

**Office of the Garia Academy (Model)**

Garia Hathai, Atharabla

Tripura – 799114

[www.gariaacademy.com](http://www.gariaacademy.com), ☎-8787489580

Ref. No. GA(M)/NOTICE/CBSE/.2021/01

Dated: 2<sup>nd</sup> Jan, 2021

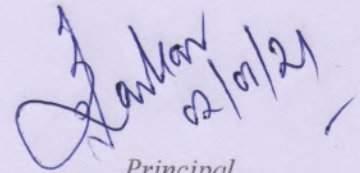
**NOTICE**

As per Affiliation bye-laws, the academic session is from April to March. Several students change subject(s) while studying in class X or XII on various grounds. However, as per the scheme of studies both classes X (IX & XI) and XII (XI & XII) is two years course, students be counselled to offer those subjects in the school, for which provisions exist in the Examination Bye-laws.

In order to streamline the process for change of subject(s) in Class X/XII, the school has been framed as per norms and are as under:

Sl. No.	Activity	Schedule
1	Parent/ Candidate to apply for change of subject(s), Application form collects from school, in this section alongwith – a) Request of the student/Parent for change of subject b) Report card of previous class if school is same c) Report card and Transfer Certificate from previous school, if school has been changed or being changed. d) Medical Certificate from Govt. hospital, in case of medical ground e) Relevant document supporting the reason other than (a) to (d) above.	From 5 <sup>th</sup> Jan.2021 to 15 <sup>th</sup> Feb, 2021.

[N.B: Subject of any student shall not be changed without above rules and timeline in this regards.]

  
Principal  
Principal, I/C  
Garia Academy (Model)  
HQ-Garia Hathai, Atharabla  
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