

APPROVED

Arrowbear Park County Water District

Annual Finance / Budget Meeting

May 9, 2025

1:00 PM

The Annual Finance / Budget Meeting of the Board of Directors of Arrowbear Park County Water District was held May 9, 2025, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

Chairperson Terisa Bonito

Co-Chairperson Sheila Wymer

Director Craig Carpenter

Director Seth Burt

Director Paul Miller

Directors who were absent:

None

Also present were the following:

General Manager Dumas

Secretary Rimmer

Chief Lindley

Visitors present:

None

Open Session

Finance Committee Chairperson Bonito called the meeting to order. Chief Lindley led the recitation of the Pledge of Allegiance. Finance Committee Chairperson Bonito certified the posting of the agenda. Finance Committee Chairperson Bonito performed a roll call, Directors that were present: Directors Miller, Carpenter, Bonito, Wymer, and Burt. Directors that were absent: None

Public Comments:

There were no public comments.

DISCUSSION / ACTION ITEMS:

A) Fire Department

1. The Fire Chief and Board reviewed and discussed the current FY 2024-2025 Fire Department Budget YTD and projected year end numbers.
2. The Fire Chief and Board reviewed and discussed potential and/or significant Fire Department FY 2025-2026 events and budgetary impact.
3. The Fire Chief and Board reviewed and discussed FY 2025-2026 Preliminary Income & Operating Expense Budgets for the Fire Department by line item, compared major income and expense variances from FY 2024-2025. (FY 2025-2026 budget will be adopted with FY 2025–2026 budget approval action at Regular Board Meeting, June 2025).

B) Board

4. The General Manager and Board reviewed and discussed the current FY 2024-2025 Water and Sewer Departments Budget YTD and projected year end numbers.

5. The General Manager and Board reviewed and discussed potential and/or significant Water and Sewer Departments FY 2025-2026 events and budgetary impact.
6. The General Manager and Board reviewed and discussed FY 2025-2026 Preliminary Income & Operating Expense Budgets for the Water and Sewer Departments by line item, compared major income and expense variances from FY 2024-2025. (FY 2025-2026 budget will be adopted with FY 2025–2026 budget approval action at Regular Board Meeting, June 2025).
7. There was a discussion to approve COLA increases for FY 2025-2026. Policy 2150.25 is: “Annual Cost Of Living Adjustment (COLA) increases will be determined by the Board and those annual COLA increases will be approved by motion as part of the next (FY) Fiscal Year budget approval process.” Informational note: previous 12-month CPI percentage (inflation) as of March 2025 = 2.5%, from the CPI-W reference index from the Riverside-San Bernardino-Ontario Region. Motion to approve a COLA of 2.5% for FY 2025-2026 was made by Co-Chairperson Wymer, seconded by Director Miller, and approved by unanimous vote.

Ayes: Carpenter, Wymer, Burt, Miller, and Bonito

Nays: None

Abstain: None

Absent: None

8. There was a discussion to approve Merit increases for next fiscal year. Policy 2150.25.2 is: “Annual merit increases will be calculated by the General Manager based on District budget constraints and employee retention goals. The percentage increase for annual merit increases will be determined by the Board and those annual merit increases will be approved by motion as part of the next (FY) Fiscal Year budget approval process. Disbursement of the annual merit increases will be at the General Managers discretion, based on the criteria outlined in 2150.30.” Motion to approve a Merit increase of 2.5% for FY 2025-2026 was made by Director Miller, seconded by Director Wymer, and approved by unanimous vote.

Ayes: Miller, Bunyea, Bonito, Burt, and Wymer

Nays: None

Abstain: None

Absent: None

9. There was a discussion regarding the FY 2025-2026 frequency and amount of Director’s Fees per Policy 4030. No motion was made to approve the FY 2025-2026 frequency and amount of Director’s Fees per Policy 4030 with a 2.5% COLA.

Ayes: None

Nays: None

Abstain: None

Absent: None

10. There was a discussion and a motion to amend Policy #4030.10, authorizing payment to the Board for Regular Board Meeting, Full Board Master Plan Meetings, Special Meetings regarding Employment Issues, and the Full Board Finance/Budget Meetings only. Motion to authorizing payment to the Board for Regular Board Meeting, Full Board Master Plan Meetings, Special Meetings regarding Employment Issues, and the Full Board Finance/Budget Meetings only was made by Director Miller, seconded by Chairperson Bonito, and approved by unanimous vote.

Ayes: Burt, Wymer, Carpenter, Miller, and Bonito

Nays: None
Abstain: None
Absent: None

11. There was a discussion to approve proposed District Salary Ranges for FY 2025-202 as adjusted for COLA 2.5% increase. Motion to approve the District Salary Ranges for FY 2025-202 as adjusted for COLA was made by Chairperson Bonito, seconded by Co-Chairperson Wymer, and approved by unanimous vote.

Ayes: Wymer, Burt, Carpenter, Miller, and Bonito
Nays: None
Abstain: None
Absent: None

12. There was a discussion of Projected Allocation of FY 2025-2026 Master Plan Surplus/Deficit and Revenue Surplus Funds to Unrestricted Net Asset Accounts. (Will be adopted with FY 2025-2026 budget approval action at Regular Board Meeting, June 2025).

13. There was a discussion of funds allocation for Master Plan Projects in FY 2025-2026 Master Plan/Replacement Budget. (Will be adopted with FY 2025-2026 budget approval action at Regular Board Meeting, June 2025).

Announcements:

- A) The Finance Committee Chair had no announcements.
B) The Board had no announcements.
C) Staff had no announcements.

Adjournment of Open Finance / Budget Meeting

There being no further business, Finance Committee Chair Bonito adjourned the meeting at 3:03 PM.


Terisa Bonito, Finance Committee Chair


Caroline V. Rimmer, Secretary