



Meeting Minutes
Granite State Airport Management Association, Inc.
Friday, June 9, 2017 10:00 AM
Jaffrey Airfield – Silver Ranch, Jaffrey, New Hampshire

Members Present:

Andrew Pomeroy (KPSM/KDAW)	Erik Strand (Jacobs)
Dennis Cunningham (5B9)	Lorri Badolato (PlaneSense)
Carol Niewola (NHDOT/Aero)	Stu Moucricieff (Gale)
Patrick Herlihy (NHDOT/Aero)	Jeffrey Trottier (Avlite)
Tracey McInnis (FAA)	Sarah Bergeron (Atlas Pyro)
Stephen Bourque (McFarland-Johnson)	Cathy Furze (Jaffrey Chamber of Commerce)
Bob Mallard (ASG)	Chris Lursha (Jaffrey Airpark)
Don McPherson (Minute Man Aifield, Stow,MA)	Charles Bass (NEWP, Board of Directors)
Mary Beth Merritt (Daniel Webster College)	Steve Walker (Jaffrey Airpark)
Richard Yarnold (BACS)	Heath Marsden (Jacobs)
Bill Duerig (private pilot)	Eugene J.Hennessy (Jaffrey Airpark)
Patricia Morris (Finepoint Bus.)	Dave Hedman
Rick Steim (JRMA, Board of Directors)	Rick Dymont (KLEB)
Jean Mongillo (Hoyle Tanner)	Harvey & Lee Sawyer (KAFN)
Rick Bergeron (KCNH)	Jack Belletetes (Belletetes Lumber & Hardware)
Hillary Charest (Avlite)	Jack Wozmak (KEEN)
David Rolla (Concord Aviation Services)	Steve Walker (New England Wood Pellet)
Marcia Gustufason (SAU 47)	

1. Call to Order:

Call to Order and welcome was given by Andrew Pomeroy at 10:05 AM. A thank you also was expressed to both Lee and Harvey Sawyer for arranging the meeting at Jaffrey Airport.

2. Approval of Minutes:

A motion was made by David Rolla to approve the March 31, 2017 minutes as presented – as a draft by Dennis Cunningham – and seconded by Lorri Badolato. All in favor, passed unanimously.

3. Treasurer's Report:

Andrew Pomeroy reported that GSAMA has \$20,197 in its checking account, \$5,400 is spoken for in payments to summer projects. Of the \$5,400±, \$1,300± is for the Airport Fund. This brings the checking account to a useable balance of \$14,700±. As we plan, looking forward, thinking cash flow, the three events (5K, Aviation Day, Golf Outing) cost approximately \$13,000 combined to put on. We get most of this back but we want to make sure we do not deplete our cash flow. No vote was taken to accept the Treasurer's Report.

4. Presentations:

➤ Donald McPherson, Minute Man Airfield, Inc. – Succession Planning

The Minute Man Airfield (6B6) airport is owned and operated by Don McPherson. It is a public use airport located in Stowe, Massachusetts. A board of Airport Commissioners oversees the operations and the Board is made up of local businesses. His discussion pertained to Privately Owned – Public Use Airport Succession. His talk was about positioning your airport to out-live you and how important it is to let people know all that your airport does every day. Points made included:

- Be part of the community
- Give back to the community
- Plan in advance for inheritance taxes
- Consider state/municipal ownership
- Sell airport to pilot/pilot group
- Sell development rights to preserve airport
- Allow for transition period
- Work with accountant on business plan
- Clean up airport prior to sale
- Finalize balance sheet

Several local businesses and organizations spoke up about the value of aviation to their organizations including Atlas Fireworks, Jaffrey Chamber of Commerce, Bellettes, NH Ball Bearing, New England Wood Pellet, and SAU 47.

➤ Jeffery Trottier – Solar Airfield Lighting Systems

Jeff is the Business Development Manager for the USA for *Avlite Systems*, with more than 15 years experience within the aerospace industry. *Avlite Systems* is a world-class aviation lighting systems manufacturer with a proven reputation for rapid, innovative, humanitarian aid operations in the most remote, toughest environments.

Avlite solar, AC and DC powered airfield, helipad and obstruction lighting systems are currently operating at military defense bases, commercial, GA, regional and remote wing bases worldwide. Avlite has established itself as the technology leader in the design and development of solar powered aviation lighting solutions. Part of Avlite's business philosophy is to invest in state-of-the-art equipment to achieve superior efficiencies and the highest levels of quality control. Hampton Airfield presently has solar lights. Portsmouth also has some temporarily solar lighting in its taxiways. The FAA has strict guidelines on lighting and funding is not available in the grant process at this time. A few of Avlite products were on hand for members to view.

