you will keep in mind while making decision for any two of the nursing situation. (8 marks)

SHORT NOTES (Answer any TWO)

5. Discuss the leadership styles in nursing service administration.
6. Activity analysis
7. Conflict resolution
8. Inventory control