

RURAL WATER DISTRICT #2, CHEROKEE COUNTY  
PRE-EMPLOYMENT APPLICATION

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_ SOCIAL SECURITY NO. \_\_\_\_\_

POSITION APPLIED FOR \_\_\_\_\_ MINIMUM SALARY REQUIRED \$ \_\_\_\_\_

FULL TIME       PERMANENT PART TIME       TEMPORARY       SUMMER TEMPORARY

EDUCATIONAL BACKGROUND

	NAME & LOCATION OF SCHOOL	MAJOR COURSE	YEARS ATTENDED FROM TO	YEAR GRAD.
HIGH OR				
VO-TECH				
BUS./ TECH				
<u>COLLEGE</u>				

ADDITIONAL SKILLS OR MACHINE KNOWLEDGE

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EMPLOYMENT HISTORY - ATTACH RESUME OR LIST MOST RECENT POSITION FIRST

FROM	/ TO	EMPLOYER'S NAME & ADDRESS	POSITION/TITLE	SUPERVISOR	REASON FOR LEAVING

AGREEMENT

I CERTIFY THAT THE INFORMATION GIVEN BY ME IN THIS APPLICATION IS TRUE IN ALL RESPECTS, AND I AGREE THAT IF EMPLOYED AND IT IS FOUND TO BE FALSE IN ANY WAY, THAT I MAY BE SUBJECT TO DISMISSAL WITHOUT NOTICE, IF AND WHEN DISCOVERED. I AUTHORIZE THE USE OF ANY INFORMATION IN THIS APPLICATION TO ENABLE RURAL WATER DISTRICT #2 TO VERIFY MY STATEMENTS, AND I AUTHORIZE MY PAST EMPLOYERS, DOCTORS, ALL REFERENCES, AND ANY OTHER PERSONS TO ANSWER ALL QUESTIONS ASKED BY RWD #2 CONCERNING MY ABILITY, CHARACTER, REPUTATION, AND PREVIOUS EMPLOYMENT RECORD, I RELEASE ALL SUCH PERSONS FROM ANY LIABILITY OR DAMAGES ON ACCOUNT OF HAVING FURNISHED SUCH INFORMATION. I FURTHER AGREE, IF EMPLOYED, THAT (1) I AM TO WORK FAITHFULLY AND DILIGENTLY, TO BE CAREFUL AND AVOID ACCIDENT, TO COME TO WORK PROMPTLY, AND I AM NOT TO BE ABSENT FOR ANY REASON WITHOUT PRIOR NOTICE TO MY SUPERVISOR, (2) UPON TERMINATION OF EMPLOYMENT RWD #2 MAY ANSWER ALL QUESTIONS ASKED OF ANY PROSPECTIVE EMPLOYER CONCERNING MY ABILITY, CHARACTER, REPUTATION AND EMPLOYMENT RECORD. I AGREE TO SUBMIT TO A PHYSICAL EXAMINATION WHENEVER REQUESTED BY RWD #2 AND, IF EMPLOYED, I AGREE TO ABIDE BY ALL PRESENT AND SUBSEQUENTLY ISSUED PERSONNEL POLICIES AND RULES OF RURAL WATER DISTRICT #2.

APPLICANT SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_