➤ Carol Niewola – Grant Options for Airports, NHDOT Aero

The NHDOT/Bureau of Aeronautics has developed a one-page information sheet to help airports of all sizes take advantage of grant opportunities from federal, state, and local agencies, non-profit/charitable organizations, and for-profit organizations. They've also started a spreadsheet of specific grant details. Both of these documents can be found on their webpage

(<https://www.nh.gov/dot/org/aerorailtransit/aeronautics/programs/index.htm>) under the heading of Grants – Other. They would like to embellish this spreadsheet with experience from others who have been successful in obtaining grants and/or loans for their airports and encouraged widespread sharing of this data.

5. Old Business:

➤ Events Committee update: Erik Strand

- “Pilots and Drivers” Golf Tournament – Update
We need golfers, donations and sponsors. Golf event takes place at Pease, September 22, 2017. It was suggested that the Airport Managers get the word out to promote the event.
- Concord Aviation Day and Runway 5K

Will be held at the Concord Airport September 21, 2017 from 9-1. We need more participation and involvement in the event. The closure of runways for the event has been approved by the DOT/FAA. Registration can be done on the GSAMA web page.

➤ Legislative Committee Update: Rick Dymont

- House Bill 124 was discussed and there were different views on both sides. Spreadsheet was proposed for input from airports to find out “How much does it cost to operate an airport.” This information would be presented to the legislature when they meet this August.

6. Airport Grant Program Update by NHDOT and FAA: *(Excerpts from DOT handout below)*

News From FAA

- FAA SOP for NEPA CATEX was updated June 2, 2017
- On July 1, 2017 FAA’s none-aeronautical use of hangars policy changes take effect
- FAA AC 150/5300-17C, Standards for Using Remote Sensing Technologies in Airport Surveys, is available in draft (comments due 6-15-17)
- FAA updated the P-401 payment adjustment spreadsheet.

Airport Sponsor Reminders

- Keep an eye on upcoming Volkswagen Settlement deadlines (acquiring electric ground support equipment and forklifts).
- FY 2018-2020 DBE Plan/Goals are due with FAA Office of Civil Rights by August 1, 2017.
- Airport safety inspections are ongoing.
- Based aircraft counts are due to NHDOT this summer.
- Requests for non-aeronautical use of NPIAS airports. See NHDOT website for updated information.
- CIP and FY 2018 scoping meetings can take place anytime between now and the end of August 2017.

Aeronautical Special Fund

- Also known as NH’s Aviation Trust Fund, the current balance is **\$3,200.00**.

State-Local Grant Program

- There continues to be no funding available for the 80-20 state-local airport grant program for state FY 2017. Thirteen airports qualified for this program when funding was available.

Aircraft Operating Fee (AOF) Returns

- RSA 422:36II requires the state to return one-quarter of the AOF to the airports for use at those airports for aeronautical purposes. Effective FY 2015, AOF can only be issued to an aeronautical fund for the airport. Most AOF Returns for FY 2016 have been paid.

Grants to Airport Sponsors

- There continues to be no funding available in FY 2017 for 100% grants to airports sponsors. Twenty-five airports qualified for this program when funding was available.

Airport Property Tax Reimbursement Program

- Property taxes paid on the public –use portion of privately owned, publicly used airports qualified for an exemption under RSA 72:38 (nine airport are eligible). This program historically covered less than 100% of the eligible costs, but continues to be unfunded in state FY 2017

7. New Business:

➤ Nominations/vote for CY 2017 GSAMA President

- Martha Drucker, who has been filling in as President, requested that we vote to fill the President’s position.
- The floor was open for a nominations.

- There were no nominations at the meeting.
 - Since we did not have 3 officers available at the meeting, which is required by the bylaws, we postponed the election of president to the next meeting.
- New Hampshire Museum was granted a \$1,000.00 donation this year up from previous donations of \$500.00. Motioned by Dennis Cunningham, seconded by Heath Marsden, approved unanimously.
 - St. Catherine's was granted a \$500.00 donation for the purchase of a laptop for their aviation club. Motioned by Andrew Pomeroy, seconded by David Rolla, approved unanimously.
 - Patrick Herlihy announced that NHDOT Commissioner, Victoria Sheehan, would be holding her 2017 Air Tour in mid-June visiting Moultonboro, Skyhaven, and Portsmouth airports.

8. Next Meeting;

Tentatively set for Friday, September 8, 2017 (10:00 AM) at Hampton Airfield (7B3). [Note: confirmed meeting date is Friday, September 15, 2017 at 10:00 AM at Hampton Airfield (7B3)]

9. Adjournment:

Motion to adjourn by Andrew Pomeroy and was seconded by Dennis Cunningham at 11:50p.m. Motion passed unanimously.

These minutes reflect the discussion that took place during this meeting to the best of my knowledge. All corrections or clarification are welcomed.

Respectfully submitted,

ORIGINALLY SIGNED BY

Dennis Cunningham
GSAMA Secretary