

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell,
Oklahoma Tuesday, October 11, 2022
6:00 P.M.**

I. Call Meeting to Order

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: September 13, 2022
- c. Approval of Payment of Purchase Order Invoices-\$820,714.88
- d. Financial Reports

III. Regular Agenda

1. Presentation by Municipal Electric Systems of Oklahoma (MESO) to award journeyman lineman certification to Tye Eagleton.
2. Discussion, consideration, and possible action to approve or not approve ODOT Utility Relocation Project Update from Infrastructure Solutions Group, LLC.
3. Discussion, consideration, and possible action to approve or not approve Wastewater Capacity Study (Cherry Tree) Update from Infrastructure Solutions Group, LLC.
4. Update, and discussion regarding proposed draft of contract between Stilwell Area Development Authority and Cherry Tree Rural Water District, formerly known as Adair County Rural Water District #1 to perform wastewater treatment services.
5. Discussion, consideration, and possible action to approve or not approve the installation of an 850' 6" water line east of Maryetta School north on HWY 59 North per Fire Marshall mandate in an amount not to exceed \$26,868.00, an estimate is attached.
6. Discussion, consideration, and possible action to approve or not approve directive to staff to obtain quotes for a new 3/4-ton four-wheel drive truck.
7. Discussion, consideration, and possible action to approve or not approve, revised absences policy for Stilwell Utilities and Stilwell Area Development Authority, a copy of which is attached.
8. Consideration, discussion, and vote to approve, or not approve, Tri-Party Public Deposit Pledge and Custody Agreement between Stilwell Area Development Authority and Carson Community Bank, a copy of which agreement is attached.

9. Discussion, consideration, and possible action to approve or not approve the purchase a refurbished 300 hp motor for the lake pump house in amount not to exceed \$40,000.00, a summary report is attached.
 10. Discussion, consideration, and possible action to approve or not approve payment invoice #1 to Holloway, Updike, and Bellen invoice in an amount not to exceed \$40,880.00 for water treatment plant engineering pursuant to MOA with Cherokee Nation, a copy of the invoice is attached.
 11. Discussion, consideration, and possible action to approve or not approve the hiring of an independent engineering firm to inspect the installation, design and satisfactory, or unsatisfactory performance of the Stilwell Utilities WWTP current UV disinfection system.
 12. Progress report regarding Joey Sawney's operating sewer license.
 13. Status report by Larry Eagleton.
 14. Audit Committee Report.
 15. Policy Committee Report.
 16. Budget Committee Report.
 17. Discussion, consideration, and possible action/vote to approve, or not approve, a request to fund the City of Stilwell, OK, golf course to be constructed at Carson Park, in an amount of \$150,000.00. Presentation by Stilwell Mayor Jean Ann Wright.
 18. Discussion, consideration, and possible action to approve, or not approve a directive to staff to prepare an advertisement for a Construction Inspector for Stilwell Area Development Authority (SADA)/Stilwell Utilities (SU) projects. This person would look after and protect the interest of SADA/SU, including providing advice and updates to the Board as needed on construction projects.
 19. Discussion, consideration, and possible action involving HCCCO matter, including litigation and Stilwell Area Development Authority response, including litigation, negotiations, and/or settlement. Possible Executive Session pursuant to 25 O.S. Section 307 B.4.
- IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

V. Adjournment

Posted: 3:00 P.M. October 07, 2022
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer



Bill Garrett

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