

Minutes of the Sherrard Public Library District Board of Trustees

July 19, 2022 -- 7:00 PM

Call to Order: 7:00 PM.

Board Members in Attendance: Allen Holdsworth, Molly Kindelsperger, Barb Ruane, and Sheryl Steele.

Board Members Absent: Jim DeWitt, Jackie Docherty, and Anita McKnight

Staff: Tori Drews

Motions:

1. Motion to approve the minutes of June 21, 2022, by Kindelsperger, Second by Ruane.
2. Motion to approve the Treasurer Report by Kindelsperger, Second by Ruane.
3. Motion to approve Budget and Appropriation Ordinance 23-02 by Kindelsperger, Second by Ruane.
4. Motion to approve Levy Ordinance 23-03 by Kindelsperger, Second by Ruane.
5. Motion to approve Building and Maintenance Fund Levy Ordinance 23-04 by Kindelsperger, Second by Ruane.
6. Motion to approve FY 21-22 Annual Receipts and Disbursements by Kindelsperger, Second by Ruane.
7. Motion to appoint Tori Drews IL Fund Administrator by Kindelsperger, Second by Ruane.
8. Motion to approve revisions to Holidays Observed and Holiday Pay by Kindelsperger, Second by Ruane.
9. Motion to approve Raise Amendment by Kindelsperger, Second by Ruane.
10. Motion to adjourn at 7:35 PM by Ruane, Second by Kindelsperger.

Director Report:

- I. Building Updates: Due to a very poor Internet/phone connection from July 5 through July 11', Mediacom has changed the library's router, submitted a ticket to their maintenance department and credited the library for the 4 business days when the service was poor. The women's public restroom required a visit from JL Brady for a "soft clog".
- II. Newspaper Costs: Tori called the Dispatch-Argus and they have lowered our monthly cost from \$54 to \$43.
- III. FunBundle: The Library has purchased a FunBundle pass for free admission to Niabi Zoo, QC Botanical Center and the Putnam Museum all on one card.
- IV. Summer Reading Program: This year's program was a great success with 221 readers, 38 programs, and 500 program guests. The library will suspend most programming in August to prepare for next year's programs.
- V. Paid Time Off: Tori discussed concerns that our present PTO model for parttime employees is not sustainable. She is hoping to have a new policy to present to the Board for approval in August.

New Business:

1. Motions as delineated above (3-7) were approved.
2. The Board discussed and approved the Holiday Closures & Holiday Pay revision that Tori proposed. These include adding 5 more federal holidays and several partial closings around major holidays.

3. The Board approve the Raise Amendment for Fiscal Year 22-23 raises to a "Rate-of-Change" raise for the Assistant Director and Program Coordinator to more fairly reflect the percentage raise increase compared to lowest paid staff, due to the minimum raise increases.

The next meeting is August 16, 2022, at 7 PM.

Respectfully submitted,  
Sheryl Steele, Secretary