

MINUTES: Executive Committee Meeting 4/11/2017 11:30AM LJ Admin Office

PRESENT: Bob Hermes, Wayne Plant, Dave Solin, Yvonne Van Pembrook, Claudia Baker.
Staff Present: Tracy Beckman, Paul Mueller

1. Call to Order at 11:03am
2. VanPembrook/Solin moved to accept the agenda with the addition of 'GPS use' to the cell phone use policy. Motion Carried.
3. WHIP WMA Pesticide Use Approval – No action will be taken on approval of the pesticide usage form submitted by Rosie Page, WHIP Coordinator. Members agreed that our policy doesn't apply to this situation since no commercial applicator will be hired by Lumberjack personnel. Members directed Beckman to remind Rosie Page that, while working on this grant as a Lumberjack employee, she cannot apply pesticides nor can she train on their use. Regarding the request, there is no need for approval of a usage form because landowners are doing it themselves.
4. Dental Insurance – Solin/Van Pembrook moved to allow employees to receive the Delta Dental Insurance via Lumberjack payroll deduction. Lumberjack will pay the admin fee of \$10/mo. Motion Carried.
5. Grant Committee Policy Review - Members reviewed the changes recommended by the Grant Committee at their last meeting. Motion by Plant/Baker to present the grant proposal to the full council. Motion carried.
6. Cell Phone Policy Review/GPS use - Members reviewed the policy and edits were made. Motion by VanPembrook/Solin to send policy to the council. Once approved Hermes will write a letter to the employees and send it along with the policy paper for their signatures.

GPS: Paul presented information about the pros and cons of vehicle tracking technology. TrackYourTruck.com is \$23/vehicle/mo or \$360/year per vehicle. This is standard across the industry. Perceived benefits: May help with bids, may improve driving habits, may result in lower insurance premium, may help with policy/procedure enforcement, ie: cell phone & commute procedures.) Baker/Plant moved that Paul put together a proposal with pros/cons and bring it back to the next Executive Committee meeting on July 18th. Motion Carried.

7. State Association Branding Update – item tabled.
8. Council Meeting Agenda Review - members received a copy of the tentative agenda for the upcoming meeting and will let Tracy know if they have any changes.
9. Personnel Items – Mueller is eligible for a Step Increase on his anniversary on 5/7/17. The last increase was 5/7/14 and the next is 5/7/2020. The group discussed the differences between eligibility for step increases vs. grade increases. Motion by Plant/Solin to approve the increase effective May 7th (from GS10, Step 8 to GS10, Step9 or \$0.88/hour.) Motion Carried.
10. Baker/VanPembrook moved to adjourn at 1:42pm. Motion Carried. **NEXT MEETING : Tuesday, July 18 at 1:30pm – The Curran Building**



Yvonne Van Pembrook, Secretary