

Blue Ridge Fire Department Auxiliary DRAFT

Minutes for September 9, 2023 Meeting

In Attendance: Karol Cannizzaro, Karen Foster, Linda Hammer, Laurie Hawke, Mary Levine, Suzi Lutz, Cindy Perelli, Beverly Westgaard,

1. Meeting was called to order at: 10:04 AM by Chair Linda Hammer
2. The minutes were read for the August 5, 2023 meeting.
  - A. Beverly moved, and Cindy seconded approval of the minutes.
  - B. The minutes were approved as read.
3. Financial Report:
  - A. Treasurer Cindy Perelli presented the financial report
    - i. Savings has \$15,904.00
    - ii. Checking has \$34,623.65
    - iii. Total is \$50,527.65
    - iv. \$18,082.85 has been deposited to checking and \$1,793.08 withdrawn in August, for a checking to-date total of \$50,913.42
    - v. Labor Day Sales total \$14,707.85
    - vi. New tablet and POS work very well, much improved over previous. No problems with anything.
    - vii. Suzi moved, and Linda seconded approval of the Financial Report
    - viii. Motion was approved.
4. **Old Business:**
  - A. Labor Day Arts and Crafts Sale Recap

Bake sale—Karen: Sold out by 9:30, few pies, though  
Firedog Café—

Breakfast—Suzie: Went well. 310 were made and were sold out quickly.

Lunch—Linda: Extras burgers purchased, but some left over. Hotdogs sold out. Very smooth  
Raffle—Mary \$1,444 September sale. Total for year = \$2,780. Total since 1998 = \$54,563 Karol will take over! Thank you!

Prizes and donations—Becky: Still working on getting prizes out to winners.

Vendors—Linda: fewer vendors than 4<sup>th</sup> of July, but more total tables sold.

Coffee—Laurie: Went well

Cashiers/Paypal—Cindy: The ladies who helped did a super job, no hiccups.

Discussion: Is the cashier in the right place? Needs to be by the T-shirts. Maybe move T-shirts and Cashier closer to middle wall? Maybe we need a blue light? Better signage might help.

Movement between the Firedog Café and the Cashiers...there is a form available.

Red Hot Mama's —Suzie and Vicky:

-Dogs were an issue. There were signs. Put marked Service Dogs only on the flyer? People at the door? Everyone take part in sending unmarked dogs out?

-Should we make a donation to the BRCC for allowing us to use their kitchen to make burritos?

Consensus was not at this time.

- Signage for Cashier, Silent Auction, etc.

-3 new gals came and stayed all day, said they had fun, too!

Silent Auction—Linda: 4 items for next year

- B. Nominating Committee Report and Vote on Nominees for Chair and Treasurer
    - i. (2 year terms to start 10/1/23)
    - ii. No one could be found to take over all of the current Chair's duties.
    - iii. Suggested that the Chair duties be divided to separate out
      - 1. the FireDog Café,
      - 2. Vendors,
    - iv. Bill Unhock is willing to take over as Treasurer. He's the T-shirt guy and builds the cornhole boards. Thank you Bill!
    - v. Thank you to Mary Levine, Cindy Perelli, and Linda Hammer for all your hard work!!
    - vi. Linda moved and Suzi seconded a motion for Bill Unhock to serve as an interim Treasurer until a permanent Treasurer is found.
    - vii. Vote on Chairperson will be held until May, 2023.
  - C. Discussion on possible restructuring of annual sales
    - i. Is there a need?
    - ii. What would changes look like.
    - iii. Tabled until the May meeting
5. New Business:
- A. Appointment of committee to conduct annual compliance review of financial records.
    - i. Linda Hammer, Karol Cannizzaro, and Bill Unhock
  - B. Chief Paine's request/suggestion for Auxiliary Funds.
    - i. Planet Fitness has donated equipment to the District. Suggestion that the Auxiliary build a 30x30 building, and the current shed be used as a "gym" for the FireFolk.
    - ii. Discussion included: donating to the District the money to go toward a "gym", potential costs
    - iii. We need to explore costs, before making any decisions
    - iv. Consensus is that we are happy with our current arrangement
  - C. September Craft Sale September 30, 2023 9-11.
    - i. If that date, deposit would go to next fiscal year.
    - ii. Could be cash and charge? System is portable with a hotspot.
6. Other: Karol has volunteered to edit the Fire Flash.  
Thank you to the Auxiliary for Lunch as well.
7. Meeting was adjourned at: 11:16 AM by Chair Linda Hammer
8. Next Meeting: May 4, 2024 at 10:00AM

Respectfully submitted, *Laurie Hawke*, Secretary

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